

Meeting Title:	Kent Safeguarding Children Board
Date:	25 th February 2015
Time:	2pm – 5pm
Location:	Cabinet Room, Sessions House
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Andrew Ireland	Corporate Director, Social Care, Health & Wellbeing	KCC		✓
Andrew Rabey	Lay Member	KSCB		✓
Bethan Haskins	Chief Nurse	CCG	Apologies received	Alison Brett
Cynthia Allen	Director	Kent, Surrey & Sussex CRC		✓
Florence Kroll	Director of Early Help and Preventative Services	EYPS, KCC		✓
Jo Shiner	Assistant Chief Constable	Kent Police		✓
Julie Pearce	Chief Nurse & Director of Quality & Operations	EKHUFT		✓
Karen Proctor	Director of Nursing and Quality	KCHT	Apologies received	Caroline Ferguson
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director, Education and Young People's Services	EYPS, KCC	Apologies received	
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC		✓
Philip Segurolo	Acting Director, Specialist Children's Services	KCC		✓

Roger Sykes	Lay Member	KSCB		✓
Sally Allum	Director of Nursing	NHS England	Apologies received	Carol Cassam
Sean Kearns	Chief Executive	CXK Limited		✓
Steve Hunt	Head of Service	CAFCASS Kent	Contributions agreed via the sub groups	
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)	Apologies received	
Lorraine Horgan	Board Support Assistant / Minute taker	KSCB		✓

In Attendance:

Name	Title	Representing	Apologies	
Emily Jones	Partnership Safeguarding Development Officer (South/East Kent)	KSCB		✓
Kerry Boyd	Youth Police and Crime Commissioner	Kent Police		✓
Nick Wilkinson	Youth Offending Service Manager	KSCB		✓

No.	Agenda Item
1.	<p>Introductions and Apologies</p> <p>Gill Rigg welcomed members to the meeting. Apologies were noted and introductions made.</p> <p>Caroline Ferguson advised the Board that Karen Proctor was taking up a new post and that Nicki Lucy would be replacing her at future meetings.</p>
2.	<p>Young Person Presentation – Summary of Youth Consultation</p> <p>Kerry Boyd the Youth Police and Crime Commissioner, presented to the Board a slide show following her research and report on 'Youth Engagement'. A discussion took place around what Kerry described as young people's "nonchalant" attitude to what they smoked. The report highlighted a safeguarding issue around the lack of insight into the harm it causes young people. Jo Shiner complimented Kerry on a very thorough report.</p> <p>Members found the presentation very informative and the Chair thanked Kerry for her presentation.</p> <p>Kerry Boyd agreed to provide Emily Jones with a hyperlink to the report once it is published and this will be circulated to Board members.</p>

3. Minutes, Actions, Matters Arising

The minutes of the last Board meeting were discussed by members.

Cynthia Allen pointed out an error on page 9, CTEC should read Seetec.

Mark Janaway advised members that the item marked in blue in the minutes would not be included in the version published on the website.

Members agreed that the minutes could now be signed off as a true and accurate account.

The action log was discussed and updates will be made to the log accordingly.

Action 3.1 Bethan Haskins will continue to be the CCG representative with Alison Brett acting as her deputy.

Action 4.1 Sean Kearns reported that a Task and Finish Group had been set up at the last Learning and Development Group to review the effectiveness of training. A number of deep dives were being carried out with staff who had received KSCB training to establish how the training had made an impact on their working practice. He will report back to the next Board meeting.

Action 10.1 Florence Kroll updated the members on Missing.

- Work is underway to move all recording and reporting to Liberi
- SCS is to lead process and Philip Segurola's team will lead the move to Liberi
- EHPS will continue to be responsible for return interviews of children not previously known to SCS
- Approximately 25 notifications are received per day. Missing interviews take place within 72 hours and a process is in place to report to Q & E
- 270 reports of missing children were recorded in January relating to 154 young people. 70% of missing young people were aged 14-16

Philip Segurola reported that the revised Liberi template was now closer to the KSCB one and the process would be embedded in the Liberi document. For quality assurance there was a need to maintain the quality of return interviews.

Andrew Ireland endorsed the changes and the need for them to be embedded smoothly in CRU as soon as possible.

Roger Sykes questioned what happened after return interviews. Florence Kroll explained that young people not previously known to SCS would be allocated an Early Help worker or social worker. Kent Police are in the early stages of developing a database to monitor trends and work with CSE. Intelligence collated is kept centrally at CRU. Of the reported missing young persons in January, six declined a return interview, seven have not responded to the request, 17 have been conducted and two are still missing. Further action is triggered if a young person declines more than one return interview.

Mark Janaway reported that Joelle Ndjov, CSE & Missing Project Officer, had started working with the police to analysis intelligence collated.

Andrew Ireland said, that this will provide us with information on those Local Authorities that do not carry out return interviews. Philip Segurola reported that a letter had been drafted to all Local Authorities that return interviews should be sent to Kent where the young person is known to them.

Action from the Business Group:

Karen Proctor (through Caroline Ferguson) would follow up the Health Visiting update and report to the next Board meeting.

Actions

- **3.1 Florence Kroll to provide future Missing Children updates through the Business Group**

4. Business Group report

Mark Janaway presented the item and highlighted the following areas of concern from the meeting on 17 December 2014:

- Learning from Case Reviews and Multi-agency Audits is not being embedded in practice.
- Partners are not ensuring that feedback on recommendations and actions from reviews and audits are being implemented and results being feedback to QE.
- There is no evidence of impact on the improvement of service from lessons learnt.
- There is still a lack of meaningful data and analysis being fed into the QE Group.
- The vulnerabilities of children who go missing, including links to CSE.

The Business Group requests that organisations feedback on actions that have been implemented following recommendations and actions from reviews to the QE group. Organisations need to set up a process to carry out dip tests to ensure the cycle is complete and that the learning has been of benefit and then report back to the QE through their quarterly reports.

They key points from the meeting on 11th February 2015 were as follows:-

- Florence Kroll reported to members on the restructuring of Early Help and advised Members that the Troubled Families criteria would be changing in April, identifying the need for Early Help intervention to be embedded in everything.
- Philip Segurola requested that the threshold documents be on the April agenda for discussion.
- Andrew Ireland brought to the Board's attention to a practice he had picked up at a recent peer review that every front line practitioner has a card with a SMART copy of all threshold points. Members agreed this was a good idea and it was suggested that threshold points could possibly be put on an app.

Mark Janaway took Members through the key issues from each KSCB sub- groups.

A final draft action plan needs to go to the Trafficking and CSE group before it can be signed off. Andrew Ireland advised Members that Kent had been invited to a Summit at Downing Street on the 3rd March 2015 to take forward CSE and therefore there was an urgent need for clear dates and implementation plans.

Following the identification of a lack of representation from 'Housing', Alison Broom and Mark Janaway will meet away from the meeting to discuss how this might be addressed.

From the HSG, Roger Sykes expressed concerns regarding the commissioning gap in Health where assessments were being carried out but interventions are not always available locally and would like this issue to remain on the KSCB Business Agenda and reported on from HSG.

Mark Janaway put forward three proposals to the Board in respect of CSE:

First, to set up a multi-agency child exploitation group (MASE) with Medway to develop a detailed overview of child sexual exploitation within the county. Following Ofsted and the peer review Mark Janaway had looked at how other local authorities implemented MASE. A multi-agency group at strategic level would be able to get a better picture of the issue across Kent and identify patterns, trends and emerging themes of CSE.

A discussion took place about possible overlap between MASE and the Trafficking and CSE Group and it was agreed that the terms of reference for the two CSE groups should be looked at to ensure there is no duplication.

	<p>Secondly, to establish Agency CSE champions. These have been successfully implemented in Medway. Where they are in place it has shown greater activity by agencies. This is currently not happening in Kent and it something that urgently needs to be driven forward.</p> <p>The third proposal is to release a KSCB Partnership Development Officer to take forward CSE and Lesley Burnand has been put forward for this role.</p> <p>Following discussion around the proposals all three proposals were agreed by the Board.</p> <p>There was concern raised that there is no central coordinating of figures as to how many practitioners had received CSE training. This is to be followed up by the Learning Development Group.</p> <p>Action</p> <ul style="list-style-type: none"> • 4.1 All agencies to feedback on actions that have been implemented following recommendations and actions from reviews to the QE group. Organisations need to set up a process to carry out dip tests to ensure the cycle is complete and learning has been of benefit and report back to the QE through their quarterly reports. • 4.2 Philip Segurola to bring the Threshold document to the next KSCB Board meeting • 4.3 Mark Janaway to work with the Trafficking and CSE Group to implement the MASE and CSE Champions. • 4.4 Mark Janaway to pull together Terms of Reference from CSE group and MASE to ensure there is no duplication. • 4.5 Sean Kearns, and the Learning and Development group to report back on numbers receiving CSE training. • 4.6 Alison Broom and Mark Janaway to discuss housing representation on sub groups. • 4.7 HSG to provide an update to the Business Group on the 'commissioning gap'.
5.	<p>Business Plan Preparation 2015/16</p> <p>Mark Janaway presented the item and explained to members that he had used the KSCB self-assessment, the Ofsted preparation workshop, the feedback from the peer review, the Independent Chair's 1:1's with Board members and the outcome from the development day to identify key priorities for the business plan. As such he proposed that it will focus on:</p> <ul style="list-style-type: none"> • The 'journey of a child' • Voice of the child • Demonstrating evidence of impact <p>The key topics are:</p> <ul style="list-style-type: none"> • Child Sexual Exploitation <ul style="list-style-type: none"> ○ Missing children ○ Sexual health • Children in Need • Sexual abuse • Gangs • Prevent • FGM <p><u>The following points were raised</u></p> <p>Jo Shiner asked where Domestic Abuse comes into the plan.</p> <p>Sean Kearns was concerned that Emotional/Mental health and wellbeing is not flagged.</p> <p>Carol Cassam reported on feedback that she had received from a GP who was concerned about the disjointed care sexually abused children receive and was pleased to be able to report back that it will be addressed in the Business Plan.</p>

	<p>It was acknowledged that the Business Group had established a ‘Virtual’ Task and Finish Group to develop the Board’s priorities and that Board comments would be included in the Group’s work.</p> <p>Mark Janaway advised the Board that the KSCB scorecard would be developed in line with the agreed priorities and provides a greater insight into both performance and impact.</p> <p>Action:</p> <ul style="list-style-type: none"> • 5.1 Mark Janaway to ensure that the Board’s comments are included in the development of the Board’s priorities
<p>6.</p>	<p>Gangs</p> <p>Nick Wilkinson presented the item</p> <p>Nick Wilkinson reported to the Board that gang members were being placed in the area and the County Lines agenda highlighted London Gangs travelling to Kent. However, currently the crimes committed did not include CSE or serious crime.</p>
<p>7.</p>	<p>Prevent</p> <p>Nick Wilkinson presented the item.</p> <p>A recent public survey indicated that 77% put Prevent as the most significant issue. Nick Wilkinson outlined the significant issues relating to Prevent</p> <ul style="list-style-type: none"> • Counter terrorism act was published last week and will be debated in the House in March • Multi-Agency Prevent Steering Board has been set up with an action plan. <p>The next steps are:</p> <ul style="list-style-type: none"> • How to link children and adult steering groups. • Prevent training. • Build on training, train the trainer. • Specialist training on ideology. <p>Caroline Ferguson and Nick Wilkinson to meet outside the meeting to discuss Health’s involvement</p> <p>A discussion took place between Board members around the need for a representative from safeguarding on the Prevent Steering Group. It was agreed that Prevent should become a standing item on the KSCB Board agenda. Jo Shiner and Florence Kroll will provide Prevent feedback to the CSE group</p> <p>Actions</p> <ul style="list-style-type: none"> • 7.1 Jo Shiner and Florence Kroll to provide Prevent updates to the KSCB Board • 7.2 Jo Shiner to provide a copy of the Terms of Reference and Action Plan in respect of the Multi-Agency Prevent Steering Group • 7.3 Carol Cassam to nominate a Health Safe Guarding representative to the Prevent Steering Group
<p>8.</p>	<p>CQC Report</p> <p>Alison Brett presented the item and requested that it be closed as a Board action point.</p> <p>Prior to the action point being closed the report and action plan is to be circulated to the Board for comment. Board members will have a week, upon receipt of the report, to make any comments and it will then be forwarded to Carol Cassam for agreement before being signed off by the Chair.</p>

	<p>Actions</p> <ul style="list-style-type: none"> 8.1 Alison Brett to forward CQC report and action plan to Lorraine Horgan for circulation to Board Members
<p>9.</p>	<p>Annual Conference Mark Janaway presented the item.</p> <p>Feedback has been provided to all those who delivered workshops. Gill Rigg advised the Board that the conference had been well received.</p>
<p>10.</p>	<p>AOB Gill Rigg proposed to the Board that following her 1:1 with Steve Hunt, Cafcass would remain on the Board agenda as a statutory partner but contributions would be agreed via the sub groups. Members were in agreement of this proposal.</p> <p>Gill Rigg brought members attention to the letter from Edward Timpson and asked for feedback.</p> <p>Carol Cassam advised the Board that the NHS assurance framework had been released for a consultation period of six weeks.</p> <p>Alison Broom offered representation of District Safeguard leads to sub groups. She felt they could make a useful contribution to Learning & Development, QE, Policy and Procedures and CSE. Her offer was taken up by all group chairs. Gill Rigg welcomed her interest and thanked her.</p> <p>Cynthia Allen reported that Kent, Surry and Sussex CRC would be reviewing their membership of subgroups in light of recent CRC restructuring.</p> <p>Gill Rigg advised the board the future agendas would be clustered around items for decisions, for discussion and for information.</p> <p>Actions</p> <ul style="list-style-type: none"> 10.1 Mark Janaway to provide Alison Broom with terms of reference for the relevant sub groups.
<p>11.</p>	<p>For Information Philip Segurola reported to the Board the key issues of the revised children’s home regulations, specifically the requirement for providers or managers to ensure that the premises are in a safe location and the appropriate and suitability of the location is reviewed annually. Members discussed the implications relating to the responsibility of the placing authority and who has duty of care. It was felt these new regulations provided an ideal opportunity to ensure other local authorities following the regulations.</p> <p>Actions</p> <ul style="list-style-type: none"> 11.1 Philip Segurola to set up a Task and Finish group to include representatives from Health, District Councils, Police, KCHT, and schools to explore the implications of these regulations. Caroline Ferguson, Jo Shiner and Alison Broom to provide representatives with the initial meeting to be held in March.

Future Board Meetings:		
29 th April 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone

17th June 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
12th August 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
7th October 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
2nd December 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone