

Meeting Title:	Kent Safeguarding Children Board
Date:	25 th January 2017
Time:	2pm – 5pm
Location:	Medway Room, Sessions House, Maidstone
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Tony Blaker (Vice Chair)	Assistant Chief Constable	Kent Police		✓
Alison Broom	Chief Executive	Maidstone Borough Council	✓	
Andrew Ireland	Corporate Director - Social Care, Health & Wellbeing	KCC		✓
Andrew Scott-Clark	Director of Public Health	Public Health, KCC	✓	
Gill Cahill	Director of Business Development	CXK		✓
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups	Judith Ward	
Sheridan Morrison	Designated Nurse for Safeguarding Children	North Kent CCG	Karen Kyzer	
Claire Jones	Head of Service for Assessment, Rehabilitation and IOM	Kent, Surrey & Sussex CRC	✓	
Stuart Collins	Director of Early Help and Preventative Services	EYS, KCC		✓
Avey Bhatia	Chief Nurse	Maidstone and Tunbridge Wells NHS Trust	Claire O'Brien Interim Chief Nurse for Maidstone and Tunbridge Wells NHS Trust Alison Jupp Named Nurse Safeguarding Children (Observer)	
Mark Janaway	Programme and Performance Manager	KSCB		✓

Patrick Leeson	Corporate Director, Education and Young People's Services	KCC	✓	
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC		✓
Philip Segurola	Director, Specialist Children's Services	KCC		✓
Fiona Trigwell	Head Teacher	Head Teachers		✓
Kelli Gardner	Youth and Community Manager	Voluntary Sector (IMAGO)		✓
Roger Sykes	Lay Member	KSCB		✓
Charles Unter	Lay Member	KSCB		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)		✓
Sally Allum (Virtual Member)	Director of Nursing	NHS England		
Steve Hunt (Virtual Member)	Assistant Director	CAFCASS Kent		
Sarah Nichols	Senior Administration Officer	KSCB		✓
In Attendance				
Hilary Ranger	Independent Author	N/A		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Introductions were made and apologies noted.</p>
2.	<p>Presentation from Headstart</p> <p>Angela Ford presented.</p> <p>Two young people who have been working with Headstart have created a presentation and provided audio commentary in order to present to the Board.</p> <p>The transcribed audio from the presentation is available below:</p> <div style="text-align: center;">  </div> <p>20170125 Headstart Presentation - transcri</p> <p>Alison Jupp discussed her work in the Acute Trust which acts as the front door of NHS and queried how they could get the work of Headstart within an A&E department as they see approximately 700 children a week across Kent.</p> <p>Angela Ford discussed the Universal Resilience Hub which consists of 44 secondary schools and 90 primaries. She confirmed that this is an evidence based approach about making sure that we are using the same language at every level.</p>

Stuart Collins confirmed that Headstart need to be seen as part of the whole health and wellbeing package and although the relationship between Headstart and schools is a key part of the bespoke offer, there is a broader universal offer. The team are rolling out the bespoke offer to specific districts (Gravesham and Swale). Over the next five years, HeadStart Kent will deliver within groupings across nine districts. Angela Ford confirmed that the National Lottery has invested in this work and an important part of Headstart is ensuring that the work is sustainable in the future. Part of that is the relationship with School Nurses and Karen Sharp (KCC Commissioning) is working alongside Headstart to ensure that this happens.

Andrew Ireland discussed the Emotional Health and Wellbeing Strategy and the procurement for a series of tier 1 and tier 2 services, Headstart fits within this broader tapestry. The procurement process is also looking at CAMHS and the contracts will be set in summer for September. Angela Ford confirmed that when the Emotional Health and Wellbeing Strategy was being developed, this programme was in phase 2 so that has ensured its involvement.

Gill Rigg confirmed that the Board will advertise the excellent work of Headstart in the next KSCB Bulletin.

Angela Ford confirmed the questions asked in the presentation and Gill Rigg requested that the Board consider their responses:

- Are you able to affectively engage with young people and support them to share their views?
- Do you know how you could achieve these goals in the services you provide?
- Do you staff have the skills they need to achieve these goals?
- Do young people and families you work with know where to go for help?
- Do you support them in building the skills they need to strengthen their own emotional wellbeing and resilience?

Fiona Trigwell confirmed that the Headstart system is set up in her school; however, she queried how Headstart are reaching the schools that did not get the initial invitation to be involved? It was discussed that the support provided by Headstart could be a standalone system for a school that does not have any provision in place.

Angela Ford confirmed that at Level 1, the Universal Support is there to help schools who need some support with the toolkit. She confirmed that everything Headstart learn that has a big impact or is important will be shared with everyone; the team hope to be able to demonstrate a change in the emotional health of young people after a few years.

Angela Ford confirmed that this work is part of a National Programme, six other authorities are involved and there are lead evaluators analysing the work and data. A part of the programme is for year 7 and year 9 children to undertake a survey and that will be followed in the next 5 years on those young people to track improvement and change in emotional wellbeing. The study is a longitudinal study of what works with young people and there are significant data requirements. Sickness levels of sites, staffing levels and other important information are being analysed for trends by the London School of Economics.

Actions

2.1 – Board members to respond to the challenge questions posed in the Headstart presentation - to feedback to the next meeting of KSCB.

3. Minutes, Actions and Matters Arising.

Minutes were agreed as a true and accurate account of the meeting.

Outstanding actions

Actions from 1st December 2016

	<p>4.1 – Patrick Leeson to provide an update on the Programme at a future Board meeting. Update from 25th January 2017 – Philip Segurola and Stuart Collins provided an update. The programme is now known as the Integrated Children’s and Young People’s Service Programme. Work is ongoing and there is a steering group which Andrew Ireland and Peter Oakford both attend. Patrick Leeson chairs a fortnightly Delivery Group. The principles going forward were agreed in December 2016 and the proposal is going to full Council for consideration on the 26th January 2017. They are working with Newton Europe on developing the assessment phase which will start in February and will last six weeks into April 2017. This will be a combination of analytical work on processing data and workshops around practice. It will be led by practice experts from Specialist Children’s Services and Early Years Preventative Services. This work will help the teams to drill down into areas of development across the service from both a qualitative and quantitative point of view. There are also planned visits to other services that have been flagged as best practice in their areas.</p> <p>Stuart Collins and Philip Segurola launched the consultation with staff last week and the first roles to be confirmed will be the management tier of the front door. The consultation ends on the 20th February and they will be building on the result of this and what Central Referral Unit (CRU) will look like from April. There will be a single ‘Request for Services’ form and single point of entry to Early Help and Specialist Children’s Services. There is currently work on a standardised form which will be aligned with the Signs of Safety methodology and there are aspects of the process that are becoming more technical and less paper heavy. This action is to remain open.</p> <p>5.1 - Jo Stevens to conduct a further audit in May 2017 and report the findings to the August 2017 Board meeting. Update from 25th January 2017 – This action is not due for completion until August 2017.</p> <p>5.2 - Jo Stevens is to provide a report on case examples from agencies to the January 2017 Board meeting. Update from 25th January 2017 – Deferred to the March meeting.</p> <p>7.1 - Tony Blaker to provide an update on the Kent Police Change Programme at the meeting in March 2017. Update from 25th January 2017 – It was agreed that Sarah Nichols will send another copy of the Kent Police Change Programme presentation from the last meeting. It was agreed this action will remain open until further notice.</p> <p><u>Actions from 3rd August 2016</u></p> <p>2.2 – The issue of Young Carers and their medication is to be raised at the Health Safeguarding Group and the response feedback to the Board. Update from 25th January 2017 – It was confirmed that this issue was raised at the Health Safeguarding Group and Kelli Gardner has been invited to attend a future meeting to discuss it further. Action closed to the Board and to be monitored by HSG.</p> <p>14.1 – Tony Blaker to bring the report on the review of the Child Sexual Exploitation Team to the October Board. Update from 25th January 2017 – To be discussed as part of the item on the Business Group report. Action Closed.</p> <p>5.1 – Alison Broom to meet with Philip Segurola, Florence Kroll, Dave Holman and Helen Greatorex to discuss the concerns around the movement of young people between local authorities. To be reported back to the next Board meeting. Update from 25th January 2017 – Philip Segurola confirmed he was not aware of any other major initiatives from other local authorities to move families in Kent and the situation is being monitored. Action to remain open.</p> <p>5.3 – Jo Stevens to undertake a further CRU audit in July 2016 and report back to the October 2016 Board meeting. Update from 25th January 2017 – Action covered under action 5.1 from December 2016 meeting. Action Closed.</p>
<p>4.</p>	<p>Business Group Report</p> <p><u>Child Sexual Exploitation Team (CSET) Update</u></p> <p>Mark Janaway confirmed that as Andy Pritchard has now moved into another role within Kent Police, Angie</p>

Chapman is now the Chair of the Multi Agency Sexual Exploitation (MASE) group and attended her first Business Group meeting on the 11th January 2017. It was agreed at the December Board meeting that Tony Blaker would present the findings of the CSET review and possibilities for additional funding. Tony Blaker was unable to attend for this item and Angie Chapman presented the item on his behalf.

In 2016, a review of CSET was undertaken. The findings of the review show that the team are achieving the aims and objectives, and are making a positive impact on the lives of children. There are minor establishment issues that are being resolved and other recommendations are being addressed through the MASE group. The key recommendation for the Board relates to the staff issues around intelligence triage. The CSET are still undertaking the task of raising CSE awareness through Operation Willow and the recommendation addressed concerns around resource capacity and it was agreed to request additional funding to support the triage work. The request would see two additional positions, funded through KSCB and the Medway Safeguarding Children's Board, and for KSCB this decision was to be based on seeing the results of the review.

There is currently a backlog of intelligence and this creates an issue with an understanding of the risk within that intelligence. The findings of the review confirm that there is a need for that back office function

Tony Blaker has suggested meeting with representatives from the two local authorities and will be arranging this in the near future. Gill Rigg queried whether the Council representatives broadly supported the suggested approach and they confirmed they did.

Roger Sykes discussed that one of the recommendations touched on information governance. Different agencies have different information governance policies and Roger Sykes asked Angie Chapman whether she was satisfied that agencies will buy into that or whether the team expects resistance? Angie Chapman confirmed that the team and partner agencies overcame lot of hurdles at the beginning of the CSET journey and the Government lowered the threshold for sharing information which was beneficial. The CSE Champions are in place within agencies to aid staff in submitting intelligence. CSET have also responded to concerns around the forms it was not considered straightforward for non-police staff. This has since been rationalised and there is an ongoing work on an online platform to safely submit information.

Philip Segurola queried the process of the review and Angie Chapman confirmed that the review was led by the Independent Inspectorate. Partner agencies, such as Health, Social Care and KCC have been involved in the review.

The Board was in agreement that there is a need to continue the work of CSET and it was confirmed that Tony Blaker will host a meeting and invite the two Local Authorities and the CCG's to discuss additional funding for the team.

Philip Segurola queried whether there were any emerging themes or patterns from the work of the team and Angie Chapman confirmed that the team have completed a County Profile for CSE which was presented to MASE in December. Angie Chapman provided a brief overview of the key issues and trends identified in the report.

Mark Janaway confirmed that the Problem Profile and CSET reports have been redacted and cascaded to the CSE Champions. CSET, MASE and the Champions are now working towards the CSE Awareness Day on the 18th March and CSET will be submitting media items to show the situation a year on.

Local Children's Partnership Safeguarding Leads' Group (LCPG)

Mark Janaway confirmed that Alison Broom raised the issue of there not necessarily being a direct link between the district LCPG's and her group. Andrew Ireland confirmed that although the local partnerships are intended to be groups that develop locally, they should be building their networks and we need to be sensitive in how the Board directs them. Mark Janaway confirmed that KSCB obtained reassurance that safeguarding is on the agenda for the groups. There is a large amount of activity from the Community Safety Partnerships into the LCPGs and the leads from those are reporting back to LCPG Safeguarding Leads Group. There is now a need to capture the

greater safeguarding work.

Learning and Development

Mark Janaway confirmed that a key question from the Learning and Development Group followed up on discussions on the new front door and whether thresholds will change as a part of that process. There are training implications for agencies once the new system begins in April.

MASE

Angie Chapman provided the update from CSET at the last MASE meeting. The report identifies key hotspots and patterns on CSE in Kent. Staff are finding there is a need for greater communication in the areas to share resources and CSET are working on this.

There was a discussion at MASE that the CSET report is very police focused. This has been reviewed and future reports will be more partner-friendly.

Mark Janaway confirmed that the CSE Champions have now been in place for over a year and there are now approximately 150. The Champions meet quarterly and discuss both individual and collective work. Their activity is regularly presented to MASE. The next stage is to be more coordinated in the district based activity.

Exception Reporting from Other Groups

Policy and Procedures

The group is working in a more proactive style and are linking in with Medway LSCB on maintain the policy and procedures tracker. A small working group determined which policies and procedures can be on Tri-X as opposed to the LSCB websites and there are dedicated people within the teams to ensure that Tri-X is kept up to date. Tina Hughes confirmed that the purpose of the Policy and Procedures tracker is to know exactly what documents need to be reviewed and ensuring they are all up to date and accessible. The group can also ensure that the relevant sub-groups take away and update their respective policies.

Health Safeguarding Group

Sheridan Morrison reported at the Business Group that Sharon Gardner Blatch, the chair of the Health Safeguarding Group (HSG), is leaving for a new role out of the county. At the HSG meeting this week, discussion took place about identifying an appropriate replacement and it is likely to be a representative from a Health Provider as the Deputy Chair is a Chief Nurse from a CCG.

Child Death Overview Panel (CDOP)

At the Business Group meeting, Andrew Scott Clark reported that a seminar on CDOP processes was held before Christmas which also discussed issues such as safer sleeping. This was followed up with a media launch of the Safe Sleeping Campaign and thermometer Cards in the Kent Messenger and on Kent Online. There was also information on the Safer Sleeping Campaign included in the KSCB Bulletin. There have been several sudden unidentified infant deaths reported to KSCB recently therefore this is clearly an ongoing issue.

The Presentation for the Local Government Chronicle awards is taking place in January and the award ceremony is in March. The eCDOP system has been nominated for an award in the **Driving Efficiency through Technology** category.

Case Review Group

Mark Janaway confirmed that the Case Review Group (CR) is overseeing four current Serious Case Reviews (SCR)

	<p>and three more case review notifications being received in the last month. The KSCB Business Unit are in the process of finalising the pilot for the eCR Management System that negates the need to send password protected documents to those involved in the SCR process.</p> <p><u>Business group Terms of Reference</u></p> <p>The Business Group undertook a brief review of the terms of reference for the group and they were agreed as still appropriate.</p> <p><u>KSCB Business Plan</u></p> <p>Mark Janaway presented the 2015-18 Business Plan to the Business Group and it was recognised that as three quarters of the actions were completed, the KSCB Business Unit would take forward the outstanding actions and produce an updated document with new priorities around a number of Priorities and themes for the 2017-20 Business Plan. This document will be discussed at the next Business Group meeting and brought to the Board meeting at the end of March.</p> <p>Andrew Ireland discussed the connection between the heavy workload of the Case Review group and prioritising the themes that are emerging from the Case Reviews. Mark Janaway confirmed that neglect is a regularly occurring theme and both CDOP and the Case Review group agree that there is a need for another Neglect Seminar this year.</p>
5.	<p>KSCB Terms of Reference</p> <p>Mark Janaway confirmed that the KSCB Terms of Reference were due for review and it was agreed that although the document looks accurate and relevant, the Board would provide updates and comments to Sarah Nichols by the end of February for inclusion in the new document and this will be brought back to the Board in March for sign off.</p> <p><u>Actions</u></p> <p>5.1 – Board Members to review the Board terms of reference and provide comments and feedback to Sarah Nichols by 28th February.</p>
6.	<p>Other Board / Strategic Group Update</p> <p><u>Adults Safeguarding Board</u></p> <p>Andrew Ireland provided an update on the Adults Safeguarding Board.</p> <p>Andrew Ireland confirmed that the Adults Board is going through a restructure of its processes as it is currently too large. The Adults Board is taking some ideas from how the KSCB is structured to support that. A planning session took place in November which was successful and the result of this will report back to the next meeting and the Chair to make the final decisions.</p> <p>The Board continues to be a combined Kent and Medway Board.</p> <p>At the last meeting the key issues were about a paper from KCC in relation to the CRU and contained similar issues raised at the KSCB about the high volume of referrals, a high proportion of which do not progress and as such, there is a danger of the system overheating. This issue is exacerbated by the requirements of the Care Quality Commission (CQC) on care providers of reporting on every issue and Andrew Ireland confirmed that conversations are taking place with the CQC about what can be done about that.</p> <p>The Adults Board have raised concerns about a report submitted by the Ambulance Trust. The Board continue to deal with issues such as Prevent and developing a more effective process around Domestic Homicide Reviews and</p>

	<p>other reviews to minimise the number of separate reviews.</p> <p><u>Voluntary Sector</u></p> <p>Kelli Gardner provided an update on the Voluntary Sector Forum</p> <p>Kelli Gardner confirmed that the Voluntary Sector are all dealing with financial concerns. Kelli Gardner reported that all communication from the Board is cascaded to the forum and wider voluntary networks. There has also been a drive to promote the KSCB training offer as it has been found to be an incredibly useful and valuable service with feedback from the training being positive.</p>
8.	<p>Wood Report Update</p> <p>It was confirmed that there was nothing to report from Health.</p> <p>Andrew Ireland confirmed that Tom Stevenson in Specialist Children’s Services, who was asked to do some work and investigations as a result of the Wood Review, has just completed his report. Andrew Ireland confirmed that he had received the report and would bring the findings to the next Board meeting as he felt the results should help to further conversations.</p> <p>It is recognised that there is not going to be any rapid change and there will be another 1-2 years before there is any formal guidance.</p> <p>Gill Rigg confirmed that LSCBs were not getting much attention in the Children and Social Work Bill as it is progressing through Parliament. One proposed amendment reported that the three partners involved in the Board will have to submit an Annual Report that talks about the impact of government policies since 2010.</p>
9.	<p>Any Other Business</p> <p>None to report.</p>

Future Board Meetings:		
29 March 2017	14:00 - 17:00	Medway Room, Sessions House
31 May 2017	14:00 - 17:00	Medway Room, Sessions House
02 August 2017	14:00 - 17:00	Medway Room, Sessions House
04 October 2017	14:00 - 17:00	Medway Room, Sessions House
06 December 2017	14:00 - 17:00	Medway Room, Sessions House