

Meeting Title:	Kent Safeguarding Children Board
Date:	29 <sup>th</sup> March 2017
Time:	2pm – 5pm
Location:	Clift Room, Kent Police Headquarters
Chaired by:	Gill Rigg

**Members Attendance at Meeting:**

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Tony Blaker (Vice Chair)	Assistant Chief Constable	Kent Police		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Andrew Ireland	Corporate Director - Social Care, Health & Wellbeing	KCC		✓
Andrew Scott-Clark	Director of Public Health	Public Health, KCC		✓
Gill Cahill	Director of Business Development	CXK	✓	
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups		✓
Sheridan Morrison	Designated Nurse for Safeguarding Children	North Kent CCG		✓
Claire Jones	Head of Service for Assessment, Rehabilitation and IOM	Kent, Surrey & Sussex CRC		✓
Stuart Collins	Director of Early Help and Preventative Services	EYS, KCC	✓	
Avey Bhatia	Chief Nurse	Maidstone and Tunbridge Wells NHS Trust	✓	
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director, Education and Young People's Services	KCC		✓
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC	✓	
Philip Segurola	Director, Specialist Children's Services	KCC	✓	
Fiona Trigwell	Head Teacher	Head Teachers	✓	
Kelli Gardner	Youth and Community Manager	Voluntary Sector (IMAGO)		✓
Roger Sykes	Lay Member	KSCB		✓

Charles Unter	Lay Member	KSCB		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)		✓
Sally Allum (Virtual Member)	Director of Nursing	NHS England	✓	
Steve Hunt (Virtual Member)	Assistant Director	CAFCASS Kent	✓	
Sarah Nichols	Senior Administration Officer	KSCB		✓
<b>In Attendance</b>				
Jane Appleby	Independent Author for SCR item (Part 2)	N/A		✓

No.	Agenda Item
<b>1.</b>	<p><b>Introductions and Apologies</b></p> <p>Introductions were made and apologies noted.</p> <p>Board members discussed attendance by Health colleagues and Gill Rigg queried with Bethan Haskins whether Avey Bhatia is still the representative on the Board. Sheridan Morrison responded that she would ask for confirmation of Board membership at the next Health Safeguarding Group meeting.</p> <p>Action: 1.1 – Sheridan to confirm Health membership and representation at the Board</p>
<b>2.</b>	<p><b>Youth Empowerment Service</b></p> <p>This item was presented by Graham Godden, Director of the Youth Empowerment Service (YES).</p> <p>The Organisation was started 8 years ago with the aim to work with young people at risk of school exclusion, those known to Youth Offending Services (YOS) and those involved in criminal activity. Graham Godden reported his personal history and motivation for his role, to Board members. A member of the Metropolitan Police mentored Graham and this led to him becoming the Lead Coordinator of a YOS programme whilst still in custody.</p> <p>YES delivers programmes and mentoring and encourages young people to look at their attitudes and behaviours. The team initially targeted alternative education and Youth Offending Centres and in the first 6 months they targeted Kent, Surrey and London. The company initially became a registered charity and have a board of trustees and raised over 2 million pounds to support their work. The company is now a limited company and were previously supported by National Lottery.</p> <p>The Know Project is run by a member of the team, Marticka, who was unable to attend the meeting today. The Know Project delivers and develops all the Child Sexual Exploitation (CSE) programmes. The project delivers female specific programmes to young females with multiple different needs and risk factors. A lot of young females involved in the project are those who were vulnerable to exploitation.</p> <p>Many of the workers involved in the team have experienced substance misuse or have been involved in offending behaviours. Marticka has worked with challenging young people. The team received training received from Barnardo’s and piloted the programme for a year and tailored it to their needs.</p> <p>In March 2016, YES formed a relationship with Kent Police. Prior to the launch of Operation Willow they discussed providing programmes to schools through targeted work and awareness raising assemblies. They recently</p>

delivered a programme at Hartsdown Academy in Thanet and Strood Academy as part of a pilot. Strood Academy has had contact with parents who have noticed a positive impact from the training.

Angie Chapman and Ros Thornton from the Child Sexual Exploitation Team (CSET) at Kent Police asked for YES to contact all schools to promote CSE awareness and Op Willow and to ensure young people know the avenues for support and how to make referrals. Graham Godden confirmed that YES have discussed CSE issues with about 1000 Kent young children.

All sessions are signed off by the facilitator and the school and all safeguarding procedures are followed.

#### Plans for the future

Graham Godden explained that YES have been commissioned by the CSE team to conduct assemblies in 10 schools in Kent. Funding does not currently allow for all the other schools in Kent however this is being investigated further. Assemblies will be conducted in areas considered to have the greater need with a more intensive 6 week programme.

Tony Blaker from Kent Police noted that he would like to speak to Graham Godden in more detail about possible ways of funding this work. Graham Godden confirmed that initially the budget for the project was £20,000.

Mark Janaway queried how the two schools in the pilot were chosen? Graham Godden confirmed that CSET identified the schools and the young people within the schools for the project. The young people in the small groups were identified as vulnerable by the school and CSET. All of the girls attended and engaged with the process. Mark also asked if there was any feedback and evidence of impact from the young people involved in the Thanet and Strood schools. Graham said that he would provide a summary of the feedback

#### **Actions**

**2.1 – Tony Blaker to discuss possible additional funding for the Know Project with Graham Godden and to report back to the Board.**

**2.2 – Graham Godden to provide feedback from the Thanet and Strood schools.**

### **3. Minutes, Actions and Matters Arising.**

Minutes were agreed as a true and accurate account of the meeting.

Tony Blaker noted that an action had been missed from the minutes for him to meet with the two LA's and the CCG's re CSET funding and he would provide an update at the next meeting.

It was noted that eCDOP unfortunately did not win the LGA Awards but were a finalist.

#### Outstanding actions


##### Actions from 25<sup>th</sup> January 2017

2.1 - Board members to respond to the challenge questions posed in the Headstart presentation - to feedback to the next meeting of KSCB. **Update from 30th March 2017 - Board members agreed to forward a brief response before the next meeting.**

2.2 - Board Members to review the Board terms of reference and provide comments and feedback to Sarah Nichols by 28th February. **Update from 30th March 2017 - Mark Janaway confirmed that some feedback had been received and this has been incorporated into the terms of reference. Action Closed.**

##### Actions from 1<sup>st</sup> December 2016

4.1 - Patrick Leeson to provide an update on the Programme at a future Board meeting. **Update from 30th March 2017 - Patrick Leeson responded that due to the Ofsted Inspection, the programme had been put on hold. It will**

	<p>commence again once the inspection is completed. An update to be provided at the next Board meeting.</p> <p>5.1 - Jo Stevens to conduct a further audit in May 2017 and report the findings to the August 2017 Board meeting. Update from 30th March 2017 - This action is not due until August.</p> <p>5.2 - Jo Stevens is to provide a report on case examples from agencies to the January 2017 Board meeting. Update from 30th March 2017 - Due to the arrival of Ofsted, this item has been delayed to the May Board meeting.</p> <p>7.1 - Tony Blaker to provide an update on the Kent Police Change Programme at the meeting in March 2017. Update from 30th March 2017 – This is on the agenda for today’s meeting. Action Closed.</p> <p><u>Actions from 1<sup>st</sup> June 2016</u></p> <p>5.1 - Alison Broom to meet with Philip Segurola, Florence Kroll, Dave Holman and Helen Greatorex to discuss the concerns around the movement of young people between local authorities. To be reported back to the next Board meeting. Update from 30th March 2017 – Alison Broom provided an update stating that a number of meetings have taken place and the matter is being raised in Central Government by the Leader and local MPs. Action closed.</p>
4.	<p><b>Business Group Report</b></p> <p>Mark Janaway presented this item and provided the below report.</p> <p></p> <p>20170322 KSCB Business Group repor</p> <p><u>Learning and Development Group</u></p> <p>There is currently a drive from the group for agencies to ensure management oversight of training.</p> <p><u>Policy and Procedures</u></p> <p>Tina Hughes provided an update from the Policy and Procedures Group. The Neglect Strategy is currently awaiting feedback from early help prior to sign off.</p> <p>Andrew Scott Clark requested a draft of the Neglect Strategy in order to confirm the issues of childhood obesity. Tina Hughes confirmed that a colleague from Public Health should attend the meetings and agreed to discuss this further with Andrew Scott Clark.</p> <p>Tina Hughes confirmed she had met with Nick Wilkinson about the Risks, Threats and Vulnerabilities Group and a refresh to the trafficking procedures and it had been agreed that the RTV would be taking this forward.</p> <p><u>Health Safeguarding Group</u></p> <p>Paula Wilkins is the new Chair of the group and starts in April. Mary Mumvari will now sit on the Board as a representative of adult mental health services following a recommendation arising from the Child B Serious Case Review presentation to the Board.</p> <p><u>Case Review</u></p> <p>Mark Janaway confirmed that KSCB are currently undertaking 4 SCR’s, a panel meeting for the Child D SCR is taking place tomorrow. The Independent Author and Tina Hughes, as Panel Chair, are meeting with the family after the meeting. Mark Janaway confirmed that it is planned to bring the report to the Board in Summer, subject to the</p>

	<p>outcome of the criminal proceedings. The Child E SCR has no criminal proceedings and the final draft is due in April, it is planned that this will come to the Board in May.</p> <p>Mark Janaway confirmed that there has been agreement for a fifth SCR by the KSCB Chair and a formal notification will be sent to Board members. An independently conducted local Case Review is also taking place for a case relating to the abuse of foster children.</p> <p>Mark Janaway confirmed that KSCB does not wait for the publication of the final report from SCRs for the learning to be disseminated. Learning is shared across agencies as soon as it is identified, although there is no direct reference to the specific case until it has been published.</p> <p>Mark Janaway confirmed he has met with KMPT in regards to the Child B SCR and has seen the root cause analysis report. Mark Janaway confirmed that he is in the process of amending the initial report to reflect the findings of this and make links to their action plan. It was agreed that there will be virtual sign off of this report.</p> <p><u>MASE</u></p> <p>Mark Janaway wished to note the significant amount of activity this year from the CSE awareness day.</p> <p><b>Actions</b></p> <p>4.1 – Mary Mumvari to be added to the membership of the Board by Sarah Nichols.</p>
5.	<p><b>Ofsted Update</b></p> <p>Gill Rigg wished to thank a number of people for assisting with meetings during the recent Ofsted inspection.</p> <p>Patrick Leeson confirmed that this is the last week of a 4 week process and the last day of inspecting is today. An initial judgement will be received by the Local Authority and LSCB Chair tomorrow. This will be subject to moderation, with the final report being published in May. Patrick Leeson noted that colleagues have responded very well to every request and the capacity to do this has been important and a strong indication of the good joined up organisation.</p> <p>Gill Rigg and Mark Janaway had received the initial KSCB feedback on 28th March</p>
6.	<p><b>Kent Police Change Programme</b></p> <p>Tony Blaker provided an update on the Kent Police Change Programme.</p> <p>The programme involves four key changes:</p> <ol style="list-style-type: none"> <li>1. A change to the role of Police Community Support Officers (PCSO) – there will be 20 youth engagement officers and specific PCSO roles working with vulnerable adults in the community.</li> <li>2. An Enhanced Central Referral Unit (CRU) – The roll out for this will take place in May but there are recruitment issues so initially, it may not be the full 24 hour service. The enhanced CRU will look at all assessments of risk and act as a one stop shop. This process will go live on the 8th May 2017 and should be fully operational by the end of May.</li> <li>3. Domestic Abuse – There will be specific teams dealing with domestic abuse and there is a training programme to move staff into these roles and to ensure that they have the required skill set.</li> <li>4. Missing Child/CSE team – There is work currently taking place to select staff for these teams to go live in September 2017.</li> </ol> <p>Board members queried how partners will be informed of the changes taking place. Tony Blaker noted this as feedback to take back to the Programme Lead and confirmed that there will be meetings with Chief Executives to cascade information.</p>

<p>7.</p>	<p><b>KSCB Business Plan</b></p> <p>Mark Janaway confirmed that the KSCB Business Unit is currently undertaking a review of the Business Plan and the most recent draft circulated is the 2017-2020 draft from the Business Group. Closed actions have been archived and removed from the live version and new areas for Board Business have been added.</p> <p>It was agreed that any recommendations from Ofsted will be added on publication of the inspection report.</p> <p>All KSCB Sub Groups are to have a work plan which contains the actions relevant to their Group and will report back into the Business Group. Mark Janaway asked that Board members add appropriate actions as required; the Business Plan is an evolving document and can be updated as required.</p> <p>Mark Janaway confirmed that evidencing impact will need to be an area of focus in the plan.</p> <p>Claire Jones commented that the Business Plan was very comprehensive.</p> <p><b>Actions</b>  <b>7.1 – Board members to provide feedback on the Business Plan and propose additional actions.</b></p>
<p>8.</p>	<p><b>KSCB Challenge Log</b></p> <p>Mark Janaway presented this item.</p> <p>Mark Janaway confirmed that the KSCB Business Unit has logged challenges raised to the Business Group and the Board and queried how we can record challenges at a sub group level.</p> <p>A method to report in challenges at a sub group level is needed and this could be extended to SCR panels. A discussion took place to explore the practicalities of recording cases where the Board’s escalation policy was being used by operational staff.</p> <p>Bethan Haskins stated that the Board could be consumed by operational detail if all challenges were noted. Andrew Scott Clark agreed that the Board cannot possibly document every single challenge and comment. The Board agreed that this would not be the case.</p>
<p>9.</p>	<p><b>KSCB Risk Register</b></p> <p>Mark Janaway presented this item.</p> <p>Board members are asked to submit any particular views or additions to the KSCB Business Unit so they can be considered. It was agreed that the schedule for updating the document is to be stipulated in the Terms of Reference for the Board and any changes are to be discussed in the Business Group reports to the Board.</p> <p><b>Actions</b>  <b>9.1 – Board members to provide feedback on the Risk Register and propose additional actions.</b></p>
<p>10.</p>	<p><b>Wood Review Update</b></p> <p>It was confirmed by Tony Blaker, Bethan Haskins and Andrew Ireland that there is a need to arrange a meeting to discuss how Kent want to take this forward. Bethan Haskins confirmed that NHS England have requested an update so will be asking for the meeting to be set up quickly.</p> <p>It was also confirmed by Bethan Haskins that any changes to the Board will be Kent based and will not include Medway at the moment.</p>

	<p>Gill Rigg confirmed that the Bill is currently in “ping pong” between the House of Commons and the House of Lords.</p> <p><b>Actions</b>  10.1 – Tony Blaker, Bethan Haskins and Andrew Ireland to meet to discuss the way forward.</p>
11.	<p><b>Any Other Business</b></p> <p>Claire Jones reported actions taking place in KSS CRC around a function review as the operating model has been in place for 2 years. Claire Jones wished to identify to the Board that KSS CRC are realigning some functions, assessment rehabilitation functions are emerging and they are utilising feedback from recent inspections. There will be some impact locally in regards to offender management. The positive inspection report on the CRC was noted.</p> <p>Tony Blaker confirmed he had received an invitation to meet with the Howard League of Penal Reform who are interested in the Kent Police response to a recent paper on Children in Care and Children in Custody. They will be visiting Thanet and Tony Blaker confirmed they have discussed children in care being placed in Thanet by other authorities.</p> <p>Mark Janaway confirmed that he is looking at rationalising some of the Boards’ sub groups in a similar vein to the joint RTV group as this is a more effective way of dealing with some of these issues. Bethan Haskins confirmed she had formed a group similar to HSG for adults and felt it would make sense to join these two groups.</p>

Future Board Meetings:		
31 May 2017	14:00 - 17:00	Medway Room, Sessions House
02 August 2017	14:00 - 17:00	Medway Room, Sessions House
04 October 2017	14:00 - 17:00	Medway Room, Sessions House
06 December 2017	14:00 - 17:00	Medway Room, Sessions House