

Meeting Title:	Kent Safeguarding Children Board
Date:	20 th April 2016
Time:	2pm – 5pm
Location:	Medway Room, Sessions House, Maidstone
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Andrew Ireland	Corporate Director- Social Care, Health and Wellbeing	KCC		✓
Andrew Scott-Clark	Director of Public Health	KCC	✓	<i>Faiza Khan</i>
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups	✓	<i>Judith Ward</i>
Claire Jones	Head of Service for Assessment, Rehabilitation and IOM	Kent, Surrey and Sussex CRU		✓
Florence Kroll	Director of Early Help and Preventative Services	EYS, KCC	✓	
Jo Shiner	Assistant Chief Constable	Kent Police		✓
Nicky Lucey	Director of Nursing and Quality	KCHFT	✓	<i>Caroline Ferguson</i>
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director, Education and Young People's services	KCC		✓
Pauline Grieve	Designated Nurse for Safeguarding Children	North Kent CCG		✓
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC	✓	<i>Ann Allen</i>
Philip Segurola	Director, Specialist Children's Services	KCC		✓

Roger Sykes	Lay Member	KSCB		✓
Charles Unter	Lay Member	KSCB		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)	✓	
Sarah Nichols	Senior Administration Officer	KSCB		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Gill Rigg welcomed members to the meeting. Introductions were made and apologies noted.</p>
2.	<p>Sharing Findings of the LILAC Assessment</p> <p>This item was presented by Sarah Skinner and Sophia Dunstan. Sarah is Service Business Manager for Virtual Schools Kent (VSK) and Sophia is a young person working with the team as an apprentice.</p> <p>The Leading Improvements for Looked After Children (LILAC) Assessment has been developed by The National Voice, a coalition of charities, as a way of involving young people with experience of the care system to carry out an assessment of how well services delivered by the local authority are enabling children in care and care leavers to participate; both at an individual level, and in the development of policies and services that support them.</p> <p>The seven "petals" in which they assess Local Authorities on are:</p> <ul style="list-style-type: none"> ▪ Shared Values ▪ Style of Leadership ▪ Structures ▪ Staff ▪ Recruitment and Selection ▪ Care Planning and Review ▪ Complaints and Advocacy <p>In 2014 Specialist Childrens Services (SCS) commissioned The National Voice to undertake an independent assessment on participation and engagement for care leaders; this is known as the LILAC assessment. The assessment team consisted of two care experienced young people and one coordinator. KCC was awarded with four out of seven petals for shared values, recruitment and selection, care planning and review and complaints and advocacy.</p> <p>KCC invited the assessment team back in October 2015 and received a further two petals for, style of leadership and structures. The VSK Participation and Engagement team is currently working to meet the recommendations made by the assessment team to improve staffing (the only petal not obtained by KCC).</p> <p>The team has created challenge cards to enable the Children in Care (CiC) Council to directly challenge the Corporate Parenting Panel to improve future services for Children and Young People.</p>

A design competition for young people was run for business cards to be created for social workers to allow young people to contact their social worker who knows them on a personal level; these have now been printed.

At the last "Our Children and Young People's Council" (OCYPC) meeting, social workers and Service managers attended in order to participate in a question and answer session with young people and to answer their questions about social work issues such as different methods of practice. The opportunity was well received and the young people were pleased with the answers they received.

VSK reported that other areas of improvement have been in:

- Participation and engagement Workshops for Social workers, Foster Carers, IRO's and other professionals working with Children in Care. There have been 8 sessions since last year and more are scheduled. The training will become part of the core training pack for new social workers.
- More Young People wanting to sit on recruitment panels with training for future prospects.
- Stereotypes in School (with help from our OCYPC members). The CiC Council is working to tackle stereotypes in schools and addressing the "Tracy Beaker" stereotype.
- More presence from Children in Care and Care leavers on CPP.
- Other communications for Young People being translated into different languages.

Philip Segurola reported that he attended a The National Voice event in September 2015 and found it very interesting to get feedback. One of the speakers at the event was a LILAC assessor and she was disconcerted with the attitude of some of the social workers and had reported feeling patronised by them. It was noted that this is a concern to take away and address within our own staff. Philip Segurola reported that during both LILAC assessments, questionnaires were sent to children in care to respond to and more were received during the most recent assessment than the previous year. They raised issues around changes of social workers, how often they saw them and the most telling aspect is what the young people are saying about KCC and our workers.

Roger Sykes queried the outcome from two DVD's that were made in the last 8 or 9 years by Children in Care; the second DVD reflected the concerns made in the first one with the suggestion that they had not been resolved. He hopes that these issues are at the forefront for the social workers working with these children. He queried whether the children in care who participated in this work felt it was worthwhile to them as individuals? Sarah Skinner responded that they did and it was true for any activities that the young people engage in, it is hard for them to engage but once they do, they want to come back.

Sarah Skinner reported that the CiC council has grown and developed over the last year. The voices of the young people are now much stronger; 18 months ago they would probably not have come up with the feedback and answers they do now and they can now successfully speak for all young people not just themselves. Some participate in social work groups in the districts and there are now different forums such as council meetings and activity days that their voices can be heard in.

Sarah Skinner reported that the difference between the 1st and 2nd assessment was the value of the assessment and that participation and engagement is on the agenda for social work staff now. Philip Segurola reported that the Young Person Council have been working on a jigsaw puzzle that details the composite parts of what makes a good social worker.

Charles Unter and Roger Sykes noted the wonderful progress being made by the team and queried whether this involved children in care from other local authorities who have been placed in Kent? Sarah Skinner and Sophia Dunstan responded that currently only Kent children in care are involved however they are looking at how they can encourage their involvement and the involvement of Kent's children placed in other authorities. Sophie Dunstan reported that other Local Authorities have different challenges to our children but the team do meet with them and are looking at regional work.

	<p>Ann Allen noted that she Chairs the Corporate Parenting panel and the apprentices involved are a very constructive influence. She hopes to continue this into the new corporate parenting model and is very grateful for the work they do.</p> <p>Alison Broom asked the VSK team what they felt the biggest challenge for the seventh petal was. Sophie Dunstan responded that there needs to be continuous challenge and make staff aware of what the young people have said about them and their work. Team managers need to rectify issues and concerns made by young people within their team. Sarah Skinner noted that KCC has a better leadership structure in place now and there is a need to ensure that KCC keeps its current petals and builds on the recommendations made. Improvement is constantly on the agenda and the team are working to embed this in procedures so it is delivered uniformly across the county.</p> <p>Philip Segurola reported that the Corporate Parenting Panel, has members and officers from SCS and they are moving towards a unified approach to join up with both Education and Early Help and the health and voluntary sectors. This will improve the levels of corporate responsibilities.</p> <p><u>Actions</u></p> <p><i>2.1 - Sarah Nichols to circulate Sarah Skinner's report with the minutes to the meeting</i></p> <p><i>2.2 - Mark Janaway to follow up with SCS in regards to using the CiC Council to raise awareness of CSE in young people</i></p>
3.	<p>Minutes, Actions, Matters Arising</p> <p>The minutes from the Board meeting on 17th February 2016 were signed off by the Board and once anonymization of case details have been checked can be published on the KSCB website.</p> <p>There was a question to the group from Jo Shiner on Police membership at the Health and Wellbeing Board (HWB). This had previously been refused however Jo believes that Police representation is necessary, this was agreed by the Board and Ann Allen will discuss this with Roger Gough who chairs the HWB, and if necessary, raise with the Leader.</p> <p>The action log has been updated with discussion from the meeting.</p> <p></p> <p>Action Log as of 27.04.16.doc</p> <p><u>Action 7.1</u></p> <p>Philip Segurola provided an update on Unaccompanied Asylum Seeking Children (UASC) to the Board. There are currently 892 Looked after UASC with 479 being care leavers. So far, 40 UASC have arrived each month in 2016 however April has already seen an increase to 60 and this would suggest that this year would repeat 2015 with increased numbers arriving over the summer months. Philip reported that the UASC Partnership Board is now operational and KCC are awaiting a formal announcement for a national dispersal system. Andrew Ireland reported that he received a good hearing when he attended the House of Lords and that a methodology that determines the dispersal allocation has been finalised.</p> <p>Philip Segurola reported that all UASC cases have been allocated and teams are catching up on regulatory compliance however he raised concerns about potential issues should the dispersal system not be imminent. It was agreed by Board members for UASC to be a standing item on the agenda until further notice.</p> <p>Gill Rigg queried whether there were any concerns of community tensions however none have been reported so far. Philip Segurola stated the importance of maintaining a delicate balance in ensuring that the young people are kept safe but that they also have freedom of movement.</p> <p><u>Actions</u></p> <p><i>3.1 - Sarah Nichols to check anonymization of the case details from the previous minutes and publish on the KSCB</i></p>

	<p><i>website.</i></p> <p><i>3.2 - Ann Allen/Peter Oakford to discuss Police membership at the Health and Wellbeing Board with Roger Gough and report back to the Board.</i></p>
<p>4.</p>	<p>EYPS Vision and Priorities for Improvement</p> <p>Patrick Leeson presented this item.</p> <p>The document is an annual update and sets out the priorities and targets for the year ahead. Key headlines from the report are that there have been many improvements across education; more schools are now at "good" or "outstanding" (87% in 2015 from 50% in 2011) and school results are improving year on year for primary and GCSE level. However, it is noted in the report that A-level results are down which may be due to too many young people following A-level programmes and there is a need to consider better options for them.</p> <p>The report shows that there are currently too many young people who are NEET (Not in Education, Employment or Training) in Kent at 5%. All young people should be in learning or training and Kent is struggling to reach the national target of 1%. Kent's 16 year olds are in line with the national average however problems are occurring once young people reach 17 and the participation rate drops to 72% as they drop out of college or school.</p> <p>This is of particular relevance for the vulnerable sectors such as young offenders or young people with learning difficulties. Those who are excluded from education tend to continue to be NEET and there is a need to look at supportive networks for them.</p> <p>Patrick Leeson reported that young people who are autistic are one of the biggest groups who need to be given additional support and some of our clients have strategies to improve this support up to age 25.</p> <p>There are gaps in achievement and progress and Patrick Leeson noted that schools cannot continue to be deemed a good school if they continue to ignore gaps in progress rates. The Local Authority continues to have particular priorities around those with difficult behaviours such as persistent absconders as these young people are at risk of other poor outcomes. Early Help is targeted at these at risk groups and we look to see more support and protection for these young people. Home Educated children are checked regularly so that they are not lost sight of.</p> <p>By Government standards KCC has a 100% success rate for the Troubled Families programme however Patrick Leeson feels that we have more work to do to sustain this but it is positive result nonetheless.</p> <p>Gill Rigg noted that schools are often a protective factor for young people so this is a positive result. Fiona Trigwell reported the challenge she is experiencing from all sides as a Headteacher. The numbers of young people with mental health concerns are providing a challenge in her school and others known to her. She raised concerns of students with links to CAMHS who are at risk of dropping out from their studies and many more are diagnosed with anxiety issues. Pauline Grieve queried whether figures are rising or is it an issue of access to services? Fiona Trigwell responded that there are good services for young people to access but the challenge is attainment.</p> <p>It was discussed that more and more young people are coming to school unsettled, have challenging behaviour and/or a wide range of parenting concerns. This seems to be more widespread than previously, especially for areas of low deprivation. Fiona Trigwell noted that emotional resilience in young people is the issue; she now has a large support system in her school to deal with this but would not have imagined this situation 10 years ago.</p> <p>Philip Segurola queried whether on page 35 of the report (Attainment of Children in Care) if it was all children in care in Kent or just Kent County Council's CiC. Patrick Leeson confirmed that it was just Kent County Council's CiC.</p>
<p>5.</p>	<p>Consultation Report from Central Referral Unit (CRU) Board</p> <p>The report was taken as read. Jo Stevens presented this item</p> <p>Precis: The first audit took place in July 2014 to look at the consultation process and thresholds used by partner</p>

agencies. From the results of that audit, there were changes made to the consultation process and how these were recorded in the Central Referral Unit (CRU). It was agreed to do a follow up audit to gain a bigger picture to see if consultations had move on and what key issues were outlined.

Key issues raised were how Designated Safeguarding Leads were used within their agencies and how well they are utilised prior to going for consultation. Discussion took place regarding thresholds, are agencies truly aware of the thresholds for referral? Findings from the most recent audit were fairly similar to the previous audit in 2014 which demonstrated that the Safeguarding Leads were not being robustly used. This is leading to higher levels of consultations being sought.

A further finding from the audit was in regards to consent from parents and carers. In 94% of cases there was no explicit consent given or discussion being had in regards to the given concern. If that conversation had taken place with the parent and carer this would open up a dialogue and workers could determine what action should be taken, rather than discussions taking place without the family in attendance. When there was evidence of discussions with parents and carers this was in regards to the path leading up to consultation, not about the concern or what action is required.

Gill Rigg requested that as a range of agencies are represented in the Board and are in attendance around the table and it is their agencies which may not using this system properly, that time be spent on questions and answers.

Board members requested more granularity in the audit. Jo Stevens confirmed that she can look deeper at certain agencies and what the detail is. Caroline Ferguson requested information about which health cases were attributed to which health agencies.

Claire Jones raised concerns for her agency as the Safeguarding Lead is the Chief so if staff approached them with concerns it would be like approaching a senior staff member of staff at KCC.

Philip Segurola raised concerns about the issue of gaining consent from parents. The Joint Targeted Area Inspection (JTAI) in South Tyneside was critical of progressing cases without consent. On Friday 22nd April there is a CRU Deep dive where this will be discussed further. Philip suggested that CRU will have to look at pushing back referrals to agencies if consent is not given unless the referral is due to child protection concerns.

Clarity was sought from Board members about the process agency staff should follow if parents do not provide consent. Jo Shiner said that if consent was not given by the parents, this would heighten her concerns as a police officer. Patrick Leeson responded that if it is a safeguarding concern then parental consent is not required, he interpreted the report as workers not attempting to get consent rather than it not being given. It was agreed for this to be added to the KSCB Challenge Log.

There are concerns about a lack of awareness of the threshold criteria. There is a high level of the activity on cases where thresholds are not met and this is highly wasteful of the resources in CRU. Philip Segurola noted that the evidence would suggest that far too often, even when it is acceptable to check for consent, agencies do not do so. Jo Shiner reiterated the need to explore what happens if families do not give consent and what we are telling staff to do in this scenario. Pauline Grieve agreed and queried what staff should do in cases where concerns are not clear? Jo Stevens confirmed that work is taking place on the threshold document and Board members queried whether the document was on the KSCB website for staff to access should they need to.

Gill Rigg confirmed that it is the role of agencies to provide Safeguarding Leads and deputies to those leads as required; agencies are requesting inappropriate consultations. It was agreed that staff need to respond to concerns with common sense and that CRU are to turn back referrals or consultation requests if they do not meet the thresholds. Gill Rigg requested that all Board members to remind their staff of the procedures in place. Gill Rigg reminded members that the default position for all agencies cannot be to defer to CRU if they are unsure or lacking in confidence and it is the responsibility of those agencies to ensure that their staff are confident.

Jo Stevens sought confirmation on what is to be done when agency workers have not obtained consent and Gill Rigg confirmed that it is to be as discussed above, with referrals sent back unless it is a child protection concern.

	<p>Concerns were raised of staff potentially feeling that once they have requested a consultation that case is now under the remit of social care which is not necessarily the case. It was agreed that Gill Rigg is to write to agencies and see assurances that staff are suitably informed as to the referral process and are confident in following it; this concern will also be put on the challenge log to be followed up at future meetings.</p> <p>Philip Segurola confirmed that the minutes from the CRU Strategic Board meeting go to Business Group meetings.</p> <p>Board members agreed that a repeat audit will take place in CRU in July 2016 (six months from when the last audit took place); using cases starting in July and Jo Stevens agreed to produce more detail as requested in the meeting. This is to be reported to the Board in September 2016.</p> <p>In May 2016, the new CRU process will be in place. As a part of Gill Rigg's letter, this will be communicated to agencies via a leaflet; details will also be provided on the KSCB website.</p> <p>Jo Stevens reiterated to Board members that if there are immediate concerns, staff are asked to submit an Interagency Referral Form IAR to CRU.</p> <p><u>Actions</u></p> <p><i>5.1 - Board Members to discuss the referral process and threshold criteria with members of staff.</i></p> <p><i>5.2 - Gill Rigg to write a letter to all agencies and seek assurance on use of threshold criteria.</i></p> <p><i>5.3 - Jo Stevens to undertake a further CRU audit in July 2016 and report back to the September 2016 Board meeting.</i></p> <p><i>5.4 - Sarah Nichols to publish details of the consultation process in threshold criteria on KSCB website.</i></p> <p><u>Challenges</u></p> <p><i>5.1 – The board resolved to formally challenge agencies regarding the very low proportion of parents/carers who were consulted before a referral was made.</i></p>
6.	<p>Concordat on Children in Custody</p> <p>Jo Shiner presented this item.</p> <p>Jo Shiner informed Board members that this document was a "heads up" as it shows a clear direction in regards to what is going to happen and what should be happening for children who have been denied bail and are moving into Local Authority accommodations. Widespread failures have been identified in meeting statutory obligations as children should not be spending the night in police cells.</p> <p>Principles and Practices are summarised on page 9 of the report and Jo Shiner suspects that agencies will be inspected quite rigorously on these in the near future. Within Annex A there is a good process chart on what should happen.</p> <p>Philip Segurola reported that there is a local protocol in place and a local project working with police and YOS colleagues however there are concerns about what the level of consultation has been with local authorities. The Police can contact any local authority about placing young people in secure accommodation but Kent is not the corporate parents for approximately 1300 other local authority children.</p> <p>Philip Segurola stated that he was on board with the principle of the document however he feels we are already working towards it but that there may be some areas that have not been considered.</p> <p>Board members agreed that feedback from the Board was necessary and a letter will be sent to Marchant Street who produced the report. Mark Janaway noted that the report states it was copied to all Local Safeguarding Childrens Boards but the KSCB did not receive it ahead of Jo Shiner bringing it to this meeting.</p> <p>Philip Segurola noted that within the report, the inference is that Police and Criminal Evidence responsibilities</p>

	<p>would be extended to the council however they have no powers to detain young people. Jo Shiner concurred that there are significant changes to process outlined within the document, with clear expectations for agencies and staff and requested that Board members and their agencies work together on this.</p> <p>Ann Allen raised concerns regarding children with mental health concerns and noted that it is inappropriate for them to be detained in a cell however; the council are not always made aware of any relevant health issues. Furthermore, there are very few places for these specific vulnerable young people to go as there are only 6 beds available in Kent for circumstances such as this. Judith Ward confirmed that beds come under the remit of NHS England not the individual CCGs. Sally Allen is a member of the Board so it was requested that this concern be escalated to her via health colleagues in attendance.</p> <p>Roger Sykes stated that it is likely that the issue of children in custody would come under the remit of the Risks, Threats and Vulnerabilities Group. Therefore he agreed to raise it at the next meeting.</p> <p>Jo Shiner stated that she was almost certain that, after meeting the Police Crime Commissioner candidates, they will take a strong interest in this document and mental health concerns for young people. Board members confirmed the governance for the document would be to go to the Risks, Threats and Vulnerabilities group and then to the Business Group then back to the Board meeting.</p> <p><u>Actions</u> <i>6.1 - Concordat on Children in Custody to be raised at the next Risks, Threats and Vulnerabilities Group</i> <i>6.2 – A letter in response to the Concordat on Children in Custody to drafted by Philip Segurola</i></p>
<p>7.</p>	<p>Education and Early Help Safeguarding Group – Focus Update</p> <p>Patrick Leeson presented this item.</p> <p>Patrick Leeson provided an update on the main topics for discussion at the recent Education and Early Help Safeguarding Group which were E-safety, Prevent, an Early Help update and scrutiny of the recent figures.</p> <p>Work is taking place for Early Help to put more resources into mental health; there is also more service resource being put into work with Parent and Families work. The aim is to ensure that every local district team has a local offer that is published.</p> <p>The Latest performance report for Early Help is positive; the data suggests that Early Help cases are closing with a positive outcome in 80% of cases. It was requested that if a case is closed with a positive outcome that this includes the view of the school as this has often not been the case. There has been a trend on the number of cases to step down to Early Help at 20-25%. A proposal has been discussed within KCC in regards to the interface between Early Help triage and Central Duty Team (CDT)/CRU.</p> <p>Gill Rigg enquired how many colleagues attend the group. Fiona Trigwell confirmed that it was approximately 18/20 members of staff from a variety of schools with 5/6 Head teachers from Primary and Secondary alongside an Independent school representative.</p> <p>Board members agreed that it sounded like positive progress was being made.</p>
<p>8.</p>	<p>Business Group Report</p> <p>Mark Janaway presented this item.</p> <p>Mark Janaway referred to the report of the KSCB Business Group that was circulated prior to the meeting and discussed the group reporting process as outlined in the document.</p> <p><u>Case Review Group</u></p>

The last Case Review meeting took place on the 1st April.

Mark Janaway highlighted the Serious Case Reviews (SCR) that the Case Review Group has been discussing. There are two SCR's currently; One is almost at completion but has been delayed due to ongoing police investigations. Learning from the SCR will be integrated into training and learning events but not under the banner of the SCR until after publication.

There is a learning event taking place on the 3rd of May; this will bring practitioners together to discuss the case and the outcome of this discussion will be joined to the IMR's received as a composite report. Both reports will be brought to the Board prior to publication.

Multi-Agency Sexual Exploitation group(MASE)

The last MASE group meeting took place on 8th April 2016.

The MASE group is now working well and building momentum. There is representation from all agencies at an appropriate level and there are discussions ongoing about the level of activity from all agencies.

In the last meeting on 8th April 2016, the Child Sexual Exploitation (CSE) toolkit was presented to the group by Lesley Burnand who reported that the Task and Finish group proposed that it needs to be two tiers in its approach. One for frontline staff as an aide memoir and one that is more in-depth for staff that complete assessments with young people. The toolkit contains indicators for gangs, Prevent, Female Genital Mutilation (FGM) and CSE amongst other topics, in order to enable staff to consider a variety of issues and concerns.

There are now over 100 multi-agency CSE champions however there are still identified gaps and those agencies have now been approached for representation. At the first CSE Champions Forum in December 2015 one of the activities was for champions to discuss what work they are doing currently within their team as a CSE Champion. Results from this discussion showed that there is a significant amount of work taking place and this has been compiled in a document that will be distributed with the minutes.

MASE requested for agencies to undertake a CSE self-assessment; 18 responses have been received so far into the KSCB Business unit and the remaining agencies are being followed up for responses. A number of agencies have volunteered to participate in the next self-assessment which had not been in the first round. Mark Janaway has produced a report documenting the outcomes from the first round and these responses have been included in the action plan for agencies to take forward. Mark Janaway confirmed that he is working with Kelli Gardner from IMAGO and speaking to Sarah Skinner about a member of the CYPP becoming a CSE Champion.

Quality and Effectiveness (QE) Group

The last QE group meeting took place on Friday 18th March.

The theme audit topic for the QE meeting was FGM.

- It was reported that there were low numbers of FGM cases open to Social Care.
- A survey was sent to Early Help managers to ascertain their awareness of FGM. 25% of managers responded and levels of confidence are low with 50% reporting they did not feel either themselves or their staff would recognise FGM.
- The survey was also conducted with members of the QE Group with similar findings.
- It was suggested that the survey be used to further develop work in this area.
- The Business Group suggested cascading the survey to wider multi-agency staff by the FGM Working Group and KSCB Business Unit.
- It was agreed that more FGM training is required.

Pauline Grieve reported that a lot of Health staff have participated in the department of health training.

Gill Rigg reported that some members of the Board had a meeting with Florence Kroll to assist with the effectiveness of the group.

Urgent matters Arising from Other Groups

The Health Safeguarding Group (HSG) is undertaking review of its membership and role. Chief nurses are meeting on Friday 22nd April to look at this. Mark Janaway and Gill Rigg have met with Sharon Gardner Blatch and it has been agreed for the next Board meeting to have a presentation on the health economy.

The Terms of Reference for the Risks, Threats and Vulnerabilities group are being consulted on, and once agreed by the Group, will be brought to the next Business Group meeting through their report to the Group.

It was raised at the last Business Group meetings about some Sub Group Chairs not being members of the Board. Gill Rigg discussed the possibility for Group chairs who are not Board members to have a Champion for their group, as happens elsewhere on the Board. This would be a current Board member with an interest in that Group's role. Patrick Leeson queried why those chairing the groups are not all members of the Board? Gill Rigg confirmed that it is about championing the group, not attending the meetings or becoming an expert.

Jo Shiner raised concerns about the additional workload this proposal would cause for sub group chairs and could cause difficulties for Chairs as that would result in extra meetings to attend. Gill Rigg notes that this would also result in the Board being weighted towards more SCS representation. The purpose of the Business Group is to discuss items that are then it is brought to the Board.

Roger Sykes suggested inviting Sub Group Chairs when Board meetings focus on a particular topic that would be of professional interest however it was agreed that there is a need to look further into the logistics of doing this.

Judith Ward reported that she has not attended a Board meeting for a while now and she believes the structure of the group is much better and more productive than it has been previously. It was agreed that no changes would be made at present.

Timetable of Reporting.

Mark Janaway discussed the timetable that was distributed at the meeting. Gill Rigg reported that the Board would continue with this cycle of reporting to test efficiency and this was agreed by Board members. Mark Janaway stated that his Business Group report would in turn focus on those groups that are not reporting to the Board meeting at that time.

Mark Janaway raised a suggestion that arose from 1-1's with Gill Rigg that Board meetings could have a theme topic for every meeting and he asked that this be a consideration for the Board in order to give the more time to discuss topics in detail. This was agreed by members of the Board.

Gill Rigg requested that future agendas have a tighter focus and that items for discussion are grouped together, such as items for decision/information etc. This was agreed by members of the Board.

It was reported that the FGM Working Group meetings were discussed at the Business Group to determine whether it is correct for it to sit under the remit of the Health Safeguarding Group. It was agreed that once the Health Group is refreshed, there will be a clearer sense in the Terms of Reference where FGM should sit and therefore it is to remain with HSG until this is determined in the future.

9. Policy and Procedures Group – Focus Update

As Tina Hughes was unable to attend the meeting, Mark Janaway provided the update on behalf of the Policy and Procedures Group.

At the last Policy and Procedures Group meeting a number of key themes were discussed.

Child Sexual Abuse Pathway.

An audit of the pathway has taken place and as a result of this the procedures have been updated and published. However concerns have been raised about the levels of awareness from staff about what a sexual abuse medical is. There is a belief that it is an intrusive process and therefore SCS and Police staff are reluctant to put this forward at risk of further harm to the child. Members are urged to inform their staff that this is not the case.

Neglect strategy

Ofsted reporting shows that authorities that have been graded good have a comprehensive neglect strategy therefore work is being undertaken by Sophie Baker to address this. Using the Neglect strategy, designated staff in organisations will understand more about neglect and this will therefore link in with the CRU work and concerns about thresholds.

Pre-birth Assessments

The Pre-Birth procedures have been reviewed and SCS felt that they needed to be improved. Work is taking place to address these concerns and there are links to Signs of Safety and Health colleagues. The assessment process will be going back to the Policy and Procedures Group for sign off.

FGM Guidance

The Health Safeguarding Group have produced local guidance around FGM however, because it was predominantly reviewed by health colleagues it has gone to the Policy and Procedures Group for a multi-agency review and approach.

Pocket guides and Smart Phone App

Some Pocket Guides are still outstanding however the purpose of them is to enable staff to easily access relevant information whilst performing their day to day tasks. A number have been developed

The KSCB Business Unit and multi-agency staff are working closely with Kent Police to ensure that the DASH app provides the relevant information and support for operational staff. The app acts as a portal to websites and procedures that professionals or members of the public may need to access. Mark Janaway reported that he is currently working with the app developer (Inspector Stuart Norris) to have a KSCB page within the app. Jo Shiner reported that she believes Stuart Norris has enabled the translation portion of the app so it now translates into several different languages.

KSCB Threshold Criteria Document

A small Task and Finish Group have met and are continuing to work on the document to ensure it is up to date and meets current needs.

Policy Review Tracker

Mark Janaway reported that due to the high numbers of Policies and Procedures, the Policy and Procedures Group have set up a spreadsheet detailing all the policies and who is responsible for ensuring they are kept up to date. The tracker also details the review dates of documents so there is a formal process for reviewing the procedures.

10. Independent Chair One to One Composite Report

Gill Rigg presented this item.

Gill Rigg confirmed that comments provided by Board members had been anonymised as much as possible for the purposes of the composite report. The information provided was very useful and she found the disparate views interesting, providing a rich amount of detail. Gill Rigg proposed that a report could be brought back to the next Board meeting to look at certain issues that are representative of common themes; these would also be fed into the Annual Report. This was agreed, Mark Janaway will action.

Roger Sykes confirmed that he found it to be very helpful and comprehensive.

Gill Rigg stated that it provided a useful tool for her to ensure that she can get to know Board members better and that she found it very helpful. Pauline Grieve confirmed that as a relatively new member to the Board, she found it to be a useful exercise.

Roger Sykes stated that he felt the process concentrated the mind on topics that may not normally be thought about and Board members agreed to continue 1-1's on an annual basis.

11.	<p>Other Board / Strategic Group Update:</p> <p>Kent and Medway Domestic Abuse Strategy Group</p> <p>Tim Woodhouse presented this item.</p> <p>Tim Woodhouse is the Programme Manager for the Public Health team and responsible for public health input into domestic abuse. Jo Shiner stated that the role of the group is seen as particularly helpful and there has been a threat to the funding. In order to continue, there needed to be contributions from agencies and there has been a shortfall which in turn could lead to a reduction in service.</p> <p>Tim Woodhouse stated that around April 2015, different partners reconfigured how domestic abuse services were to be commissioned. These sometimes overlap and it was agreed jointly to be provided through an integrated domestic abuse service with an increased emphasis put on prevention. All partners proceeded with the commissioning process however due to unforeseen circumstances the commissioning process was delayed. A discussion took place about the possible funding arrangements for the service until the newly commissioned service can begin in April 2017 and it was agreed that a resolution to this concern would be agreed urgently. This will take place outside of the meeting.</p> <p>Health and Wellbeing Board (HWBB)</p> <p>Andrew Ireland presented this item</p> <p>Andrew Ireland discussed the Sustainability and Transformation Plan (STP). NHS England has issued new planning guidance requiring local areas to draft place-based five year Sustainability and Transformation Plans that will demonstrate how new models of care will be developed and how full integration of health and social care will be achieved by 2020. A submission is required from KCC and Health agencies by June 2016.</p> <p>Plans must demonstrate how the 9 “must do” priorities identified by NHS England for 2016/17 will be delivered. Andrew raised concerns that these criteria are not child focused and instead look at adults although there is some focus on maternity services.</p> <p>Anxiety for the Board centres on a lack of focus on children within the STP and this has been diluted to one generic “must do”; there are also concerns about the timescales in which to provide a response for the STP.</p> <p>The Board agreed that the STP needs to go to both the Kent and Medway Health and Wellbeing Boards for further discussion however Gill Rigg stressed the importance of championing the Childrens position within the document.</p> <p>Alison Broom discussed the role of the local Health and Wellbeing Boards which act as sub groups to the main HWBB. Their responses for the STP are likely to be designed around local demands. It was discussed whether KSCB could have access to the local HWB agendas and it was decided that Gill Rigg will write a letter to the local Health and Wellbeing Boards to discuss the importance of placing an emphasis on children within their response.</p> <p><u>Actions</u></p> <p><i>11.1 - Gill Rigg to send a letter to the local Health and Wellbeing Boards in regards to the Sustainability and Transformation Plan response.</i></p>
12.	<p>AOB</p> <p>Roger Sykes queried whether the Board walkabouts would take place this year as he found them to be particularly helpful. Mark Janaway confirmed that the KSCB Business Unit would be planning them for this year and details would be sent to Board members when possible.</p>

Andrew Ireland requested that the JTAI report from South Tyneside be circulated to Board members.

Mark Janaway reminded Board members that requests have been made for contributions to the annual report and for Gill Rigg's appraisal from Board members.

Actions

12.1 - Mark Janaway and Sarah Nichols to arrange Board Walkabouts and circulate details to members

12.2 - Sarah Nichols to circulate South Tyneside JTAI report to members alongside minutes

Future Board Meetings:		
1 st June 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
3 rd August 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
5 th October 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
1 st December 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone