

Meeting Title:	Kent Safeguarding Children Board
Date:	12 th August 2015
Time:	2pm – 5pm
Location:	Cabinet Room, Sessions House
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Andrew Ireland	Corporate Director- Social Care, Health and Wellbeing	KCC		✓
Andrew Rabey	Lay Member	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups		✓
Cynthia Allen	Director	Kent, Surrey and Sussex CRU		✓
Florence Kroll	Director of Early Help and Preventative Services	EYS, KCC		✓
Jo Shiner	Assistant Chief Constable	Kent Police		Tim Smith attended
Jane Ely	Chief Nurse and Director of Quality and Operations	EKHUFT	Did not attend	
Nicky Lucey	Director of Nursing and Quality	KCHFT		✓
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Lesson	Corporate Director- Education and Young People's services	KCC		✓
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC	Apologies Received	
Philip Segurola	Acting Director- Specialist Children's Services	KCC	Apologies Received	

Roger Sykes	Lay Members	KSCB		✓
Ann Furminger	Operation Director	CXK		✓
Andrew Scott-Clark	Director- Public Health	KCC		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)		✓
Catherine Hampson	Administrator	KSCB		✓

In Attendance:

Name	Title	Representing	Apologies	Attended
Thom Wilson	Head of Strategic Commissioning	KCC		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Gill Rigg welcomed all members to the meeting. Apologies were noted and introductions made.</p>
2.	<p>Minutes, Actions, Matters Arising</p> <p>The minutes of the last Board meeting were discussed by members.</p> <p>Florence Kroll asked if the fourth paragraph, under agenda item 2, could be amended to read, ‘young people have attended Headstart workshops, and are keen to chair future Headstart meetings’.</p> <p>Andrew Scott-Clark pointed out that the spelling of his name was incorrect on agenda item 3.</p> <p>Following these amendments, members agreed that the minutes could be signed off as a true and accurate account. The minutes can be published on the KSCB website.</p> <p>The action log was discussed and updates will be made to the log accordingly.</p>
3.	<p>Updates</p> <p>SCR - Child A</p> <p>Mark Janaway explained to members that on the 15th July 2015, a special meeting of the KSCB was held to discuss the draft overview report produced by Paul Pearce, Independent Author.</p> <p>Following feedback from members at the meeting, Mark has met with Paul and the report is to be re-drafted to include answers to the points raised by Board members. Once complete, Mark will circulate the final draft to all Board members for any further feedback. It was agreed that all feedback will be submitted by the 2nd September. Once finalised, a publication date will be agreed and the Department for Education will be notified. Paul will liaise with the family once a publication date has been set. It was agreed that a brief media strategy should be produced and circulated to members. Members will be updated as to when the report will be published on the KSCB website.</p>

Actions:

- **3.1 Mark Janaway to circulate Child A's Overview Report to Board members. Members are to feedback any comments they have towards the report to Mark by the 2nd September.**
- **3.2 Mark Janaway to circulate a brief media strategy to members in advance of the report being published.**
- **3.3 Mark Janaway will advise all members of the publication date of the Overview Report.**

Accountability and Assurance Framework

Bethan Haskins stated that Safeguarding Vulnerable People in the NHS - Accountability and Assurance Framework has been circulated to all members for information. Bethan explained that it is now a requirement for LSCB's to have a designated professional representative. Gill Rigg added that this requirement is not mentioned in Working Together 2015. It was, however, agreed that a designated professional be invited to become a member of the Board.

Prevent

The Prevent report is to be circulated to all members electronically.

The Counter Terrorism and Security Act 2015 have introduced a range of statutory duties to be undertaken by Local Authorities. They have also published guidance for Local Authorities and other responsible bodies regarding details of the duties and the Home Offices expectations around delivery.

Florence Kroll explained to members that the main aim of the Prevent Strategy is to reduce the threat of terrorism in the UK by working with sectors and institutions where there are possible risks of radicalisation.

The Kent and Medway Prevent Steering Group, chaired by Nick Wilkinson, has an annual action plan and will be reviewing their Terms of Reference in light of the new Prevent legislation.

There are currently no open current Channel cases for children and young people under 18 in Kent. However Florence Kroll felt cases could increase in the next year.

Florence Kroll made members aware that each Local Authority now has to produce an action plan to respond to the Counter Terrorism and Local Profile Group (CTLP). Florence Kroll added that KCC has established a cross directorate group to lead and co-ordinate this work, the lead Corporate Director is Andrew Ireland and the lead KCC officer is Nick Wilkinson.

Andrew Ireland stated that he, the LSCB Chair, and Nick Wilkinson attended a roundtable at the Department of Education (DfE) on radicalisation and social work. A number of Local Authorities were present, including several with direct experience of radicalisation. Andrew Ireland mentioned that it was agreed at the meeting that no further guidance was required. The role of LSCB's was briefly discussed.

On the 10th September a paper will be presented to the Joint Kent Chief's meeting to propose the establishment of a County Channel Panel and reforming of the County Prevent Board to co-ordinate prevent action plans across the County. Alison Broom explained that she has been working with Nick Wilkinson in advance of this meeting.

Early Help

Florence Kroll reported to the Board that the implementation of the Early Help and Preventative Services restructure is currently underway and that there are a number of vacancies still available within the Youth Justice Team.

Florence Kroll pointed out that the percentage of positive outcomes has increased from 40% to 74% from January

2015 to June 2015. Florence Kroll added that the outcome tracker has helped improved an understanding of the numbers.

Early Help staff are currently being trained on the new Signs of Safety, allowing them to become focused on assessments and planning of work.

In relation to future updates, Florence Kroll asked members if they would like the update to focus on a specific area. Gill Rigg confirmed it would be useful to focus on the outcomes. Patrick Leeson felt the Board needed to agree on how reports/updates are presented at each meeting. Members agreed written reports/updates presented at every meeting would be suitable. Members also agreed that in future, Florence Kroll will provide an update on Early Help three times a year.

Health and Wellbeing

The last Health and Wellbeing Board was chaired by Patrick Leeson. Andrew Ireland reported back the following key topics discussed at the meeting:

- Sussex Partnership presented a report on the outcomes of their CQC inspection;
- The Emotional and Health Wellbeing Strategy, and how it will influence contracts of commissioned services by Local Authorities;
- Update from the Children with Additional Needs group will become a standing agenda item.

Multi-Agency CSE Team

Tim Smith explained that the Multi-Agency CSE team is nearly in place and will be located at the Kent Police HQ. The operational element of the group will be in place in September. In the last month, two workshops have taken place, where appropriate agencies have contributed their views on how the team will work together. The outcomes from these workshops will be used to produce an action plan for the implementation of the multi-agency team. It was suggested at the Health Safeguarding Group, that a health representative should sit within the Team.

FGM

Roger Sykes reported to members that the purpose of the Female Genital Mutilation (FGM) Steering Group is to raise the profile of FGM within partner agencies and the community.

Roger Sykes stated that the Steering Group consists of representatives from KSCB, Kent Police, Education Safeguarding and NHS England. Roger Sykes raised the lack of representation from Public Health, Early Help and Specialist Children's Services. Mark Janaway confirmed he will ask Carol Cassam to review the representation of the group. Roger Sykes felt it may be beneficial to have a nominated representative from Medway.

The Home Office have recently published a draft Multi-Agency Practice Guidance on FGM for frontline professionals. The guidance states the role of the LSCB and explains that when necessary, the LSCB should provide a support group to provide advice to all professionals. The KSCB Business Unit will circulate the link to this guidance to Board members.

A referral pathway, identifying what should happen when a child has been identified at risk of FGM, has been produced by Trish Stewart.

Roger Sykes felt that FGM should be ongoing work for the Board as it is a highlighted theme on the Business Plan.

The FGM Steering Group currently reports to the Health Safeguarding Group and will report via this group to the Business Group. Gill Rigg felt this was a more suitable process rather than having FGM as a standing agenda item at every Board meeting.

Roger Sykes pointed out there is no consistent administrative help for the group and asked Mark Janaway if the KSCB Business Unit could help admin future meetings.

Actions:

- **3.4 Mark Janaway to liaise with Carol Cassam in relation to reviewing agency representation at the FGM Steering Group, including Medway representation.**
- **3.5 KSCB Business Unit to circulate link to the draft Multi-Agency Practice Guidance on FGM, to Board members.**
- **3.6 Mark Janaway to discuss administration of the FGM Steering Group with Carol Cassam.**

Business Plan

The Business Plan template has been circulated to all Groups. It is each Group's responsibility to complete all the relevant sections against the highlighted themes. Mark Janaway explained that the Business Plan updates will be discussed at the Business Group meetings.

Unaccompanied Asylum Seeking Children

The number of Unaccompanied Asylum Seeking Children has increased over the months. Andrew Ireland explained to members that he has been putting in placement requests to other Local Authorities, under Section27.

Due to this increase, Kent County Council has reached the capacity of managing this significant pressure. Andrew Ireland said that Kent will be re-opening placement centres located in Swattenden and Whitstable. Children are currently being placed from the Dover port straight into accommodation. Specialist Children's Services have employed 9 additional temporary Social Workers. Risks attached to the increase of numbers have also been escalated to the Department for Education.

Andrew Ireland identified that the increase in Unaccompanied Asylum Seekers could impact on other agencies. Bethan Haskins stated that CCG's are currently attending to incidents at the Millbank Centre.

Alison Broom stated that the arrangements in place to house those who turn 18 are currently being reviewed. Alison Broom felt this would a good opportunity to find solutions to specific housing problems. Alison Broom and Andrew Ireland agreed to discuss housing for Unaccompanied Asylum Seekers who turn 18 outside of this meeting.

Gill Rigg asked Andrew Ireland if regular updates on Unaccompanied Asylum Seekers could be reported to the Board, and how the Board could help with the situation. Andrew Ireland suggested that Gill Rigg could raise this at the next National LSCB meeting and liaise with other LSCB's. Tim Smith suggested it may be helpful to also liaise with the Office of Children Commissioner, although they have already visited.

Action:

- **3.7 Gill Rigg to discuss the Unaccompanied Asylum Seeking Children situation in Kent, at the next Regional LSCB meeting.**

4. Discussion

Local Children's Partnership Groups

Thom Wilson presented this item and explained to members that the proposal for Local Children's Partnership Groups (LCPGs) follows on from work undertaken by the Children's Health and Wellbeing Board. The draft blueprint provides a brief explanation on how the model is going to work and the purpose for these groups. Thom stated that safeguarding will be a key priority considered throughout the groups, and that a safeguarding lead representative will be appointed on each district group. An update on this proposal will be provided following a workshop on the 26th August.

Domestic Abuse Strategy

Tim Smith explained to members that the chair of the Kent and Medway Domestic Abuse Strategy Group has recently changed; the Group is now chaired by Andy Pritchard. The strategy aim of the Group is to assist partners and agencies deliver appropriate responses to those affected by Domestic Abuse, and outline the group's objectives for the next three years.

Tim Smith stated that public sector spending cuts, following the most recent comprehensive spending review, has become a major issue and could impact on agencies involved in delivering the Domestic Abuse Strategy. Tim Smith feels there is a threat about the funding of domestic abuse services.

The strategy provides data on domestic abuse incidents reported to Kent Police; domestic abuse trends; high and medium risk domestic abuse assessments; outcomes; and multi-agency risk assessment conference (MARAC) data. The strategy also provides an overall summary of domestic abuse activities in the county and the expectations of Kent Police.

Tim Smith confirmed that the group currently report back to the Community Safety Partnership (CSP). Gill Rigg explained that the Board need to be aware of any updates via the CSP, and to hold them to account.

Andrew Ireland felt that KSCB needs to have a greater understanding on Domestic Abuse. Gill Rigg confirmed it would be beneficial to have a representative from the KSCB to sit on the Domestic Abuse Strategy Group. Tim Smith highlighted that a key issue arising from each meeting is the lack of appropriate agency representation. Gill Rigg asked for a report on domestic abuse, including a list of representatives from agencies, to be presented at the next meeting.

Action:

- **4.1 Andy Pritchard to provide an update report to KSCB from the Kent and Medway Domestic Abuse Strategy Group, including agency representation.**

Threshold Document

Tina Hughes stated that the Kent and Medway Threshold document was separated in September 2014 to reflect the significant changes in the referral process for each authority. Tina Hughes explained to members that the latest, final amendments to the Kent document have been made by Early Help. It was agreed that the document includes a link to the Kent Family Support Framework; this link will appear on the electronic version.

Patrick Leeson expressed that he still doesn't feel that the document is complete or fit for purpose. Patrick Leeson pointed out that there is no reference to other agencies throughout the document. Patrick Leeson also felt that the wording under Section 7, in relation to tiers 3 and 4, was misleading and there was some confusion around how Specialist Children's Services and Early Help work together.

Tina Hughes and Florence Kroll are to make suggested amendments to the document and circulate to members for signing off.

Tina Hughes made members aware that the format, structure and accessibility of the document will be reviewed in September 2015.

Andrew Ireland felt that members outside KCC need to have read the document before signing off; Alison Broom suggested the document be reviewed by professionals who use the document in their day to day role. It was suggested a small task and finish group, to look specifically at the Threshold document, would be appropriate when reviewing in September.

Action:

- **4.2 Florence Kroll and Tina Hughes to make suggested amendments to the Threshold Document, and**

circulate to members.

Agency Engagement with Young People

Cynthia Allen stated agency enforcement with young people is always a challenge for the CRC as they do not work directly with children. When delivering the domestic violence plan to perpetrators, perpetrators are shown a video during the sessions and asked to consider the feelings of a child. Cynthia felt it would be beneficial to have a video at the start of all training courses to make the training sessions realistic for delegates attending and provide guidance on how workers visiting victims can engage with children who are present.

Nicky Lucey explained to members that KCHFT have recently been working with Romania families in Thanet, Dover, Gravesham and Medway and have been focusing on the children's language and speech. Nicky Lucey added that a Sexual Health workshop will be held on the 10th September. This workshop will focus on children over 13, signs to look for, and how professionals manage their expectations.

Ann Furminger reported that CXK hold 1:1 sessions with young people and have a Youth Board consisting of 13 young people. Ann Furminger added that CXK are currently looking at how they can promote what their service offers to young people.

Gill Rigg believed that individual agencies are doing more around gathering the voice of the child.

Business Group Report

Mark Janaway presented the report submitted from the Business Group's meeting on the 15th July. Mark Janaway stated that the main outcome that has arisen from this report is the appropriate and consistent representation from agencies. Mark Janaway expressed if the key people are missing from meetings it could delay the activity of the groups. Members felt it would be beneficial to ask each agency to review their representation at each of the groups.

Members agreed that the Business Group report could be circulated to all group members for information.

Florence Kroll felt that one of the three child suicides discussed at the last CDOP meeting, should be considered as a potential Serious Case Review. This case is to be raised at the next Case Review Group.

Actions:

- 4.3 The KSCB Business Group report is to be circulated to all group members.
- 4.4 Mark Janaway to circulate the media protocol for Case Reviews to Board members for commenting.
- 4.5 Mark Janaway to raise the suicide case presented to the CDOP at the next Case Review Group.

Annual Report

Mark Janaway explained to members that he is still awaiting contributions from members and for figures to be verified by certain agencies. Mark Janaway also added that members will need to draft a short paragraph stating how they feel the Board progressed throughout 2014-15.

Mark Janaway will circulate the draft annual report to all members.

Action:

- 4.6 Mark Janaway to circulate the draft KSCB Annual Report to members.

5. Dates for futures meetings

This item was deferred to the next meeting.

6.	AOB No other business was discussed.
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Future Board Meetings:		
7th October 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
2nd December 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone