

Meeting Title:	Kent Safeguarding Children Board
Date:	29 th April 2015
Time:	2pm – 5pm
Location:	Medway Room, Sessions House
Chaired by:	Gill Rigg

Members Attendance at Meeting:

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Alison Broom	Chief Executive	Maidstone Borough Council		✓
Andrew Ireland	Corporate Director, Social Care, Health & Wellbeing	KCC	Apologies received	
Andrew Rabey	Lay Member	KSCB	Apologies received	
Bethan Haskins	Chief Nurse	CCG		✓
Cynthia Allen	Director	Kent, Surrey & Sussex CRC		✓
Florence Kroll	Director of Early Help and Preventative Services	EYPS, KCC		✓
Jo Shiner	Assistant Chief Constable	Kent Police		✓
Julie Pearce	Chief Nurse & Director of Quality & Operations	EKHUFT	Apologies received	Sally Smith
Nicki Lucey	Director of Nursing and Quality	KCHT		✓
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Leeson	Corporate Director, Education and Young People's Services	EYPS, KCC		✓
Peter Oakford	Cabinet Member for Specialist Children's Services	KCC		✓
Philip Segurola	Acting Director, Specialist Children's Services	KCC		✓

Roger Sykes	Lay Member	KSCB		✓
Sean Kearns	Chief Executive	CXK Limited		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)		✓
Sally Allum Virtual Member	Director of Nursing	NHS England		Carol Cassam
Steve Hunt Virtual Member	Head of Service	CAFCASS Kent		
Lorraine Horgan	Board Support Assistant / Minute taker	KSCB		✓

In Attendance:

Name	Title	Representing	Apologies	
Emily Jones	Partnership Safeguarding Development Officer (South/East Kent)	KSCB		✓
Diane May		Oasis Domestic Abuse Service		✓
Dean Edwards	Detective Inspector	Kent Police		✓
Karen Sharp	Head of Public Health Commissioning	KCC		✓

No.	Agenda Item
1.	Introductions and Apologies Gill Rigg welcomed members to the meeting. Apologies were noted and introductions made.
2.	Young Person Presentation – Diane May presented to the Board details of the work undertaken by Oasis. Thalia Fernandez and Umar Okur presented to the Board a short ‘YouTube’ video campaign on safer relationships that they had made to promote “Love Shouldn’t Hurt” which they hope to take into schools. Members found the presentation very informative and the Chair thanked Diane and the young people for their presentation.

3. Minutes, Actions, Matters Arising

Mark Janaway brought to the attention of Members that the blue section in the minutes would be removed prior to publication. Members were given until 14th May to raise any concerns relating to the minutes prior to publication.

The action log was discussed and amendments made to the log accordingly. Further updates as follows:

Nicki Lucey updated the Board on Health Visitors and her report will be circulated to members. Key elements of the report included:

- Of the newly appointed Health Visitors, 60% had less than three years' experience but all were registered nurses.
- Strategies had been put in place in areas where recruiting Health Visitors, in the past, had been difficult and this had proved successful
- Assurance that Health Visitors had better coverage and worked closely with Children Centres.

Action 3.1: Florence Kroll advised that Missing Children updates would be ongoing to the Business Group through Patricia Denney.

Action 4.2: Mark Janaway reported that a meeting had taken place to look into MASE and CSE Champions.

Action 4.4: Sean Kearns reported to the Group the numbers who had received CSE training. These figures showed a low attendance from partners. A discussion took place around how figures are collated as they were not felt to be a true reflection of numbers trained. Partner agencies hold in house training and these numbers are not reflected in the figures. Florence Kroll felt voluntary agencies needed to be targeted for training. Mark Janaway pointed out that last year voluntary agencies attended the most training. Sean Kearns advised that KSCB had two independent trainers who deliver training to voluntary agencies.

The Learning and Development group need to follow up the training carried out by trained trainers. Each agency is responsible for providing an update to the Learning and Development Group of their internal CSE training numbers.

Action 7.2: Jo Shiner to re-send the Terms of Reference of Multi Action Prevent Steering Group to KSCB Admin for circulating to members.

Action 11.1: Philip Segurola advised the Board that the Children's Home Regulations Task and Finish Group meeting had been productive and they were looking to set up a protocol across the 12 district councils and a mechanism to manage Other Local Authority placements. The next meeting has been arranged for May.

Action:

- **3.1 Members to raise any concerns regarding the Board Minutes of the 25th February 2015 by 14th May, prior to publication**

4. Emotional Wellbeing Draft Delivery Plan

Karen Sharp updated the Board on the Emotional Wellbeing Draft Delivery Plan, (a copy of which is attached to the minutes). An extensive consultation had taken place to understand what a "whole system" approach to emotional wellbeing should look like. The Plan is continually being updated and will be going to the Health Scrutiny Committee in June.

Alison Broom raised the point that the issue of volume and capacity had been a problem in the recent past. Karen Sharp responded that this had been a big challenge and that CAMHS commissioners had established that 25% of referrals made were not appropriate for specialist services and that a pilot was looking into how specialist advice and training can be placed in Early Help.

The Chair thanked Karen for her presentation.

	 <p>Emotional Wellbeing Delivery plan.pdf</p>
5.	<p>Prevent</p> <p>Jo Shiner introduced Detective Inspector Dean Edwards from Kent Police who presented this item. Dean presented a powerpoint presentation to the Board and this was followed by a discussion. The main points arising were:-</p> <ul style="list-style-type: none"> • Members were made aware of the timeline in place in particular, 1st July 2015 when Specified Authorities would need to be able to demonstrate compliance • All Agencies have a statutory duty to support Prevent and will need a Prevent Plan. • There is a requirement for training to be put in place to recognise radicalisation and extremism. <p>Sean Kearns asked if the Police representative on the Learning and Development group could bring basic Prevent training requirements to the Group. The group will then put together a learning development package which can eventually be embedded in basic training.</p> <p>Gill Rigg confirmed that Channel and Prevent would continue to be a standing item on the Agenda and that Florence Kroll and Jo Shiner would lead the item.</p>
6.	<p>Business Group report</p> <p>Case Review</p> <p>The Case Review report was taken as read and Gill Rigg updated the Board as follows:-</p> <ul style="list-style-type: none"> • She had requested amendments to the SCR report in respect of the current SCR and that a special meeting of the Board will need to be called to accept the report. • The National SCR Panel of Experts had been advised that a SCR would be undertaken in respect of one other case. • The National SCR Panel of Experts had been advised that an SCR in respect of a third case would not be carried out at the present time. <p>CDOP</p> <p>Gill Rigg asked for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Patrick Segurola advised Members that concern had been raised around self-strangulation around young people and asked if anyone was aware of anything on social media that would give rise to this concern. No one at the meeting reported any awareness. Mark Janaway mentioned that an increase in the number of self-harm cases had been recognised and Public Health is working on getting a breakdown of these figures from Accident and Emergency and presenting them to the Quality and Effectiveness Group. <p>Education</p> <p>Gill Rigg asked for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Further to the Education issue of Safeguarding in transport, Alison Broom commented on the safeguarding issues around taxi cab licencing. Alison and Patrick Leeson to discuss this matter further outside of the meeting. <p>Policy and Procedures</p> <p>Gill Rigg asked for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Once the Threshold document had been finalised, Mark Janaway would look into producing Aide Memoire cards for all staff outlining the key Threshold features. As an example, he passed around Aide Memoire cards circulated and used by HNS staff. Sally Smith advised the Group that the cards had proved very successful. These were felt to be a good idea. <p>Quality and Effectiveness</p> <p>Gill Rigg asked for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Mark Janaway advised that a Task and Finish Group meeting had been arranged to discuss and finalise the Outcomes Framework. The final version will be shared with the Business Group before going to the Board to be signed off.

	<p>Trafficking and CSE Gill Rigg ask for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Jo Shiner reported that significant progress had been made. <p>Missing Children Gill Rigg asked for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Return interviews are being recorded by both SCS and Early Help and have started to be submitted to KSCB. • Return interviews from placing authorities are not yet being received and need to be followed up. <p>Health Safeguarding Gill Rigg asked for comments and the report was taken as read.</p> <ul style="list-style-type: none"> • Gill Rigg advised that Sharon Gardner-Blatch had been appointed Chair of the Group
<p>7.</p>	<p>Business Plan Mark Janaway brought the Business Plan to the Board to be signed off. He explained that it was for each Group Chairs to own the Plan and to develop their Group’s respective work plans. Mark Janaway brought the Board’s attention to the results of Ofsted Reviews of Other LSCBs and the KSCB Self-Assessment of our performance against the Ofsted Descriptors. He advised that he would break these down into sub-group.</p> <ul style="list-style-type: none"> • Alison Broom asked where Cultural Professional Challenge would appear in the plan and how it would be covered. Mark advised that it was reflected in comments around governance and goes through all areas. A discussion took place and Gill Rigg suggested that the issue of peer level challenge at case level should be added to the Business Plan. • A further discussion took place around building confidence to challenge and it was agreed that ‘building a Confident Workforce to challenge’ should be added to the plan. • Jo Shiner felt that the language around Prevent should be tightened up with more measurable outcomes • Cynthia Allen felt that Prevent should be tightened up following on from the statutory obligations. • Patrick Leeson felt there was little reference to what is to be achieved. Mark Janaway pointed out that it was left for each sub-group to provide the evidence, and the detail for their sub group. • Gill Rigg advised that once evidence had been provided it would be collated and included in the overall Business Plan <p>Gill Rigg asked for any further comments to be sent to Mark Janaway by the 8th May when final changes to the plan will be made.</p> <p>All Groups, when developing their Work Plan and response to the Business Plan, should provide a more detailed statement as to what success looks like.</p> <p>Where all groups are mentioned in the plan it should be made clear that it relates to everyone.</p> <p>Actions:</p> <ul style="list-style-type: none"> • 7.1 Mark Janaway to update the Business Plan to incorporate the comments raised by Members. • 7.2 Members to advise Mark Janaway of any further comments relating to the Business Plan by 8th May, and the plan will then be considered as accepted.
<p>8.</p>	<p>Ofsted Thematic for Early Help Self-Assessment Florence Kroll reported that this document had not been finalised and that it would be brought to the next Board meeting. Gill advised that the Board had a requirement to monitor and challenge the effectiveness of Early Help</p> <p>Action:</p> <p>8.1 Florence Kroll to bring the Ofsted Thematic for Early Help Self-Assessment to the next Board Meeting.</p>
<p>9.</p>	<p>CQC Report Bethan Haskins presented this item. The report was taken as read and accepted by the Board. Bethan advised that an inspection in the East will take place at sometime and West and North will be re -inspected. On the whole the actions to come out of the report were good.</p>

10.	<p>Nomination of Vice Chair</p> <p>Gill Rigg explained that now that Sally Allum was no longer a regular attender at the Board, but was a virtual member, the position of Vice Chair was vacant. Gill requested that nominations for Vice Chair be put forward to Mark Janaway by Friday 8th May.</p> <p>Action:</p> <ul style="list-style-type: none"> 10.1 Members to submit nomination for Vice Chair to Mark Janaway by 8th May.
11.	<p>AOB</p> <p>Jo Shiner advised that an internal Vulnerable People Board had been set up that covers all nine strands and she would welcome any Board member who would like to come along and observe a meeting.</p> <p>Gill Rigg asked for the Board's agreement that membership could be extended to Public Health. This recommendation was accepted by the Board.</p> <p>Action:</p> <ul style="list-style-type: none"> 11.1 Mark Janaway to advise Andrew Scott-Clark of his invitation to join the Board

Future Board Meetings:		
17 th June 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
12 th August 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
7 th October 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone
2 nd December 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone