

Meeting Title:	Kent Safeguarding Children Board
Date:	17 th February 2016
Time:	2pm – 5pm
Location:	Medway Room, Sessions House, Maidstone
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Andrew Ireland	Corporate Director- Social Care, Health and Wellbeing	KCC		✓
Andrew Scott-Clark	Director of Public Health	KCC		✓
Ann Furminger	Director of Service Delivery	CXK		✓
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups		✓
Claire Jones	Head of Service for Assessment, Rehabilitation and IOM	Kent, Surrey and Sussex CRU	✓	
Florence Kroll	Director of Early Help and Preventative Services	EYS, KCC		✓
Jo Shiner	Assistant Chief Constable	Kent Police		✓
Nicky Lucey	Director of Nursing and Quality	KCHFT		✓
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director, Education and Young People's services	KCC		✓
Pauline Grieve	Designated Nurse for Safeguarding Children	North Kent CCG		✓
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC	✓	Ann Allen

Philip Segurola	Director, Specialist Children's Services	KCC		✓
Roger Sykes	Lay Member	KSCB		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)	✓	
Niamh Wightman	Administrator	KSCB		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Gill Rigg welcomed members to the meeting. Introductions were made and apologies noted.</p>
2.	<p>Princes Trust and CXK – Homelessness, A Young Persons Personal Story</p> <p>Caroline Underwood and Justine Croft, KSCB's Partnership Development Officer's, introduced the three young people in attendance. The young people very kindly took the time to attend the Board meeting to inform members about their experience involved with difference services growing up and subsequently their transition to adulthood. This was much appreciated by the Board.</p> <p>There were three young people in attendance (YP1, YP2, and YP3) who were all receiving support from the Prince's Trust.</p> <p>One young person (YP1) described his experience with, and transition from, Children's Services, which started at the age of 3 up until they were 18. YP1 was open about the lack of support they felt they received from Social Services when they turned 18.</p> <p>YP2 had struggled with their education; they attended Mid Kent College where they was referred to CXK. YP2 joined Princes Trust where they have gained a lot of help, including improving their English speaking skills.</p> <p>The final young person (YP3) to present reported living on the streets from ages 17-18. YP3 described approaching Shepway District Council, seeking help however they were turned away as a non-priority. YP3 walked to Canterbury from Folkestone where they found the Catching Lives Charity and were listed for housing. YP3 is currently residing in Canterbury, where they are looking for a job.</p> <p>Board members were keen to ask the young people questions of their experiences.</p> <p>Patrick Leeson asked if the Princes' Trust 12 Week Programme helped them. YP1 reported that they now have a job because of the help they received.</p> <p>Philip Segurola asked YP1 about his transition leaving care. YP1 explained that they were in foster care for 15 years, but were put into a house share as soon as they turned 18. YP1 felt that their support suddenly dropped and felt let down. YP1's advisor told them they would be visited every two weeks but it never happened.</p> <p>YP3 explained their experience trying to receive housing at Shepway as always being told "come back tomorrow". They confirmed that he found out about the Catching Lives Charity alone.</p>

	<p>Jo Shiner asked the young people if they had any positive or negative involvement with the Police during this time. YP3 confirmed that they had been asked to move on by the Police and was once arrested as a result of refusing to move on. YP3 explained to the Police that they had been walking for some time; however, they were not sympathetic towards him. YP3 confirmed that they received no help from the Police. Jo Shiner undertook to take this back to the Force</p> <p>Andrew Ireland asked YP3 how safe/unsafe they felt living on the streets. YP3 stated that they didn't feel unsafe at the start of their homelessness but it became quite scary towards the winter months as the days grew shorter. YP3 spent time in Canterbury and reported that homeless people would be beaten by students. YP3 was labelled by society as a drug user/alcoholic because that is what is assumed of homeless people.</p> <p>Sheridan Morrison asked if the young person had any involvement with health services during this time and if not, whether he would know how to access these services. YP3 confirmed that they surprisingly had not needed to access them but that they are aware of how to access medical advice should it be needed.</p> <p>The young people were thanked by Board members for sharing their transition story.</p> <p>Action 2.1:</p> <ul style="list-style-type: none"> • Gill Rigg to write a letter from KSCB to Catching Lives outlining the experience of YP3 and the positive impact they have had on a young person's life. <p>Action 2.2:</p> <ul style="list-style-type: none"> • Alison Broom to take back the story of the YP3's housing experience to Shepway District Council. <p>Action 2.3:</p> <ul style="list-style-type: none"> • Jo Shiner to take back the story of YP3's experience with the Police.
3.	<p>Minutes, Action, Matters Arising</p> <p>The minutes of the last meeting were agreed as a true record of the meeting. It was agreed that they could be published on the KSCB website.</p> <p>The action log was discussed and updated as follows:</p> <p>Action 3.1 is in relation to the findings from the MS Safeguarding Adult Review to the Learning and Development Group. This action can be closed as the report was sent to Sue Gower, KSCB, for inclusion in the review of outcomes from this and other case reviews.</p> <p>Action 4.1 is in relation to Niamh Wightman arranging a meeting for Gill Rigg and the newly appointed Independent Chair for the Adult Safeguarding Board. This action can be closed as Gill Rigg and Deborah Stuart-Angus met on 5th February 2016 and are due to meet again on 1st April 2016.</p> <p>Action 4.2 is in relation to Mark Janaway exploring how the Policy and Procedures Group might work with the App designer for inclusion of key KSCB policies. This action can be closed as it was discussed at the Policy and Procedures meeting on 12th January 2016.</p> <p>Action 4.3 is in relation to Andrew Scott-Clark taking up the matter of police representation on the HWBB with the Chair. This action can be closed as Andrew Scott-Clark confirmed that he shared the concerns with the Chair of HWBB at his recent one-to-one.</p> <p>Action 5.1 is in relation to the position of UASC being added to the Challenge Log. This action can be closed as Mark Janaway has updated the Challenge Log.</p>

	<p>Action 6.1 is in relation to gathering confirmation as to whether “Signs of Safety” training is available through e-learning. This action can be closed as Mark Janaway confirmed there is no training available through e-learning, although some was developed for SCS staff. There are licence challenges if this is to be made more widely available. This is to be raised at the Signs of Safety Board and explored with the consultants. KSCB are still offering multi-agency Signs of Safety awareness training for partner agencies.</p> <p>Action 6.2 is in relation to the populated dashboard and scorecard being circulated to Board members. This action can be closed as the dashboard has been circulated in ‘For Information’ papers for today’s Board meeting (17th February 2016).</p> <p>Action 9.1 is in relation to ensuring the Board has a Young Person presentation at future meetings. Young people working with the Prince’s Trust are in attendance at today’s meeting. This action can be closed as future presentations have been arranged.</p> <p>Action 3.5 is in relation to the KSCB Business Unit to circulate the link to the draft Multi-Agency Practice Guidance on FGM to Board members. Final amendments are being made by the Health Safeguarding Group and once signed off, the Guidance will be circulated.</p> <p>Action 3.1:</p> <ul style="list-style-type: none"> • Jo Shiner to take the matter of police representation at HWBB back to HQ, in relation to action 4.3. <p>Action 3.2:</p> <ul style="list-style-type: none"> • KSCB Business Unit to re-advertise their multi-agency Signs of Safety training, in relation to action 6.1.
4.	<p>Lambeth Serious Case Review (SCR) Child J</p> <p>Patricia Denney, Assistant Director of KCC SCS, Safeguarding and Quality Assurance, joined the meeting to provide a brief summary of the Lambeth SCR for the information of Board members as the SCR is yet to be published. Unfortunately, as this had to be taken out of order on the agenda, there was insufficient time to give the item the attention that it warranted</p> <p>As well as providing a brief summary of the case, Patricia Denney highlighted some of the key ‘lessons learned’ from the findings of the SCR.</p> <p>Ann Furminger explained that once the report has been published, the Learning and Development Group will be reviewing the learning and including relevant elements in the Board’s multi-agency training programme.</p>
5.	<p>Other Board/Strategic Group Update</p> <p>Adult Safeguarding Board:</p> <p>Andrew Ireland updated members with the following key points:</p> <ul style="list-style-type: none"> • The Board has a new Independent Chair, Deborah Stuart-Angus. She will be taking over as Chair at the next meeting; • A review of the Board is to be undertaken. This will be Deborah Stuart-Angus’ decision moving forward; • Future reporting from the Adult’s Board to KSCB is to be discussed by the Board Chairs at their next meeting; • The Safeguarding Vulnerable Adults review has been agreed; • There needs to be clarity of the Serious Incident’s (SIs) being undertaken by ‘Health’: <ul style="list-style-type: none"> ➢ Nicola Lucey explained that ‘Health’ SIs are undertaken within their national framework but sometimes the clarity is not there when there is GP involvement. • Bethan Haskins stated that, where relevant, findings from Health’s SIs will be fed back to KSCB. <p>Prevent:</p>

Nick Wilkinson's update report was circulated to members prior to the meeting.

Florence Kroll presented the report of Nick Wilkinson's behalf and the following key points were discussed:

- The terms of reference of the Prevent Duty Delivery Board are to be circulated to Board members;
- Prevent training has become mandatory for all KCC staff;
- A page dedicated to Prevent has been set up on KELSI;
 - It was asked whether health have Prevent on their respective websites. Bethan Haskins is going to speak with Nicky Lucey in relation to this.
- The County Channel Panel was discussed. Andrew Ireland confirmed that the referrals into the County Channel Panel are growing significantly;
- Bethan Haskins will be attending the next Prevent Duty Delivery Board as it is important health are represented.

Nicky Lucey highlighted her concerns with Nick Wilkinson's report as it does not cover any Prevent work being undertaken within health agencies. She asked how the Board would like to be sighted on this issue. Nicky Lucey also explained that the feedback regarding 'ZAK' training is not compliant with the Home Office. Florence Kroll said she will speak to Nick Wilkinson to establish if this is the case, as this was a surprise to some Board members.

Ann Furminger explained that the Learning and Development Group have set up a Task and Finish Group to look into the appropriate levels of Prevent training. Andrew Ireland asked that multi and single agency Prevent Training numbers be reported to the Learning and Development Group in line with how CSE Training was being reported.

Although it was recognised that Prevent will sit under the new Risks, Threats and Vulnerabilities Group, the Board still wanted to receive direct updates on Prevent at each Board meeting until it was embedded.

Kent Corporate Parenting Panel

Philip Segurola updated members with the following key points:

- There have been structural changes to the panel. The Corporate Parenting Panel and Kent Corporate Parenting Group have now merged;
- Gemma O'Grady joined the Panel as KCC's Participation Coordinator;
- LILAC – Kent achieved six out of seven standards in its recent assessment;
- Following the introduction of Signs of Safety, there has been an increase of children and young person attendance at Child Protection Conferences;
- A young person focussed App has been delivered and is currently being piloted in North Kent. The app is called Mind of My Own (MOMO) and would be used for 8 to 17 year olds;
- Work with Coram to improve adoption services has been very successful and it has seen adoption rates improve significantly;
- Arrangements have been made for a fostering activity day for children, their foster carers and social workers. Prospective foster carers and adopters would also be in attendance. This will take place in March 2016. Kent are the first Local Authority in the UK to have arranged this type of event;
- There has been a reduction in Special Guardianship Orders (SGOs);
- Philip Segurola explained that the number of initial health assessments completed on time was a challenge.

Action 5.1:

- Niamh Wightman to circulate the Terms of Reference in relation to the Prevent Duty Delivery Board to Board members.

Action 5.2:

- Bethan Haskins to speak to Nicky Lucey in regard to Prevent being on 'Health' websites.

	<p>Action 5.3:</p> <ul style="list-style-type: none"> Florence Kroll to raise the issue of 'ZAK' training with Nick Wilkinson. <p>Action 5.4:</p> <ul style="list-style-type: none"> Learning and Development Group to report on multi and single agency Prevent Training figures.
6.	<p>Early Help</p> <p>Florence Kroll's Early Help update report, along with 3 attachment papers, was circulated to Board members prior to the meeting.</p> <p>A summary of the report is set out below:</p> <ul style="list-style-type: none"> The 0-25 transformation programme has been implemented. This service is delivered in integrated teams in all districts, with casework managed through newly established Early Help Units. There is close working with schools and alignment of all systems and processes with SCS; Significant improvements have been seen to case throughput and effectiveness, securing improved outcomes for children, young people and families. Performance is monitored through an outcomes tracker system for all cases and Early Help Preventative Services monthly scorecard includes data for all performance measures; All work within Early Helps Preventative Services is underpinned by a new Quality Assurance Framework; The Early Helps Preventative Services Strategy and Three Year Plan provides vision, ways of working and direction of travel for Kent's Early Helps Preventative Services; <p>The new EHPS structure and ways of working have already made a significant difference:</p> <ul style="list-style-type: none"> ➤ Case durations are 49% shorter; ➤ 500 more families have had outcomes achieved, with an increasing percentage of cases closed with outcomes achieved; ➤ 65% more families are supported per FTE worker; ➤ 300 more children now have a successful early intervention each year, whilst case throughput is up 38%; ➤ A reducing rate of referrals to SCS; ➤ District step-down panels are in place to support safe and efficient transfer of cases from SCS to Early Helps Preventative Services, with joint visits to families to support this transfer process. <p>Progress in 2014-15</p> <ul style="list-style-type: none"> Developed a clear brand for Early Help and Preventative Services; Implemented a new integrated structure that is more closely aligned to our partners in schools and SCS, better reflects the needs of children, young people and families and is more cost effective; Established Triage, a single front door for referrals related to families requiring Early Help support; Clarified the procedures, processes and routines that we use to access and deliver services to improve integrated working and enable both staff and partners to understand how they work together; Ensured safe 'step down' processes from SCS; Ensured the transition to a data-informed service with continuous improvement embedded in the way it operates; Conducted a series of practice reviews of Children's Centres.
7.	<p>Unaccompanied Asylum Seeking Children (UASC)</p> <p>Philip Segurola provided an update on the status of Unaccompanied Asylum Seeking Children (UASC).</p> <p>The winter months have seen a decline in the number of new UASC arrivals, with only 40 in December and even fewer in January and February.</p>

There are currently 907 UASC Looked After Children (LAC).

One of three Reception Centres, Ladesfield, in Whitstable, has closed. Millbank and Appledore currently remain open and each hold up to 40 young people.

Philip Segurola reported that all UASC cases have been allocated. Kent has recruited 41 locum social workers, 5 team managers and 2 senior managers.

A UASC Partnership Board has been set up which will include the following agencies:

- Police;
- Health;
- Education;
- SCS

The UASC Partnership Board will take place on Monday, 22nd February 2016. Philip Segurola requested a District Council representative's attendance at the meeting. Alison Broom confirmed that she would find a representative to attend.

A detailed discussion took place.

The number of initial health assessments outstanding is high. Recent cases have escalated because of identified health needs. Bethan Haskins stated that there was a plan in place to address these outstanding assessments and processes are currently in place to mitigate the risks.

Health have recently escalated a number of concerns and have held a meeting with SCS where measures have been put in place to support the young person with specific health needs.

Philip Segurola reported that post-traumatic stress disorder and other mental health issues are being identified within the Reception Centres.

Protocols are in place in regard to the 'appropriateness of placements' as there have been previous issues (relating to violence etc.). Philip Segurola reported emerging risks of crime and sexual assault and work is being done to resolve this. Andrew Ireland raised the concern over the number of UASC placed in independent living in the communities.

Roger Sykes asked about those UASC who are in need of help from health services and whether there was a way in which they could be identified and accelerated through the system. Bethan Haskins stated that a process is in place at the Reception Centres.

Andrew Scott-Clark reported that Public Health is working toward UASC being on the Department of Health's radar.

Sally Allum raised the question, "what interventions need to be put in place and what level of assurance do the Board want?" Gill Rigg explained that the role of the Board is to challenge, co-ordinate and support. It has been a standing agenda item for some months. The Board need to continue to be assured that plans are in place to manage the risk and for dealing with this issue long term. Sally Allum also raised CQC's view on existing plans of support as she believed there will come a point the UASC issue is the 'anticipated normal'. It will be the role of the UASC Board to feed into KSCB, to ensure future planning is in place. Patrick Leeson challenged NHS England's expectation that the issue will become one of normality as it is unprecedented.

SCS are in contact with Ofsted to provide regular updates.

Gill Rigg thanked Board members for the maturity of the debate.

	<p>Action 7.1:</p> <ul style="list-style-type: none"> Philip Segurola to update the next Board meeting in relation to UASC. <p>Action 7.2:</p> <ul style="list-style-type: none"> Alison Broom to identify a District Council representative to attend the UASC Partnership Board.
8.	<p>Joint Targeted Area Inspection</p> <p>Jennifer Maiden-Brooks, Policy Advisor, KCC, produced a report on the proposed Joint Targeted Area Inspections (JTAI) of children’s social care and partner agency bodies.</p> <p>Her report and the subsequent documents with it were circulated to members prior to the meeting. Members had read the report and familiarised themselves with it.</p> <p>It was explained that a meeting of Agency Single Points of Contact would be arranged for the collation and coordination of information required for the Annex A. The actions were all in hand.</p> <p>Members agreed that the report was very good and to the point.</p>
9.	<p>Review of LSCB’s Roles and Functions</p> <p>The information on the national review of LSCB's was discussed, including the centralisation of Serious Case Reviews was circulated to Board members prior to the meeting.</p> <p>An update will be provided at the next Board meeting, when there may be more information on the emerging themes from the review.</p>
10.	<p>Multi-Agency Sexual Exploitation Group – focus update</p> <p>Patricia Denney is Chair of the Multi-Agency Sexual Exploitation (MASE) Group. Patricia Denney joined the meeting to provide an update on MASE. The key points are set out below:</p> <ul style="list-style-type: none"> A summary of the key themes regarding the CSE self-assessment will be produced for the April MASE meeting; There are currently 83 CSE Champions; Operation Willow posters are available to download via the KSCB website http://www.kscb.org.uk/guidance/sexual-abuse-and-exploitation; A CSE Toolkit Task and Finish Group has been set up; OLA children in care continue to raise concerns. <p>The latest CSET report shows:</p> <ul style="list-style-type: none"> A significant number of pieces of intelligence have been assessed; 162 calls to the Kent Police Force Control Room, reporting CSE. They have been ‘tagged’ for review; 3 major investigations are being managed; 72 research files have been created, forming information on children perpetrators; The team are researching children possibly suspected to be at risk of CSE and a number of possible perpetrators; CP referrals, joint visits and briefings to local district policing teams have been undertaken by the team, including implementing high risk missing person enquiries and working closely with SCS to move a high risk female out of Kent to safeguard her and another child in care with her. <p>Action 10.1:</p> <ul style="list-style-type: none"> Niamh Wightman to circulate the CSET update paper to all Board members.

11. Business Group report

Mark Janaway produced a report of the Business Group meeting held on the 27th January 2016. A summary of the sub-group activities are set out below.

Case Review Group

The Case Review Group received the final report on one recent Case Review Learning Event and the summary and findings are ready for publication subject to the conclusion of the police investigation.

Following a 'single agency' review of one case, a multi-agency 'lessons learned' event has been initiated for another case

Two further cases have been circulated to agencies for a summary of their involvement. Although they are not being considered as SCRs, summaries are being collated and will be presented at the next Case Review Group meeting for a decision on whether a case review is required, and if so, the nature of that review.

Mark Janaway presented to the Case Review Group a succinct summary of the lessons learned case summaries completed during 2015. These provided one page summaries of each case, themes arising and lessons to be learned. The Group agreed this was a good format to publish on the KSCB website and circulate through agencies. The Case Review Group is working with the Learning and Development Group to ensure that key themes are integrated in to the Training Programme, both multi-agency and single agency. Learning is also being cascaded through the KSCB Network Briefings.

Andy Pritchard will be standing down as Chair of the Case Review Group. Patricia Denney will take over this role with Susie Harper of Kent Police becoming Vice Chair.

Health Safeguarding Group (HSG)

The Health Dashboard was circulated to Business Group members along with the HSG report. The dashboard has been ratified by the HSG for health agencies. Public Health indicators need to be provided by Public Health in KCC to ensure coverage of Children's Services not commissioned by CCG's.

The Child Sexual Abuse (CSA) pathway update has been received. This will be submitted to the KSCB Policy and Procedure Group.

Final amendments are being made to the FGM operational procedures by Trish Stewart. They will then be passed to the Policy and Procedure Group.

. The Business Group discussed the reporting governance of the FGM Working Group and with a full commitment from all partners for multi-agency representation and engagement, recommended that the FGM Working Group remain under the governance of the HSG.

An update on neuro-development pathways has been received. Members raised concerns about challenging behaviour being medicalised, with Paediatricians often being the default first port of call and this impacting on their other work. The Business Group is asked to note the concerns that challenging behaviour is being medicalised as a possible indicator of lack of provision/awareness of already commissioned social services to support challenged families. It was noted at HSG that children with neuro-developmental conditions like ADHD could be at increased risk of being vulnerable to exploitation, gangs and other known safeguarding risks. The neuro-

development pathway is key to ensuring children can obtain support across a range of mechanisms and statutory agencies.

Sharon Gardner-Blatch highlighted the following areas of concern in her report:

- ADHD/ASD commissioning – there are no gaps in North Kent or West Kent. East Kent has over 11 services in place, with EKHUFT commissioned for under 8's.
- HSG as a Group was discussed. There have been significant changes in membership of the Group, resulting in a lack of clarity regarding HSG and the Health Reference Group (HRG). Steve Beaumont, the Chief Nurse for West Kent will review HSG and supporting meetings to ensure terms of reference set by KSCB can be fulfilled, roles and responsibilities are clear and reporting arrangements all provide appropriate governance.

Learning and Development Group

A standardised template for the reporting of agency reporting training figures has been drafted and distributed for comment. This will lead to a more consistent manner of reporting what safeguarding training is being delivered by partner agencies.

The data from CDOP shows an increase in number of deaths associated with co-sleeping. Through both CDOP and the Learning and Development Group, a learning event and awareness campaign has been planned for 15th March 2016 which will incorporate the launch of a thermometer card for all expectant parents.

The Learning and Development Group discussed the content of Prevent, CSE and FGM training. Higher level CSE training for CSE Champions is being developed in which a Task and Finish Group has been set up.

Consistent membership of the group is a cause for concern. Ann asked that the Group members have nominated deputies who can attend to ensure continuity in the understanding of the Group's work and actions.

A regular briefing document in relation to Serious Case Reviews and Case Reviews is to be made available to cascade lessons learned into training and practice. The Business Group has already been informed of the Case Review summaries and composite Case Review, multi-agency audits and CDOP action/learning plan.

The frequency of safeguarding training renewal was discussed. Proposals for the education sector have looked at an annual refresher. The current recommendation for multi-agency refresher training is three years. It was felt by the Business Group that this should remain the same. If an agency feels a refresher is needed sooner, that is a choice for that agency.

Non-attendance at KSCB training courses is an ongoing issue and represents about 10% of those registering themselves on to courses. Ann Furminger produced a table highlighting non-attendance data for multi-agency training. The table shows the number of courses, agencies, delegates and non-attendance; however, it currently does not break these figures down in to agencies. A more detailed breakdown of these figures is to be produced.

Child Death Overview Panel (CDOP)

There are currently 36 open cases to CDOP of which 1 is from 2012-13, 2 are from 2014-15 and 33 are from 2015-16. This will be a big achievement once the 2012-15 cases have been closed, leaving only in-year cases open. This reflects the success of the collaboration between KSCB and CDOP and by the help of the new electronic CDOP

system.

The number of new cases reported since November 2015 is 24: 3 being Sudden Unexpected Death in Infancy, a 16 year old male by self-suspension and a 14 year old male in a road traffic accident. The majority of deaths remain neonatal.

The Kent CDOP procedures are in the final draft stages and will be presented to the February CDOP for approval and will then go to Policy and Procedures Group for ratification.

Andrew Scott-Clark raised the issue of Early Help attendance at CDOP meetings. The discussion in respect of Early Help involvement had not yet taken place due to the fact that no strategic lead within Early Help has been identified with whom to progress the matter. Clarification is urgently needed as the revision of the CDOP process cannot be completed until this issue has been discussed and agreed.

Details of the Safer Sleeping Seminar were discussed. The event is due to take place between 14th and 18th March 2016. The Group briefly discussed the risk factors indicated with co-sleeping and Andrew Scott-Clark highlighted that the biggest risk factor is regulating temperature.

Policy and Procedures Group

There has been a consistent, good level of attendance from partner agencies. The Group are still waiting on representation from the Kent, Surrey and Sussex Community Rehabilitation Company.

Allan Torrance, Tri X Consultant, presented the Group with a brief summary and made members aware that Kent and Medway's Tri X update is due to take place in April 2016.

'Children Who Exhibit Harmful Behaviour including sexual harmful behaviour' was presented by Sophie Baker. Group members previously felt that it was too complex so Sophie has undertaken some work to simplify the procedures. This has been completed and the procedure signed off.

The KSCB Escalation Policy was presented by Mark Janaway who confirmed that members had provided feedback and changes have been made to the document. The policy can be included in the next Tri X update.

The KSCB Inter-Agency Referral Form is still awaiting final feedback from Disabled Children's Services. Once feedback has been received, the updated form can be published on the KSCB website.

A small Task and Finish Group has met and is reviewing the style and format of the Kent Inter-Agency Threshold Criteria.

Although the Threshold Criteria (version 11) was recently sent out to Group members, the KSCB Business Unit was asked to re-cascade the current version and the web link to all Board, Business Group and Group members.

Formatting, structure and contents of the pocket guides were discussed. The guides need to differentiate the processes of both KSCB and MSCB and both logos need to be added.

The Group discussed the idea of having an App for the pocket guides is being explored further; however, not all practitioners have access to a Smartphone.

Three further topics for the pocket guides were discussed and members volunteered to collate information to populate the template.

It was agreed that the Group would produce a full list of all policies together with 'owner subject matter experts', published date and review date. Mark Janaway, Tina Hughes and Simon Plummer are to meet to discuss this Policy Review Programme.

The 'Kent Complaints and Appeals Against the Conference Decision and about the Conference Process' were signed off and can be published.

Simon Plummer produced a copy of the MSCB Business Plan for the Group. In terms of the KSCB Business Plan, it was agreed by the Group that some time would be spent at the next meeting populating the Business Plan.

Quality and Effectiveness

Multi-agency audits and deep dives have been carried out on cases of parental mental health issues (held within a QE meeting), CSE and Return Interviews of Children who go missing. The findings of the audit were largely positive and once the final reports have been signed off by QE, they will be circulated and published on the KSCB website.

A multi-agency audit took place on 30th November 2015 in relation to emotional health and wellbeing. The focus was on children and young people who present to A&E with serious self-harm.

Future audit topics include; Partnership Approach to UASC; a whole day audit regarding Toxic Trio and FGM. The Group will also review the Outcomes and Impact of the Board's Business Plan.

Discussion took place to share knowledge and understanding about how partners capture the voice of the child in their work and how safeguarding concerns are escalated within and between partner agencies. KSCB has since followed this up with a more detailed return required by all partners to answer questions about voice of the child as part of the follow up to the full Section 11 Audit.

The QE Dashboard and Outcomes Framework were circulated at the meeting. Concerns were raised that it was not up to date and some of the data was missing. It was explained that what had been circulated was a sample mock up, although the issue of missing data was still real as there is still a lack of agencies reporting data and commentary in order that the report can be fully populated. This is an ongoing challenge.

The Outcomes Dashboard will be reviewed continuously. Gill Rigg confirmed that a meeting was needed with herself, and key Board members in order to resolve the ongoing challenges and to agree how to populate the Dashboard.

Education Safeguarding Group

Head teacher representation remains strong within the Group.

Early Help is a prominent feature of the ongoing agenda and schools have been very vocal about the progress being made following changes to the notification and introduction of the Kent Family Support Framework process. There have been a number of standing items on the agenda with actions arising as a consequence some of which are set out below:

- Briefing from the Chair to enhance the flow of information from Board meeting and Business Group discussions;

- Specific priorities as identified by the DfE – Prevent, FGM, Radicalisation;
- Consultation document on revised National Guidance that introduces mandatory reporting on CSE;
- The Safeguarding Newsletter is shared with the Group;
- Feedback to the Group on SCR findings/lessons learned. Recognition of the need to involve school staff more directly in a providing analysis to cases where appropriate;
- Revised version of the Directorate’s Safeguarding Children Policy statement has been approved by the Group and cascaded to all Heads of Services, reminding staff of their responsibilities;
- Ofsted data – concern regarding a number of early years providers dropping from good or outstanding to requires improvement or inadequate, in some cases. Discussion has led to further action to address issues and improve support to early year’s settings during the year ahead.

Reporting on progress in relation to Early Help and Preventative Services is in place following the roll out of 0-25 Early Help transformation. A new case management system has been implemented and schools will now be provided with monthly reports detailing children and young people being supported by Early Help Units. The Early Help section of "Kelsi" has been updated to make information about services much clearer for schools. An outcomes tracker has been introduced to monitor the effectiveness and throughput of case work. An Early Help case remains open for 20 weeks, allowing staff a good amount of time to keep casework tight and timely.

Work between SCS CDT and EHPS Triage has been established at the front door in CRU and also at district level which will support the step-down process.

Engagement with schools on the responsibilities in relation to the Prevent duty remains strong. A number of training sessions have been delivered across country, this includes bespoke training for the Kent Catholic Schools Partnership, various head teacher forums and an event at Homewood School where over 200 delegates attended. Further training has been arranged for the spring term. The Kelsi page on Prevent has been further developed and is an excellent online resource for education professionals.

Gerry O’Brien, Education and Young People Services CSE Worker, has now joined the CSE co-located team as the EYPS representative. He is working closely with the Education Safeguarding team and raising awareness of this key issue.

Other discussion points:

- The KSCB Group member survey – each Group chair has been provided with a detailed breakdown of the results for them to use in their review and updating their Group’s work plan;
- Board Development Session 2016 – Mark Janaway reported the sessions to have been successful. A good debate took place around the Ofsted standards. KSCB are in the process of analysing feedback and Mark Janaway will report the findings to the Business Group.

Issues for other KSCB Groups:

- The Education Safeguarding Group asked that the Case Review Group needs to involve school staff more directly in providing analysis to case reviews.

Other messages:

- Patricia Denney is now Vice Chair of MASE;
- Andy Pritchard is no longer the Case Review Group Chair – this has been taken over by Patricia Denney;
- The Risk, Threat and Vulnerabilities Group met for the first time on the 28th January 2016. This Group is chaired by Nick Wilkinson;

	<ul style="list-style-type: none"> • The LCPG’s Safeguarding Leads Group will be chaired by Alison Broom and will be a formal group to KSCB, reporting into the Business Group and Board; • Nick Wilkinson and Alison Broom to become Business Group members; • The Business Group agreed that rather than having a summary report from every KSCB group, a schedule of group reporting will be introduced. This will allow more time for each report and a more detailed discussion; • The Business Group agreed that each group Chair will be invited to the Board to present their report and engage in a wider discussion. <p>Recommendations:</p> <ul style="list-style-type: none"> • The FGM Working Group will remain under the governance of the HSG; • The frequency of safeguarding refresher training should remain the same at every three years and that if an agency feels refresher is required, that should be a choice of that agency. <p>In relation to the newly proposed approach to group reporting, Andrew Ireland is concerned with the frequency as it could be 3 years before all of the groups have reported to the Board. Gill Rigg explained that the one-to-one discussions comment on this and asked if the conversation can be deferred to the next meeting, when the Business Group has further considered this.</p>
<p>12.</p>	<p>Challenge Log</p> <p>Mark Janaway presented this item. He confirmed that the Challenge Log has been updated since the last meeting.</p> <p>The items in ‘green’ await closure from the Board. If all members are agree for them to be closed, these will be moved to the closed version of the Challenge Log.</p> <p>A brief discussion took place.</p> <p>Andrew Ireland felt that the first challenge on the log regarding Domestic Abuse needs clarification.</p> <p>Florence Kroll felt that the challenge in relation to Early Help, in September 2014, needs to be changed.</p> <p>Action 12.1:</p> <ul style="list-style-type: none"> • Board members to provide Mark Janaway with comments regarding the Challenge Log by the 24th March 2016.
<p>13.</p>	<p>Board Development Day 2016</p> <p>This item was covered under ‘other discussion points’ on agenda item 11.</p>
<p>14.</p>	<p>AOB</p> <p>Change of venue – April meeting</p> <p>The next meeting will take place in the Medway Room at Sessions House on 20th April 2016, 2pm – 5pm.</p>

Future Board Meetings:

20 th April 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
1 st June 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
3 rd August 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
5 th October 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone
1 st December 2016	2pm – 5pm	Medway Room, Sessions House, Maidstone