

Meeting Title:	Kent Safeguarding Children Board
Date:	11 th April 2018
Time:	2pm – 5pm
Location:	Medway Room, Sessions House, Maidstone
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council	✓	
Andrew Scott-Clark	Director of Public Health	Public Health, KCC		✓
Pauline Smith	CEO	CXK		✓
Paula Wilkins	Chief Nurse (CCG's)	Clinical Commissioning Groups		✓
Claire O'Brien	Chief Nurse (Acute Providers)	Maidstone and Tunbridge Wells NHS Trust		✓
Karen Hickey	Designated Nurse for Safeguarding Children	West Kent CCG		✓
Claire Jones	Head of Service for Assessment, Rehabilitation and IOM	Kent, Surrey & Sussex Community Rehabilitation Centre	✓	Chloe Kirkin
Iain Witts	Head Teacher	Kingsnorth School	✓	
Mary Mumvuri	Executive Director of Nursing and Quality	Kent and Medway NHS and Social Care Partnership Trust	✓	Cecelia Wigley
Stuart Collins	Interim Director of Early Help and Preventative Services	EYS, KCC		✓
Tony Blaker	Assistant Chief Constable	Kent Police	✓	
Tom Richards	Detective Chief Superintendent	Kent Police		✓
Mark Janaway	Programme and Performance Manager	KSCB		✓
Matt Dunkley	Corporate Director for Children, Young People and Education	KCC		✓
Roger Gough	Cabinet Member for Children, Young People and Education	KCC		✓
Sarah Hammond	Interim Director, Specialist Children's Services	KCC		✓

Roger Sykes	Lay Member	KSCB		✓
Charles Unter	Lay Member	KSCB		✓
Tina Hughes	Senior Operational Support Manager	National Probation Service (East & SE Region)		✓
Kelli Gardner	Youth and Community Manager	IMAGO		✓
Sally Allum (Virtual Member)	Director of Nursing	NHS England		
Sorcha Morgan (Virtual Member)	Head of Practice	CAFCASS Kent		
Kevin Gibbs (Virtual Member)	Assistant Director	CAFCASS Kent		
Sarah Nichols	Project Officer	KSCB		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Introductions were made, and apologies noted.</p>
2.	<p>British Transport Police Presentation</p> <p>Detective Chief Superintendent Paul Furnell presented this item and provided a brief overview of his history within policing and public protection.</p> <p> Kent DCS Furnell LSCB Presentation 2</p> <p>Paul Furnell reported that the British Transport Police (BTP) have increased their prioritisation on issues relating to public protection and young vulnerable children. All Police forces in the country are focusing on the 13 strands of vulnerability and this is a core focus of the work</p> <p>It was noted that the number of young people on train journeys is substantial and the levels of vulnerability for them is significant.</p> <p>The presentation included examples of the various posters used by BTP which were aimed at getting frontline officers to review their culture and how they respond to young people. Often young people were seen as non-fare paying customers when they should be considered in light of their vulnerability.</p> <p>Paul Furnell discussed the figures that were seen in 2017/18, there has been a 64% increase in risk of children and 69% for adults with increasing issues of children with a mental health crisis.</p> <p>39% of near misses (person injured) are children and 76% of trespass incidences have more than one child involved, and many are vulnerable children. Paul Furnell noted that there is a need for BTP and partner agencies to focus our minds as a force on children and why they are at risk.</p> <p>BTP are now collecting good data. Kent has been identified as one of the top 10 areas for children at risk on the railway. The data from BTP needs to be shared with other Kent agencies; Kent agencies will know where the hotspots are and how they can assist.</p> <p>Due to the work that has taken place, BTP can identify offenders who specifically target train stations due to the</p>

vulnerability there. Children who are vulnerable use the railway for a variety of reasons and BTP are trying to determine why they are going to the locations they are going to.

Andrew Scott Clark discussed that both Sevenoaks and Sittingbourne will have young people travelling in and out to attend grammar schools which may account for the high levels of young people travelling on trains in those areas.

Paul Furnell feels that BTP has not looked outside its own agency previously, however, it now wishes to expand its multi-agency working. There was previously no mechanism for the 28 rail operators to engage with safeguarding issues, however, now for every contract issued requires the rail operator to comply with the safeguarding on Rail scheme. They have to train every member of staff and have a safeguarding lead which can link into relevant training. The operator will be measured once a year to see if they are complying and an audit will be undertaken on recognising vulnerability and compliance to the safeguarding scheme.

Gill Rigg felt this work was very welcome and was impressed by the attention given to this issue. Paul Furnell commented that offenders are grooming young people on skype whilst using train Wi-Fi and this is an area that the force wishes to look at in greater detail.

Roger Sykes noted that in his previous experience as a coroner, he investigated a case where two young people walked along the track after missing the last train and were electrocuted after mistakenly thinking that the rail would no longer be live. There is additional need to educate young people about the risks that railways can present.

Tom Richards and Paul Furnell will meet after the meeting and Tom Richards suggested a contact with Kent Fire and Rescue.

Stuart Collins noted that there is no specific pattern that links the top 10 stations and queried what the connectivity is. Paul confirmed that this is an area of intelligence that needs to be looked at further.

Mark Janaway confirmed that he would contact Paul Furnell after the meeting to discuss possible safeguarding training opportunities with South Eastern Trains.

3. Kent and Medway Gangs Strategy

Jennifer Maiden-Brooks presented this item to the Board.

The Kent and Medway Gangs Strategy is a pan-Kent strategy and recognises the need to have a collective dataset that is robust. It considers victims and perpetrators and the lines between these in practice, which can be blurred when dealing with that duality.

Jennifer Maiden-Brooks confirmed that once the terms of reference for the report was agreed, there was a virtual stakeholder group of multi-agency partners who were consulted and involved in the development of the strategy.

There are a number of key challenges identified within the strategy:

Data - Jennifer Maiden-Brooks noted that it became clear in the development of the strategy that there are issues with the coordination, collation, sharing and analysis of data involving gangs. Some is extrapolated from national data and the data of agencies does not necessarily match up.

Vulnerability – There is an acknowledgement that children can be both victims and perpetrators and agencies need to consider how this works in reality on the ground.

Jennifer Maiden-Brooks noted that since the Business Group meeting there has been an introduction of an additional statement to show that this is an anti-gang strategy and a brief description of the KSCB Risks, Threats and Vulnerabilities Group.

	<p>Gill Rigg confirmed that the Business Group felt the strategy was warmly welcomed and asked whether Board members were prepared to endorse it.</p> <p>Stuart Collins agreed it should be endorsed but noted that it should be a shared piece of work across the multi-agency network.</p> <p>Matt Dunkley raised a concern about the ability of agencies to respond, the nature of the business model of gangs and the threat they pose changes so regularly. Generally, agencies are a distance behind in terms of understanding the infrastructure of gangs and use of social media and how the nature of the threat is changing. This needs to be treated in a different way to how we respond to other safeguarding threats. Tom Richards agreed it was constantly changing, there are different nominals and increasing levels of violence of different types. The same young people cross multiple areas, such as gangs, organised crime and child sexual exploitation.</p> <p>Board members welcomed and endorsed the strategy and will request updates through the Risks, Threats and Vulnerabilities Group.</p>
4.	<p>Minutes, Actions and Matters Arising.</p> <p>Minutes were agreed as a true and accurate account of the meeting.</p> <p>Gill Rigg reported one typographical error which will be amended; there was a discussion about the reference to challenging a BBC report, however, Sarah Hammond confirmed that Specialist Children’s Services (SCS) have formally challenged the BBC and thus confirmed it was accurate for it to remain in the minutes.</p> <p><u>Actions from 14th February 2018</u></p> <p>3.1 – Mark Janaway to discuss the thematic review of teenage suicides with Andrew Scott-Clark regarding Public Health involvement. Update from the 11th April 2018 – Mark Janaway confirmed that this action can be closed as the meeting is scheduled for Monday 16th April 2018. Action Closed.</p> <p>3.2 – Mark Janaway to draft a joint multi-agency communications protocol for dealing with case reviews. Update from the 11th April 2018 – Mark Janaway confirmed that the draft protocol is being presented to the next Case Review Group and once signed off there it will go to the Business Group and then be presented to the Board. Mark Janaway agreed to circulate the draft to Board members with the minutes of the meeting. Action Closed.</p> <p>4.1 – Mark Janaway and Sarah Nichols to draft a timetable for Board member voice of the child presentations. Update from the 11th April 2018 - Sarah Nichols confirmed this had been completed and would be circulated with the minutes of the meeting. Action Closed.</p> <p>4.2 – Tony Blaker to present the results of the Kent Police internal inspection to a future Board meeting. Update from the 11th April 2018 - Tom Richards provided an update on behalf of Tony Blaker. The final report from the internal inspection has not yet been published however, there is preliminary good news about the management of missing children as with the introduction of dedicated teams there is now better work taking place with the children with reductions of the length of time of children being missing. Kent Police has had a 34% increase in successfully finding the children. In regard to the under 18 investigation capability, the shift pattern needs to be aligned with that of partner agencies and additional specialist training is required. The changes in the Central Referral Unit (CRU) have been successful, the child protection strategy meetings have tripled which is positive but does have an impact on resources. The formal review and recommendations will be published in due course. Action Closed.</p> <p>7.1 – Sarah Nichols to update the KSCB Business Plan and archive the completed actions. Update from the 11th April</p>

	<p>2018 - The Business Plan has been updated and will be on the agenda for the next Board meeting. Action Closed.</p> <p><u>Actions from the 6th December 2017</u></p> <p>4.1 – Mark Thorn to provide details to Stephen Fitzgerald on the engagement of district council staff in the Adolescent Risk Management (ARM) review. Update from the 11th April 2018 - Sarah Hammond provided an update on the ARM review and confirmed that the work is being led by Nikki Cruickshank and Stephen Fitzgerald. Specialist Children’s Services are currently reviewing the ARM panels and they are being separated into two strands. One which is an ARM meeting for children and one which is an intelligence information sharing arena at an area level to connect activities and children together. Sarah Hammond confirmed that the District Councils are involved in that process. Action Closed.</p>
5.	<p>Sub Groups Focused Update</p> <p><u>Child Death Overview Panel (CDOP)</u></p> <p>Andrew Scott Clark presented this update:</p> <p>Andrew Scott Clark noted that many of the key issues from the last CDOP have been address by the latest Business Group report. There was a brief period of three weeks with no cases, however, unfortunately this is no longer the case. Andrew Scott Clark confirmed that he has had a brief conversation with his counterpart at Medway Council to consider the feasibility of merging the Kent and Medway CDOPs and this looks like it may be successful. Medway Council will also gain access to e-CDOP which will be of a wider benefit to partner agencies who are currently using two different processes.</p> <p>Andrew Scott Clark confirmed that there are currently no connections between any of the teenage suicides that have taken place in Kent, although there are commonalities which will be considered within the thematic review commissioned by the Case Review Group.</p> <p><u>Risks, Threats and Vulnerability Group</u></p> <p>Mark Janaway presented this item on behalf of Nick Wilkinson.</p> <p>Mark Janaway confirmed that the group was busy with a wide remit. Nick Wilkinson is proactive in providing updates and presentations to the group and it is hoped that the KSCB Business Unit can widen the scope of these to multi-agency seminars and allow for wider dissemination of the learning.</p> <p>In regard to the Online Safeguarding Group, there is an approach for the group to look at the issues in a more strategic way and have online safeguarding champions in place in a similar model to that of the Multi Agency Sexual Exploitation (MASE) group and Child Sexual Exploitation (CSE) Champions. Further updates will be provided once there is additional progress.</p> <p><u>Health Safeguarding Group</u></p> <p>Paula Wilkins provided this update.</p> <p>Paula Wilkins noted that at the last meeting, it was discussed what the appropriate representation should be at the group and currently there is no private provider representation; this will be addressed for future meetings. The group received an update from the CSE Team and the multi-agency work that is taking place there which has identified that a number of the vulnerabilities for young people from CSE are across the transitional period and the group is extending its remit to include this and the wider adults’ services to ensure greater joined up working.</p>

	<p>Paula Wilkins provided an update on the health representation at the Central Referral Unit (CRU). Health have reviewed their representation in CRU and professionals within the CRU have been consulted. It is recognised that there is a need for additional investment into that service and it is hoped the service will be more extended than it is and include additional administrative resource. Sarah Hammond agreed that the provision for administration is needed and there is a need to focus on the professional decision making; Paula Wilkins confirmed this is taking place by enabling more administration to do the wider health agency checks and allowing the professionals more time for them to make decisions, rather than administration.</p>
6.	<p>Business Group Report</p> <p>Mark Janaway presented this item.</p> <p>Mark Janaway confirmed that at the last Business Group meeting, the group received an update on the changes at the front door and the timing of the new process. The threshold document and the single request for support form have not yet been finalised. Mark Janaway noted that following the Business Group meeting he met with Penny Ademuyiwa and they are working on a joint piece of work to roll out the new processes and Penny Ademuyiwa has agreed to attend a future Board meeting to update members on progress at the new front door.</p> <p>Actions</p> <p>6.1 – Sarah Nichols to arrange for Penny Ademuyiwa to provide an update at a future Board meeting.</p>
7.	<p>Quality and Effectiveness (QE) Audit Programme</p> <p>Stuart Collins presented this item.</p> <p>Stuart Collins discussed historic QE processes where previously audits undertaken by the Group have been multi-agency, but not greatly as they focus on cases open to Specialist Children’s Services(SCS) or Early Help (EH). In order to resolve this, the group has decided to look at the themes from internal audits (information sharing, record keeping etc) and focus on one of these at each meeting, with representatives from the various partner agencies completing a report template to provide an update on behalf of their agency. It was hoped this will increase the Board’s levels of assurance.</p> <p>The second key piece of work undertaken by the group is to conduct case audits on a six-monthly basis. The cases will be chosen from those held within SCS or EH that have been audited by those agencies internally recently and then the KSCB Business Unit will ask partners to audit their involvement in those cases. Following this, representatives from those agencies will attend a half day meeting to audit a selection of the cases and see how information was shared between agencies and how records have been kept by the individual agencies involved. Stuart Collins felt it should also considered whether the possibility for families to change is included as part of that audit process.</p> <p>At the recent QE meeting, feedback from agency reports looking at how they manage record keeping and quality assurance within their own agency has identified real learning and good practice which can be shared within the group and across the wider network.</p> <p>The Board endorsed this approach to the new audit programme.</p> <p>Stuart Collins confirmed that there is room for improvement on a joint dataset and the group is currently looking at what data is currently collated and how it can be joined together to demonstrate the journey of the child.</p> <p>Mark Janaway discussed the section 11 process; Rachel Baker has streamlined this process to make responses easier for partner agencies and the requests are due to be sent next week. Board members had no objection to this process.</p>

8. Child Death Overview Annual Report (2016/17)

Andrew Scott Clark wished to apologise for the lateness of this report and confirmed the 2017/18 report will be presented to the Board more quickly this year. The report provides a comprehensive overview of the resources involved within the panel and included at the end of the report is an impact log which may be of interest to Board members.

Andrew Scott Clark requested that Board members please endorse the report, and this was agreed.

Gill Rigg commended the report for its clear analysis; Andrew Scott Clark confirmed that he hopes the next report will be due in October 2018 and it was agreed to add this to the Board's forward meeting planner.

Matt Dunkley queried whether the significant increase in suicides will be included in the next report and Andrew Scott Clark confirmed this is the case and will include reference to the current thematic review taking place.

Actions

8.1 – Sarah Nichols to add the 2017-18 CDOP Annual Report to the October Board meeting agenda.

9. KSCB Risk Register

Mark Janaway confirmed that at the last meeting, it was agreed to remove items that were no longer deemed to be risks and Board members are asked to consider whether they have any agency risks that have multi-agency implications that should be included.

The first risk links to a recently published SCR and there are a number of issues raised with partner agencies which are currently being resolved.

Sarah Hammond queried whether there was an ongoing risk of Freedom of Information (FOI) requests and increased activity, SCS are receiving a growing number of requests that tread on the activity of the KSCB and Sarah Hammons queried whether the contingencies in place are needed and how to respond to the FOI's. Mark Janaway confirmed he is included in a number of those requests and that Gill Rigg is of the view KSCB should assist where possible, but some of what is asked for is beyond what is made publicly available; in this circumstance the response is that Local Safeguarding Boards are not subject to FOI requests. Sarah Hammond confirmed that these FOI requests are taking longer to be resolved which is of concern.

Matt Dunkley discussed the issues of the upcoming General Data Protection Regulation (GDPR) and noted that across the council there is a lot of activity to raise awareness of staff and queried whether there is any needed activity from the Board. Gill Rigg confirmed it may not impact on the Board and that agencies should only share information with the Board that they have been authorised to do so. It was requested to add GDPR to the agenda of the meeting in the future.

Mark Janaway confirmed that the KSCB multi-agency training programme includes GDPR and that Sue Gower (KSCB's Training and Development Officer) has delivered training to Medway Council staff. A number of data breaches are being reported and it is down to the agency to self-report, but following 25th May, the receiving agency needs to report those who commit the data breach.

Board Members requested an update report on GDPR from Sue Gower.

Actions

9.1 - Sarah Nichols to add GDPR to the agenda for the June 2018 Board meeting.

9.2 - Sue Gower to provide a brief update report on GDPR for Board members.

10.	<p>Children and Social Work Act</p> <p>Matt Dunkley confirmed that he and Tony Blaker are awaiting confirmation of the Health governance structures before a conversation can take place. It was agreed that prior to Working Together 2018 being published, Board members do not know what the proposals should be, and the timescales are unclear. It was agreed for updates on this item to be scheduled for every other meeting.</p>
11.	<p>Any Other Business</p> <p>Tom Richards provided an update of an issue of relevance to the Board.</p>

Future Board Meetings:		
Wednesday 13th June 2018	14:00 - 17:00	Medway Room, Sessions House
Wednesday 15th August 2018	14:00 - 17:00	Medway Room, Sessions House
Wednesday 17th October 2018	14:00 - 17:00	Medway Room, Sessions House
Wednesday 12th December 2018	14:00 - 17:00	Medway Room, Sessions House