

Meeting Title:	Kent Safeguarding Children Board
Date:	2 nd August 2017
Time:	2pm – 5pm
Location:	Medway Room, Sessions House, Maidstone
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Tony Blaker (Vice Chair)	Assistant Chief Constable	Kent Police	Tom Richards	
Alison Broom	Chief Executive	Maidstone Borough Council	✓	
Andrew Ireland	Corporate Director - Social Care, Health & Wellbeing	KCC		✓
Andrew Scott-Clark	Director of Public Health	Public Health, KCC		✓
Gill Cahill	Director of Business Development	CXK		✓
Alison Brett	Chief Nurse	Clinical Commissioning Groups		✓
Karen Kyzer	Designated Nurse for Safeguarding Children	West Kent CCG		✓
Claire Jones	Head of Service for Assessment, Rehabilitation and IOM	Kent, Surrey & Sussex CRC		✓
Stuart Collins	Director of Early Help and Preventative Services	EYS, KCC		✓
Claire O'Brien	Chief Nurse	Maidstone and Tunbridge Wells NHS Trust		✓
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director, Education and Young People's Services	KCC		✓
Roger Gough	Cabinet Member for Specialist Children's Services	KCC		✓
Philip Segurolo	Director, Specialist Children's Services	KCC		✓
Kelli Gardner	Youth and Community Manager	Voluntary Sector (IMAGO)		✓
Roger Sykes	Lay Member	KSCB		✓
Charles Unter	Lay Member	KSCB		✓

Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)		✓
Sally Allum (Virtual Member)	Director of Nursing	NHS England	✓	
Steve Hunt (Virtual Member)	Assistant Director	CAFCASS Kent	✓	
Sarah Nichols	Project Officer	KSCB		✓
In Attendance				
Amanda Clarke	Independent Author	N/A		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Introductions were made and apologies noted.</p>
2.	<p>Minutes, Actions and Matters Arising.</p> <p>Minutes were agreed as a true and accurate account of the meeting. Roger Sykes noted two typographical errors on page 5 and in the Any Other Business item. These will be amended prior to publication on the KSCB website.</p> <p><u>Outstanding actions</u> <u>Actions from 31st May 2017</u></p> <p>4.1 - Mark Janaway to add the concerns raised about SECamb to the risk register and challenge log. Update from 2nd August 2017 – Mark Janaway confirmed that this issue is on the challenge log. Andrew Scott-Clark confirmed that he had sent a letter and was awaiting a response. Action deferred to the next meeting.</p> <p>5.1 – Mark Janaway and Stuart Collins to discuss the recommendations from the CIC audit and report back to the next meeting. Update from 2nd August 2017 – This item is on the agenda for today’s meeting. Action Closed.</p> <p>5.3 – Patricia Denney to attend the next KSCB Board meeting with an update from the Case Review Group considering the patterns and trends from recent cases presented to the group. Update from 2nd August 2017 – This item is on the agenda for today’s meeting. Action Closed.</p> <p>6.1 – Mark Janaway to update the Child B recommendations and circulate them to the Board for final sign off. Update from 2nd August 2017 – Mark Janaway confirmed that the recommendations were circulated and the KSCB Business Unit is waiting to publish to report until the Independent Author has met with the family. A meeting was arranged, however, the family did not attend. A further meeting has been offered and if this is not successful the report will be published without further engagement from the family. Mark Janaway confirmed there are similar issues in involving the parents in the Child C SCR. The father has declined to be involved, but KSCB have experienced some difficulties with arranging a meeting with mother who is now residing in prison. Action Closed.</p> <p>7.1 – Board members to contact Sarah Nichols to arrange their 1-1 if they have not already had one. All now completed. Update from 2nd August 2017 – Gill Rigg confirmed that all the 1-1’s had taken place and the item is on the agenda for today’s meeting. Action Closed.</p> <p>8.1 – Alison Broom and Mark Janaway to discuss contributions by District Councils with the Chief Executives. Update from 2nd August 2017 – Mark Janaway noted that this action is ongoing as the Chief Executives Group has not yet met to discuss the issue. Update to be provided at the next meeting.</p>

8.2 – Philip Segurola to confirm the funding arrangements to KSCB by KCC. Update from 2nd August 2017 – Philip Segurola confirmed that there was a misunderstanding after a surplus was accrued. It had been agreed that there would be a £100,000 reduction in core costs for each year, however, KCC Finance interpreted that as taking place cumulatively. The funds would continue to be made available. Action Closed.

8.3 – Claire Jones and Mark Janaway to discuss possible venues for meetings and training. Update from 2nd August 2017 – Mark Janaway confirmed that Claire Jones has kindly offered several venues which are now being utilised by the KSCB training team. Action Closed.

8.4 – Mark Janaway to provide an update to the Board on the income generation of the unit at the August Board meeting. Update from 2nd August 2017 – Mark Janaway confirmed that there are several elements to the income generation of the Board as well a further cost reduction and provided an update to the Board. Action Closed.

Mark Janaway confirmed that a meeting took place prior to the Board meeting to discuss funding to the Kent Police Child Sexual Exploitation Team. Tom Richards provided an update on the outcome of that meeting and noted that a paper had been presented by Andrew Pritchard to the Board in 2016 requesting additional funds. Due to the exponential growth of intelligence being received by partner agencies as a direct result of the success of the team, there is a need for more staff to assist in the processing of this information. When the issue was presented to the Board previously, the funding was agreed in principle, however, it was not confirmed how it would be paid. The request for funding totals £50,000, 75% of which is to be funded by Kent with the remained funded by Medway.

Philip Segurola stated that the need for increased funding is accepted due to the increased level of data and intelligence, however, the issue is one of collective responsibility. Finances are dire, but this is an issue of concern, therefore, the additional funding needs to be acquired through a collective contribution that the Local Authority could be a part of, as opposed to paying the entire sum. Stuart Collins queried whether the District Councils could all contribute to pay as CSE is a community safety issue that relates to the districts.

It was agreed for the funding to be obtained through a small premium on the KSCB contributions. Mark Janaway noted that KSCB are in the process of contribution requests and could therefore include an addendum to add a premium for a phased provision of funds. This was agreed by the Board.

9.1 –Andrew Ireland, Bethan Haskins and Tony Blaker to set up a working group to consider the local plans for the wood review and update the Board at the next meeting. Update from 2nd August 2017 – Andrew Ireland confirmed that there is an agreement to set up this meeting and it was confirmed that Alison Brett will now be the representative for Health rather than Bethan Haskins. Andrew Ireland noted that in terms of requirement, there remains no huge urgency and that there is a discussion around arrangements within the Adults' Board and that is an option to be considered. Gill Rigg noted that the new Working Together will most likely be released for consultation at the end of 2017 and it is suggested to prepare a plan by April 2018 with implementation in 2019. An update to be provided at the next meeting.

Andrew Ireland noted that this coincides with significant changes within the local authority in terms of directorship.

Actions from 29th March 2017.

7.1 – Board members to provide feedback on the Business Plan and propose additional actions. Update from 2nd August 2017 – This item is on the agenda for today's meeting. Action Closed.

Actions from 1st December 2016

4.1 – Patrick Leeson to provide an update on the Programme at a future Board meeting. Update from 2nd August 2017 – Patrick Leeson provided an update on the Programme. Work paused during the recent Ofsted inspection

and work resumed in June. The work is currently being summarised and will be reported back to the Steering Group in September 2017. Part of the Local Authority decision is to have a single directorate for all children and young people services and a new Director has been appointed and will be starting later in autumn. It was agreed for clearer recommendations to be brought to the Board on the 4th October.

5.1 - Jo Stevens to conduct a further audit in May 2017 and report the findings to the August 2017 Board meeting. Update from 2nd August 2017 – As this work is pending the introduction of the new combined front door it was agreed to schedule this for a future Board meeting. Action Closed.

5.2 - Jo Stevens is to provide a report on case examples from agencies to the January 2017 Board meeting. Update from 2nd August 2017 – As this work is pending the introduction of the new combined front door it was agreed to schedule this for a future Board meeting. Action Closed.

3. Business Group Report

Mark Janaway presented this item, below is the report that was circulated alongside the papers for the meeting.



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Business Group repor

Karen Kyzer raised an issue from the Designated Nurses who were seeking to provide feedback on child protection conferences. There is currently a lack of administrative support and staff being asked to take their own minutes.

Philip Segurola noted that the Specialist Children's Services (SCS) admin review has concluded and there was a shortfall in regards to minute takers. Interim measures are now in place with additional temporary support available from September 2017.

Stuart Collins provided an audit update as requested at the last meeting where he was challenged with assurance levels on actions and recommendations. He confirmed that on looking at previous audits there are several key themed recommendations:

Record Keeping – this issue appeared in 6 out of the 6 audits and Stuart Collins questioned whether agencies are keeping on top of it and seeking assurance on this.

Management Oversight –this issue appeared in 2 out of the 6 audits.

Information Sharing - this issue appeared in 5 out of the 6 audits.

Collaborative Working - this issue appeared in 4 out of the 7 audits.

It was agreed that Sarah Nichols would send out the summary document that accompanied the main report distributed with the papers.

Stuart Collins confirmed that, in more recent audits, there are greater levels of assurance and the recommendations from the missing audit will be going to the Risks, Threats and Vulnerabilities Group to own and feed back to the Business Group.

Stuart Collins requested agreement from the Board in relation to the Children in Care Harmful Sexual Behaviour Audit recommendations and ask whether the Corporate Parenting Board could provide the assurance that the recommendations have been achieved. Philip Segurola confirmed he could take the report to the next planning meeting for the group, however, he noted that the group is Member led and it may not be possible to get the assurance sought.

Stuart Collins noted that the recommendations from the Neglect audit will come to the Board through the Quality and Effectiveness (QE) Group and the Neglect strategy has been developed to seek assurances. 10 cases were looked at in significant detail. Key issues identified were: assessments and plans, record keeping and drift. There were positive trends seen around the use of signs of safety and multi-agency working.

Stuart Collins confirmed that in the past few weeks, there has been a re audit of Early Help and a full report will come through to Board on completion.

Stuart Collins noted that the QE group are looking at a threshold audit that will follow one of the Ofsted recommendation findings that noted that partners recognised the thresholds and referred appropriately. The QE group want to ensure this works with the integrated front door and that professionals continue to recognise this and the changes do not upset the balance.

Actions

3.1 – Sarah Nichols to send the QE summary document to KSCB Board members.

4. Sub Groups Focused Update

Education and Early Help Group

Patrick Leeson presented this item.



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Education and Early H

Patrick Leeson noted that a lot of work is taking place on online safety with the creation of a KSCB Online Safeguarding Working Group for all agencies to enhance their knowledge of this subject and prevent over-reliance on education online safety advisers.

It was noted that outcomes are being achieved for Early Help, and EHPS staff are offering and encouraging feedback from children, young people and families using a new online tool. Initial responses show good levels of positive feedback.

Concerns have been raised about some education providers not being easy to reach in regard to raising awareness of online safety and Early Years college students are reported as having a lack of awareness of key issues such as Prevent and FGM.

Learning and Development Group

Gill Cahill presented this item.



20170410 - Learning
and Development Grc

Gill Cahill confirmed that the key issue for discussion is about the take up of online training and champions. A key question arising from the Ofsted inspection was whether we are getting the true picture of the training requirements from multi-agency partners and whether we have information on the evaluation and impact of this training.

The group are considering whether we are fully taking the learning from serious case reviews out to professionals

	<p>in the districts. Gill Cahill confirmed that thresholds are still a topic of interest for the group and we will need to ensure that there is a clear understanding and that training has been delivered when the changes take place at the front door.</p> <p>Case Review Group</p> <p>Patricia Denney updated the Board on the current volume and key themes of cases and noted that a formal tracking system is in place and all open cases are discussed at every meeting which take place bimonthly. The introduction of the electronic case review system (eCR) has improved the notification process into the case review group.</p>
5.	<p>Prevent Update</p> <p>Nick Wilkinson was unable to attend and this item will be deferred to the next meeting.</p>
6.	<p>Composite Independent Chair 1-1's</p> <p>Gill Rigg discussed the Independent Chair 1-1's that took place this year with Board members who were in attendance last year and the themes responses from those have been collated for today's meeting. Some of the themes will be reflected in the KSCB Annual Report and others may lead to changes or contribute to the Business Plan.</p> <p>It was confirmed that the Annual Report will be presented to the full Council meeting in October 2017.</p> <p>Stuart Collins requested a session where Board members can meet to discuss the Business Plan and consider how to drive this work forward. Mark Janaway agreed to set up a Board development day.</p> <p>Actions</p> <p>6.1 – Mark Janaway to set up a Board development day following discussion with the Independent Chair.</p>
7.	<p>Neglect Strategy</p> <p>Mark Janaway presented this item and confirmed that work on the Neglect Strategy was ongoing during the Ofsted inspection. Mark Janaway confirmed that the document had been amended since being sent to the Board and Sarah Nichols agreed to send the final version to Board members.</p> <p>Tina Hughes noted reference to inadequate housing and noted that this does not completely encompass homelessness.</p> <p>Roger Sykes noted an error on page 8, use of the word principal when it should say principle.</p> <p>Andrew Scott-Clark commented that he was reassured to see mention of childhood obesity in the strategy as this is a growing issue.</p> <p>The Board agreed that the strategy could be signed off following the amendments discussed in the meeting and queried how to promote the publication of the document. Sarah Nichols confirmed it would be included in the KSCB bulletin and Mark Janaway noted it will be included in any other business for all KSCB sub groups.</p> <p>Actions</p> <p>7.1 – Sarah Nichols to send the final version of the neglect strategy to Board members.</p> <p>7.2 – Mark Janaway to ensure that the Neglect Strategy includes a direct reference to Homelessness.</p> <p>7.3 – Mark Janaway to launch and circulate the Neglect Strategy.</p>
8.	<p>Kent and Medway Gangs Strategy</p> <p>Stuart Collins and Jennifer Maiden-Brooks presented this item.</p>

	<p>Stuart Collins confirmed that Jennifer Maiden-Brooks helped to draft the Kent and Medway Gangs Strategy and noted that the issue of gangs has to be seen as a multi-agency response. Jennifer Maiden-Brooks noted that in Kent we know that only 0.18% of 10-18 year olds are involved in gangs and 0.4% have come into contact with the criminal justice system. Although these numbers may seem small, the impact on communities and other young people is not insubstantial.</p> <p>Jennifer Maiden-Brooks requested the Board agree to the terms of reference so work could continue. The Board agreed.</p> <p>Jennifer Maiden-Brooks reported that she is setting up a virtual stakeholder group and noted that if anyone would like to be involved, or could recommend someone to be involved, this would be beneficial. It was suggested that each agency has a nominated accountable officer to drive the document within their own agency. This was agreed and Board members are asked to provide Jennifer named officers.</p> <p>Claire Jones noted that there was no mention of probation services or KSS CRC and how they can be involved and was concerned this aspect was being left out of the loop. Jennifer Maiden-Brooks confirmed that it was early days for development of the strategy and now she has received agreement to continue, she can contact the relevant agencies.</p> <p>Andrew Scott-Clark commented that it may be helpful to do an equality impact assessment and discussed a piece of work undertaken in Thanet to consider gang violence where a lot of work was undertaken with men but not women.</p> <p>Alison Brett queried how a named professional will be identified within Health agencies and noted a good area of inclusion will be sexual health services.</p> <p><u>Actions</u> 8.1 – Board members to provide Jennifer Maiden Brooks with details of their named accountable member of staff to drive forward the gangs strategy.</p>
<p>9.</p>	<p>Ofsted Report and Action Planning</p> <p>Mark Janaway presented this item and noted that the recommendations from the Ofsted inspection have been included as an additional six points within the Board’s Business Plan. The Business Plan was taken to the last Business Group, but there was not an opportunity to discuss it in detail.</p> <p>Mark Janaway confirmed that the document is being circulated to all KSCB sub groups to determine ownership of actions and it will be taken to the next Business Group meeting to be populated in more detail.</p> <p>Roger Sykes noted that there are issues that have been areas of development for some time and queried why this has happened.</p> <p>Gill Cahill confirmed that the CXK Young Person’s forum looked at the young person’s strategy and provided positive feedback.</p>
<p>10.</p>	<p>Any Other Business</p> <p>Claire O’Brien noted that Maidstone and Tunbridge Wells Trust are expecting unannounced visits from the Clinical Quality Commission (CQC) and they are currently in the process of gathering a range of information. Claire O’Brien confirmed that they may or may not wish to speak to Board members; however, the inspection will probably impact on partners.</p> <p>Tom Richards noted that an internal Kent Police inspection has taken place and there will be a plan with</p>

recommendations to be considered and actioned, it was agreed that the Board would wish to have sight of this. Sarah Nichols to include this with the minutes.

Tom Richards discussed the Kent and Medway CSE Schools awareness campaign where Kent Police is working in conjunction with the Know Project. To this date, 26 assembly presentations have taken place with 4460 young people reached and there are a further 64 assemblies planned. Tom Richards confirmed that there were a number of safeguarding referrals from the schools following these. The assemblies are currently scheduled by the 20th December and following this, the Board will need to consider whether we want to continue to fund the project as a number of schools have requested further visits next year. The required cost would be £12,000 and Gill Rigg queried whether schools would consider paying for their own sessions. Patrick Leeson felt this may be possible, however, budgets are under a lot of pressure and when schools get something for free then have to pay for it they often change their minds. It was agreed to schedule this item on the agenda for the October Board meeting where Tony Blaker will present

Actions

10.1 – Sarah Nichols to send the recommendations from the Kent Police internal inspection to Board members.

10.2 – Tony Blaker to present to the Board on the Know Project and the request for additional funding.

Future Board Meetings:

04 October 2017	14:00 - 17:00	Medway Room, Sessions House
06 December 2017	14:00 - 17:00	Medway Room, Sessions House