

KENT SHARED LIVES

Policies & Procedures

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(27) Recruitment and Assessment of Shared Lives Hosts

Kent Shared Lives is committed to ensuring that Shared Lives selection process is open, equal opportunities and user focused. The process used is designed to ensure that Shared Lives hosts have the competencies and qualities required to meet the Individual's needs and to carry out the tasks they are expected to do, and that they meet the standards of conduct and practice set by the Health Care Professionals Council (HCPC) and the Sector Skills Council National Occupational Standards for Shared Lives hosts.

The selection process requires successful completion of the following:

- Completion of a Shared Lives host application form
- Satisfactory completion of references
- Demonstration of Shared Lives hosts' skills, knowledge and abilities to support individuals
- Completion of the Shared Lives pre-placement learning and assessment programmes, and
- Approval by the Shared Lives approval panel.

The following documents are intended to support these processes:

- Host application form
- Pre-assessment form
- Host assessment form
- A day in life sheet
- Personal profile
- Health and Safety Checklist
- Health and Finance declaration

Shared Lives have an application pack which provides further details of the approval and assessment process.