

Meeting Title:	Kent Safeguarding Children Board
Date:	31 <sup>st</sup> May 2017
Time:	2pm – 5pm
Location:	Medway Room, Sessions House
Chaired by:	Gill Rigg

**Members Attendance at Meeting:**

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Andrew Ireland	Corporate Director - Social Care, Health & Wellbeing	KCC		✓
Andrew Scott-Clark	Director of Public Health	Public Health, KCC		✓
Gill Cahill	Director of Business Development	CXK	✓	
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups		✓
Karen Kyzer	Designated Nurse for Safeguarding Children	West Kent CCG		✓
Mary Mumvuri	Executive Director of Nursing and Quality	Kent and Medway NHS and Social Care Partnership Trust		✓
Claire Jones	Head of Service for Assessment, Rehabilitation and Individual Offender Management (IOM)	Kent, Surrey & Sussex Community Rehabilitation Company (CRC)		✓
Stuart Collins	Interim Director of Early Help and Preventative Services (EYS)	EYS, KCC		✓
Tony Blaker	Assistant Chief Constable	Kent Police		✓
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director for Children, Young People and Education	KCC	✓	
Roger Gough	Cabinet Member for Specialist Children's Services	KCC	✓	Ann Allen
Philip Segurola	Director, Specialist Children's Services	KCC		✓
Roger Sykes	Lay Member	KSCB		✓
Charles Unter	Lay Member	KSCB		✓

Tina Hughes	Senior Operational Support Manager	National Probation Service (East & SE Region)		✓
Fiona Trigwell	Head Teacher	Sittingbourne Community College	✓	
Kelli Gardner	Youth and Community Manager	IMAGO		✓
Sally Allum (Virtual Member)	Director of Nursing	NHS England		
Sorcha Morgan (Virtual Member)	Head of Practice	CAFCASS Kent		
Kevin Gibbs (Virtual Member)	Assistant Director	CAFCASS Kent		
Sarah Nichols	Senior Administration Officer	KSCB		✓

No.	Agenda Item
1.	<p><b>Introductions and Apologies</b></p> <p>Introductions were made and apologies noted.</p>
2.	<p><b>Youth Engagement</b></p> <p>Presentation deferred to the 2nd August – Police Youth Forums.</p>
3.	<p><b>Minutes, Actions and Matters Arising.</b></p> <p>Minutes were agreed as a true and accurate account of the meeting.</p> <p><u>Outstanding actions</u></p> <p><u>Actions from 29<sup>th</sup> March 2017</u></p> <p>1.1- Sheridan Morrison to confirm Health membership and representation at the Board. <b>Update from 31<sup>st</sup> May 2017 – Bethan Haskins updated the Board on the work being undertaken to evaluate health membership (i.e. consideration of acute sector representation) on the Board and this is being evaluated by the CCG Chief Nurses.</b></p> <p>2.1 – Tony Blaker to discuss possible additional funding for the Know Project with Graham Godden and to report back to the Board. <b>Update from 31<sup>st</sup> May 2017 – Funding £12,000 from the Public Protection Unit (PPU). Commissioned to do 100 presentations with 29 schools. Action Closed.</b></p> <p>2.2 - Graham Godden to provide feedback from the Thanet and Strood schools. Mark Janaway to report back to the Board. <b>Update from 31<sup>st</sup> May 2017 – Attached to the papers for today. Action Closed.</b></p> <p>7.1 – Board members to provide feedback on the Business Plan and propose additional actions. <b>Update from 31<sup>st</sup> May 2017 – The Business Plan will be updated following on from the published Ofsted report and will be brought to the next meeting.</b></p> <p>9.1 – Board members to provide feedback on the Risk Register and propose additional actions. <b>Update from 31<sup>st</sup> May 2017 – Sarah Nichols to recirculate the amended Risk Register to Board members.</b></p> <p>10.1 – Tony Blaker, Bethan Haskins and Andrew Ireland to meet to discuss the way forward. <b>Update from 31<sup>st</sup> May 2017 – To be discussed in today’s meeting as an agenda item. Action Closed.</b></p>

Actions from 25<sup>th</sup> January 2017

2.1 - Board members to respond to the challenge questions posed in the Headstart presentation - to feedback to the next meeting of KSCB. Update from 31<sup>st</sup> May 2017 – Sarah Nichols to resend to the Board members who were present in the meeting, the questions proposed by Headstart and Board members to provide feedback for reporting at the next Board meeting.

Actions from 1<sup>st</sup> December 2016

4.1 - Patrick Leeson to provide an update on the Programme at a future Board meeting. Update from 31<sup>st</sup> May 2017 – Philip Segurolo confirmed that there was a hiatus due to Ofsted, the Operational Group has reconvened and is reviewing the programme. The expectation is that the programme will resume in the middle of June 2017. The steering group should be reconvening also and the details of workshops are being finalised. Stuart Collins noted the Ofsted Report that will be published on the 13<sup>th</sup> June and this will impact on the next steps of the programme. Stuart Collins said that there will be a verbal update at the next Board meeting and Philip Segurolo noted that the October meeting will be appropriate for a report.

5.1 - Jo Stevens to conduct a further audit in May 2017 and report the findings to the August 2017 Board meeting. Update from 31<sup>st</sup> May 2017 - To be timetabled for the 4<sup>th</sup> October. Bethan Haskins noted that other agencies are having to increase their input into CRU and queried whether these processes should be audited also; the same consideration could be made for the Police. Philip Segurolo felt that the CRU Strategic Board should feed into the KSCB to provide updates.

5.2 - Jo Stevens is to provide a report on case examples from agencies to the January 2017 Board meeting. Update from 31<sup>st</sup> May 2017 - As above.

**4. Sub Group Focused Update**Child Death Overview Panel (CDOP)

Andrew Scott Clark confirmed that the group is working on the Annual Report alongside the Clinical Commissioning Groups (CCG's). The group contributed to the recent Ofsted Inspection and eCDOP is well established and is helpful to pull up information quickly as required.

The group is currently monitoring what is happening to CDOP's as a result of the Wood Report.

Bethan Haskins noted the new legislation around mortality reviews on those with learning disabilities; this is not supposed to replace the Child Death Process, however, Bethan felt that the Board should be assured that the group is complying with this new legislation. Andrew Scott Clark confirmed that the CDOP process takes precedence and confirmed that work is being undertaken to ensure the guidance is being complied with. Charles Unter queried what the timescales for the mortality reviews was; Bethan was uncertain and confirmed that this was something that needed formal consideration.

Andrew Scott Clark discussed the recent issue raised with South East Coast Ambulance Service (SECAmb); SECAmb has emailed KSCB to confirm that they are unable to send a representative for the foreseeable future to CDOP. Andrew Scott Clark has written to the Medical Director of SECAmb, the Chief Nurse at Swale CCG and the Chair of the KSCB Health Safeguarding Group to ask them to reconsider this position. This issue has been raised by other CDOPs across other areas. Gill Rigg requested this be put on the risk register and on the challenge log.

Andrew Ireland noted that as this affects many areas, significant pressure can be applied where necessary. Gill Rigg noted that once a response has been received she can escalate as required.

Risks, Threats and Vulnerabilities(RTV)

The group met on the 11th May for the first time formally since it expanded to cover children's and adults safeguarding across both Kent and Medway.

The new Terms of Reference for the Group have been agreed.

Nick Wilkinson confirmed that the attendee list has been rationalised and has stressed the importance of cascading information to staff from members of the group.

Nick Wilkinson confirmed that as a standing item on the agenda Louise Fisher is leading on gangs and is currently working closely with Naintara Khosla on a gangs strategy.

It was confirmed that there is a new Online Safeguarding Working Group has been established to enable other agencies to have their own subject matter experts on online safeguarding so they do not all rely on Becki Avery from the Education Safeguarding Team.

Gill Rigg noted that the group will need to consider the agenda of RTV as it covers many topics and could be prone to becoming unwieldy.

Health Safeguarding Group

Bethan Haskins confirmed there is a new chair of the group, Paula Wilkins.

The Health Safeguarding group wished to escalate two issues to the Business Group:

1. Will the Board support a letter to NHS Chief Executives about the increased work from case reviews? Bethan Haskins reported that due to the number of case reviews and serious case reviews (SCR's), there is a need to inform NHS Chief Executives of the increased workload from staff who will be required to provide summaries and Individual Management Review (IMR) reports.

2. There are continued gaps in the Health Quality and Effectiveness (QE) outcomes and dashboard. Bethan Haskins noted that the reporting needs to be applicable to Health with the questions being asked. Stuart Collins confirmed that the QE group is considering whether the correct questions are being asked.

Actions

4.1 – Mark Janaway to add the concerns raised about SECAmb to the risk register and challenge log.

**5. Business Group Report**

Mark Janaway presented the report to the Board.

Exception Reporting from Other GroupsQuality and Effectiveness (QE) Group

Stuart Collins noted that at the last Business Group meeting, several audits were presented for approval and sign off. Stuart Collins confirmed that the group provided helpful challenge and have requested additional updates before sign off. Stuart Collins is collating this to provide additional assurance to the group.

Philip Segurola raised concerns about the Children in Care (CiC) audit and wished to note that this audit looked specifically at children and young people with harmful sexual behaviours. Philip Segurola discussed the field work

undertaken last year and felt that the summary is not representative of the findings of the audit. One of the four recommendations is to commission the use of a third party; however, Philip Segurola felt that this was inappropriate as the manager was not part of the audit team. It was agreed for Mark Janaway and Stuart Collins would discuss this and update at the next Board meeting.

#### Policies and Procedures Group

Tina Hughes confirmed that she attended the last Risks, Threats and Vulnerabilities (RTV) group as she had concerns about updates and refreshing of policies from the group, however, the creation of a working group to look at these has reassured her that this will now happen.

#### Multi-Agency Sexual Exploitation (MASE) Group

Mark Janaway confirmed that the second Child Sexual Exploitation (CSE) problem profile was presented to the Group. It was recognised that there have been no major changes since the first profile. It was noted that the gathering of information and reporting of CSE concerns within Kent demonstrates significant progress made to understand the nature and scale of CSE within the County.

MASE were updated with the activity that took place on 14<sup>th</sup> and 15<sup>th</sup> March to mark the National CSE Awareness Day. Over 200 secondary school pupils attended Kent Police College to view a drama production of Chelsea's Choice. On 15<sup>th</sup> March CSE Champions and professionals undertook an 'All out Day' engaging with community members and young people across the County. There was heavy support from local authorities and CSE Champions.

The Group have concerns that engagement with Schools and young people is still a frequent agenda item.

#### Case Review Group

Andrew Ireland raised concerns about the volume of cases being presented to the group and queried whether the volume of formal notifications to Ofsted and notifications to the Board is something the Board needs to reflect on. The Board discussed whether this is a one-off rise in numbers or something more meaningful which is reflective of other trends. Mark Janaway discussed the comparator SCR figures provided by Manchester University and noted that Kent's figures are not dissimilar from its statistical neighbours. Mark Janaway agreed to send this information to the Board.

The Board requested that the Chair of the Case Review Group attend the next meeting with an update report from the group considering what the trends and patterns are.

Claire Jones discussed the influx of serious further offence reviews in KSS CRC.

#### District Council Safeguarding Leads Group

Alison Broom and Mark Janaway provided an update on the District Council Safeguarding Leads Group, which was formally known as the Local Children's Partnership Group District Safeguarding Leads' Meeting. The re-evaluation of the group will allow for a closer tie to the Safeguarding Leads on a district level.

Alison Broom confirmed that the terms of reference for the group are being redrafted.

#### Business Group Reporting

Mark Janaway confirmed that the Business Group agreed to the use of a new reporting template for sub group reports to the Business Group. The new template will allow for more detailed reporting with a more formalised process.

	<p>Mark Janaway confirmed that the Business Plan publication has been put on hold until the Ofsted report findings are published and can be integrated. Mark Janaway confirmed that the Board will be updated following integration of the Ofsted recommendations.</p> <p>Mark Janaway reported that the Business Group discussed the impact of other local authorities placing families in Kent. It was agreed that a one off meeting with the key individuals involved was needed in order to effectively discuss this issue further. Patrick Leeson agreed to identify a member of staff to lead on this issue on behalf of Kent County Council and convene the meeting.</p> <p>Philip Segurola confirmed that the numbers of children placed in Canterbury by other local authorities is equivalent to two Full Time Equivalent Social Workers. The Board discussed the possibility of mapping the information to see where the pressures on services are.</p> <p>Stuart Collins discussed the issue of mapping this information, where we know there are blocks of accommodation this work can take place, however, it is harder to quantify the one off placements taking place around the county.</p> <p>Alison Broom confirmed that case studies are being used to demonstrate the one off impact to MPs, but more work is needed to demonstrate the overarching issues.</p> <p>Andrew Ireland queried whether there is scope in that piece of work to consider the related issue of the “no recourse to public funds” concern and the Board agreed that this was possible.</p> <p>Ann Allen discussed her awareness of this issue as she is a Councillor whose constituents are informing her when families are moving from London Boroughs and are being housed in Kent.</p> <p><b>Actions</b></p> <p>5.1 – Mark Janaway and Stuart Collins to discuss the recommendations from the CIC audit and report back to the next meeting.</p> <p>5.2 – Sarah Nichols to send the comparator SCR figures from last year to Board members.</p> <p>5.3 – Patricia Denney to attend the next KSCB Board meeting with an update from the Case Review Group considering the patterns and trends from recent cases presented to the group.</p>
6	<p><b>Serious Case Review Discussion</b></p> <p>Redacted for publication.</p>
7.	<p><b>Independent Chair 1-1's</b></p> <p>Gill Rigg confirmed that the 1-1's are currently taking place and reminded Board members to contact Sarah Nichols to arrange their meeting.</p> <p><b>Actions</b></p> <p>7.1 - Board members to contact Sarah Nichols to arrange their 1-1 if they have not already had one.</p>
8.	<p><b>KSCB Finance</b></p> <p>Mark Janaway presented this item making reference to the paper included with the agenda.</p> <p>Mark Janaway confirmed that the KSCB Business Unit hold regular budget meetings with appropriate representatives from KCC and as preparation for this report, has looked at the historical financial contributions to the Board.</p> <p>Mark Janaway confirmed that the KSCB Business Unit is currently looking at reducing spend and had begun to consider the formal requirements of the Board and the staffing arrangements to meet these needs, however, this discussion may need to be expanded as part of the Wood review discussions.</p>

Mark Janaway confirmed that a significant amount of work had been undertaken in reducing venue costs and reducing refreshments at meetings. The Business Unit is also considering means of income generation such as additional bespoke work for organisations and consultancy work with smaller organisations to assist with policy reviews, training needs analysis and supporting staff in procuring tenders in regards to their safeguarding requirements.

The Business Unit are looking at increasing training income with the bespoke training offer to be possibly relaunched and marketed to agencies. Mark Janaway confirmed there are plans to explore charging for more specialist training.

Mark Janaway confirmed that basic training will continue to be free and the Business Unit would like to continue this if possible.

Mark Janaway confirmed that a possible means of raising income is to increase partner contributions and queried how this could be considered. The Board discussed the possibility of associate membership or pro rata increases in current partner contributions. Mark Janaway stressed the need to look at different ways in being equitable to all agencies.

A further expenditure consideration is the costs of running SCR's . Previously these have cost approximately £20,000; however, the Business Unit now succeeds in completing individual SCR's for approximately £8000 - £9000. There will be an ongoing need to ensure that there are sufficient funds within the budget to finance any future SCRs.

Philip Segurola noted that although the increased activity of the Board has created a stretch in funding, this is positive as it reflects the current work being undertaken by the Board. Philip Segurola felt that a review of the spend and structure of the Board should be undertaken then partner contributions be considered.

Mary Mumvuri queried how much of an increase in partner contributions will be required. Mark Janaway confirmed that the projected shortfall is £180,000 at the end of 2018/19, but that does not consider potential income generation in the future. The amount required by partner contributions could be brought in to approximately £140,000.

Tony Blaker noted that there was a substantial withdrawal of KCC funds both in 2016/17 and 2017/18 and queried how this took place and why? Philip Segurola noted that KCC paid £194,000 as a base budget but SCS, Education Safeguarding and the Youth Offending Team also all contribute a total of £88,000 as a contribution which is substantially more than any other agency.

Mark Janaway confirmed that in 2013, the Assistant Director of Safeguarding felt that the 'in kind' contribution provided by SCS (such as accommodation costs) equated to £56,000, so reduced the SCS contribution to the same as Education Safeguarding.

Bethan Haskins queried whether there were other areas we could learn from in regards to how Boards are funded, however, Gill Rigg confirmed this is a national issue that central government has not addressed.

Mary Mumvuri queried whether there are other partners we need to look at, such as SECamb, however Gill Rigg confirmed that most ambulance services do not contribute.

Alison Broom discussed the Service Level Agreement held by District Councils to contribute to Domestic Homicide Reviews and similar issues, and as a member of the Board, Alison Broom feels this should be explored with the District Council Chief Executives. Alison Broom and Mark Janaway to address the Chief Executives on this issue.

The Board agreed that they would like to explore access to training on a basis of contributing to budget.

	<p>Bethan Haskins requested whether an options paper could be brought back to the next Board to discuss the potential percentage impact on other agencies if partner contributions increase.</p> <p>Philip Segurola reported that he was not aware of the KCC base budget funding to KSCB being completely removed.</p> <p>Tony Blaker responded that if KCC knew there would be a £200,000 deficit then what was the plan to continue the support of the Board?</p> <p>Gill Rigg requested that Philip Segurola check the funding arrangements to the Board prior to any further changes taking place.</p> <p>Claire Jones confirmed that she had access to venues that could be used for training and agreed to speak to Mark Janaway about this issue.</p> <p>Alison Broom felt that there were risks involved in some of the new income lines and queried whether some of the targets are achievable. The Board requested an update on the income generation of the Board in August. An update paper was requested for the August Board meeting.</p> <p>Andrew Ireland confirmed that the distinction between Education Safeguarding, Youth Offending Service and SCS will change with the restructure currently taking place.</p> <p><u>Actions</u></p> <p>8.1 – Alison Broom and Mark Janaway to discuss contributions by District Councils with the Chief Executives.</p> <p>8.2 – Philip Segurola to confirm the funding arrangements to KSCB by KCC.</p> <p>8.3 – Claire Jones and Mark Janaway to discuss possible venues for meetings and training.</p> <p>8.4 – Mark Janaway to provide an update to the Board on the income generation of the unit at the August Board meeting.</p>
9.	<p><b>Wood Review Update</b></p> <p>Gill Rigg confirmed that the Association of Independent Chairs has reported the timescales for implementation, now that the Children and Social Work Act 2017 has been passed. Gill Rigg confirmed that the rewriting of Working Together is delayed due to the General Election, however, once the draft has been produced, there will be a three month consultation.</p> <p>It was confirmed that local plans for the Wood Review look likely to need to be finalised by April 2018, with implementation by April 2019.</p> <p>Andrew Ireland, Bethan Haskins and Tony Blaker confirmed that they had a telephone conference to discuss the Wood Review. It was agreed that the specific action following that was to establish the detail as to what was passed in the Act. Gill Rigg confirmed that nothing had changed in the Act that was relevant to Local Safeguarding Children Boards.</p> <p>Bethan Haskins confirmed that there is an appetite to use the report to our advantage and make changes that we wish to make.</p> <p>Andrew Ireland confirmed that a working group is to be set up and will involve Board members.</p> <p>Tony Blaker confirmed that it was felt that a combined Kent Children’s and Adults’ Safeguarding Board could work well and be more efficient and more integrated. A combined Kent and Medway Board is currently felt to be unlikely.</p>

	<p>Andrew Scott-Clark queried who is signing off on the plan. Gill Rigg confirmed that it depends on the guidance included in the new Working Together; however, there may be some form of national oversight.</p> <p>Tony Blaker confirmed that although Working Together gives the technical information, the intermediary time can be used to consider choices and engage with partner agencies.</p> <p><b>Actions</b></p> <p>9.1 – Andrew Ireland, Bethan Haskins and Tony Blaker to set up a working group to consider the local plans for the wood review and update the Board at the next meeting.</p>
10.	<p><b>Other Board/Strategic Group Update</b></p> <p>Tony Blaker provided an update on the Kent and Medway Domestic Abuse Strategy Group.</p> <p>A Review workshop was held and the overwhelming feeling is that there was a value in a Kent and Medway Strategic Board.</p> <p>Tony Blaker confirmed that he is awaiting the next meeting to see the current level of engagement; however, the first issue is how the work will be funded. Tony Blaker noted the difficulty in obtaining resources in dealing with Domestic Abuse.</p> <p>Claire Jones queried where the governance of the group lies, Tony Blaker noted that there is currently no clear sense of this; however, this will need to be developed.</p> <p>Tony Blaker confirmed that there needs to be a strategic assessment of domestic abuse across the County to deliver a joined up solution.</p> <p>Bethan Haskins queried whether updates will continue to come to the Board and Tony Blaker confirmed this would be the case; domestic abuse is 10% of the crime in Kent so the Domestic Abuse group has a large undertaking and demand issue.</p>
11.	<p><b>Any Other Business</b></p> <p>Mark Janaway referred to the papers included for information and noted that these contain important information on national learning from SCR's, although it was recognised that the paper only includes learning from those SCRs submitted to the NSPCC .</p> <p>Ann Allen confirmed that the elected member for Children, Young People and Education has changed. It was formally Peter Oakford and it is now Roger Gough. Ann Allen confirmed that there are 45 new members and that she will continue to Chair the Corporate Parenting Panel where there is an ongoing piece of work to make members aware of their responsibilities.</p> <p>Roger Sykes queried whether the Board walkabouts were still taking place and Mark Janaway confirmed that these will be arranged.</p> <p>Mark Janaway provided an update on the Child C overview report. After the presentation at the last meeting and the feedback received by Board members, the report has been re-circulated with highlighted changes. . Board members were asked to provide feedback by the 9<sup>th</sup> June so the publication of the report can take place.</p> <p><b>Actions</b></p> <p>11.1 – Mark Janaway and Sarah Nichols to arrange the Board walkabouts and contact Board members.</p> <p>11.2 – Board members to provide feedback on the latest draft of the Child C SCR Report by the 9<sup>th</sup> June.</p>

Future Board Meetings:		
02 August 2017	14:00 - 17:00	Medway Room, Sessions House
04 October 2017	14:00 - 17:00	Medway Room, Sessions House
06 December 2017	14:00 - 17:00	Medway Room, Sessions House