

Meeting Title:	Kent Safeguarding Children Board
Date:	7 <sup>th</sup> October 2015
Time:	2pm – 5pm
Location:	Medway Room, Sessions House
Chaired by:	Gill Rigg

**Members Attendance at Meeting:**

Name	Title	Representing	Apologies	Attended
Gill Rigg	KSCB Independent Chair	KSCB		✓
Andrew Ireland	Corporate Director- Social Care, Health and Wellbeing	KCC		✓
Andrew Rabey	Lay Member	KSCB	•	
Andrew Scott-Clark	Director of Public Health	KCC		✓
Alison Broom	Chief Executive	Maidstone Borough Council	•	Nadeem Aziz
Bethan Haskins	Chief Nurse	Clinical Commissioning Groups	•	Alison Brett
Cynthia Allen	Director	Kent, Surrey and Sussex CRU		✓
Florence Kroll	Director of Early Help and Preventative Services	EYS, KCC		✓
Jo Shiner	Assistant Chief Constable	Kent Police		Andy Pritchard
Sally Smith	Chief Nurse and Director of Quality and Operations	EKHUFT	•	
Nicky Lucey	Director of Nursing and Quality	KCHFT	•	
Mark Janaway	Programme and Performance Manager	KSCB		✓
Patrick Lesson	Corporate Director- Education and Young People's services	KCC		✓
Pauline Grieve	Designated Nurse for Safeguarding Children	North Kent CCG's		✓

Peter Oakford	Cabinet Member for Specialist Children's Services	KCC		✓
Philip Segurolo	Acting Director- Specialist Children's Services	KCC	✓ Apologies received	
Roger Sykes	Lay Members	KSCB		✓
Ann Furminger	Director of Service Delivery	CXK		✓
Tina Hughes	Approved Premises Manager/SPO	National Probation Service (East & SE Region)		✓
Niamh Wightman	Administrator	KSCB		✓

**In Attendance:**

Name	Title	Representing	Apologies	Attended
Andy Pritchard	Detective Superintendent	Kent Police		•
Mike Gill		SARC		•
Sophie Baker	Practice Development Officer	KCC, SCS		•

No.	Agenda Item
1.	<p><b>Introductions and Apologies</b></p> <p>Gill Rigg welcomed members to the meeting. Introductions were made and apologies noted.</p>
2.	<p><b>Paediatric Sexual Assault Referral Clinic</b></p> <p>Mike Gill from the Sexual Assault Referral Clinic (SARC) was in attendance to present an update on the review of Kent Paediatric Sexual Abuse Service. All members had a paper copy of this report tabled. An electronic copy of this report will be circulated with the minutes.</p> <p>Mike Gill set out the core themes and issues for Board consideration in his report.</p> <p>The report explained the background of SARC and the services offered to children up to the age of 13 who are victims of sexual assault, currently provided by four clinical networks in East Kent, North Kent, West Kent and Medway. The Kent SARC Board have commissioned a review of the current model of care across Kent covering issues such as the reconfiguration of commissioning responsibility from Kent Police to NHS England.</p> <p>A final report will be prepared for the Board to consider once the review team have completed the remaining arrangements. The review team will develop a list of additional issues that the mobilisation timetable will need to consider to achieve a live service by spring 2016. It will include the issues raised by stakeholders and clinicians relating to premises and Kent-wide systems to coordinate all resources.</p>

	<p>Mike Gill reported to Board members that the final stakeholder meetings will be held in late October 2015, with a final report completed by November 2015.</p> <p>Following the presentation, Board members discussed the Report.</p> <p>Florence Kroll asked about the services offered to 14 – 18 year olds as they are not included in this report. Mike Gill confirmed that the Beech House location is offering facilities to young adults which will be more appropriate.</p> <p>Andrew Ireland expressed his concerns in regard to the timing and working hours for the paediatricians, which would ensure the smooth running of the service. NHS England has the responsibility of commissioning so this would be something they would have to consider and provide. Mike Gill stated that it is likely that rota's will be provided. He advised that there should be no problem with clinician's time.</p> <p>Andrew Scott-Clark is concerned with the Report's reference to Genitourinary Medicine (GUM) clinics, which would be inappropriate; Mike Gill confirmed this would not be going ahead.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Board members to provide feedback on the Report to Mark Janaway by the 6<sup>th</sup> November.</b></li> </ul>
3.	<p><b>Minutes, Actions, Matters Arising</b></p> <p>Florence Kroll stated that there were some typing errors within the last Board minutes. These errors will be corrected.</p> <p>The Prevent update within the minutes of 12<sup>th</sup> August was discussed and Gill Rigg requested Mark Janaway ensure it is accurate and in the public domain before the minutes are published.</p> <p>Following the suggested amendments, Board members agreed the minutes could be signed off as a true and accurate account.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Mark Janaway to amend the minutes from the meeting held on 12th August, and publish on the KSCB website.</b></li> </ul> <p>The action log was discussed and updated as follows:</p> <p><b>12<sup>th</sup> August 2015:</b></p> <p><b>Action 3.1</b> - Child A's Overview Report, amendments have been made and the Report circulated to Board members. <b>Closed.</b></p> <p><b>Action 3.2</b> - media strategy for Child A SCR, this has been produced through the KCC and Partner agencies' Press Offices. It was circulated with the Board papers. <b>Closed</b></p> <p><b>Action 3.3</b> - publication date of Child A's Overview Report, the report is to be published on the 12<sup>th</sup> October 2015. Mark Janaway updated Board members on the minor changes made to the report following the Independent Author speaking with Child A's mother. It was agreed that the corrections are appropriate. <b>Closed.</b></p> <p><b>Action 3.4</b> - reporting line and agency representation at the FGM Working Group. Mark Janaway had a meeting with Carol Cassam where it was agreed that the FGM Working Group reports to the HSG and then reports to the Board through the HSG. The Terms of Reference will be updated and presented to HSG on 20<sup>th</sup> October. <b>Remain open.</b></p> <p>Andrew Ireland felt that it is important to address this as soon as possible.</p>

	<p><b>Action 3.5</b> - KSCB Business Unit circulating the link to the draft Multi-Agency Practice Guidance on FGM. This will be going to HSG on the 20<sup>th</sup> October for sign off before being presented to the Board. <b>Remain open.</b></p> <p><b>Action 3.6</b> - administration of the FGM Steering Group. NHS England have confirmed that they will continue to undertake the administration until an alternative administrator can be found. <b>Closed.</b></p> <p><b>Action 3.7</b> - Gill Rigg discussing the Unaccompanied Asylum Seeking children situation in Kent at the next Regional LSCB Chairs' meeting. Gill Rigg confirmed that she did raise this issue. The group discussed the numbers of young people entering care and the impact on services within Kent. Andrew Ireland explained that the progress of the National Dispersal Scheme has stalled due to reasons such as issues with Syrian refugees, issues at the Home Office and different views amongst the DfE and LGA regarding schemes in Dover and nationally. <b>Closed.</b></p> <p><b>Action 4.1</b> - Andy Pritchard's update from the Kent and Medway Domestic Abuse Strategy Group. This action has an agenda item at this meeting. <b>Closed.</b></p> <p><b>Action 4.2</b> – amendments to the Threshold Document. Florence Kroll updated the Board. The document has been updated and is published on the KSCB website. The Policy and Procedure Group is to conduct a further review commencing November 2015. <b>Closed.</b></p> <p><b>Action 4.3</b> - circulation of the KSCB Business Group Report. The report was circulated. <b>Closed.</b></p> <p><b>Action 4.4</b> - media protocol for Case Reviews for Board members' comments. The media protocol is on today's agenda for discussion. <b>Closed.</b></p> <p><b>Action 4.5</b> – suicide case raised by CDOP for Case Review consideration. This case is to an agenda item at the next Case Review meeting. <b>Closed.</b></p> <p><b>Action 4.6</b> - the Annual Report. This has been circulated and published on the KSCB website. <b>Closed.</b></p> <p><b>17<sup>th</sup> June 2015:</b></p> <p><b>Action 3.2</b> - publication of the Adult SCR. This has not yet been published. It will be presented following publication. <b>Remain open.</b></p>
<p><b>4.</b></p>	<p><b>Annual Reports</b></p> <p><b>Private Fostering</b></p> <p>Sophie Baker, Practice Development Officer for KCC Specialist Children's Services, attended the meeting and presented the Private Fostering Annual Report. The report had been circulated to members prior to the meeting. Sophie Baker confirmed there has been a large increase in the number of notifications received. The Private Fostering Team have increased the number of visits they are undertaking within the first seven days of notification, up to 90.7%, which is well above the national average.</p> <p>The auditing of the quality of assessments is working well. The Management Information Unit (MIU) has worked closely with allocated social workers to ensure that Liberi is being used appropriately to record the assessments, visits and other activity.</p>

<p>Sophie Baker touched upon raising awareness in Kent. This year, information was disseminated to staff via Early Help colleagues and others; a podcast was filmed to raise awareness on Private Fostering and Peter Oakford took part in a press release, being interviewed on Radio Kent.</p> <p>Roger Sykes highlighted a few typing errors within the report which Sophie Baker noted. He also asked whether missing children was a problem within private fostering. Sophie Baker explained that she doesn't know of any children that have gone missing but this data would be captured in the 'missing children' list as a whole.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Sophie Baker to report back on Privately Fostered Children whom are reported missing.</b></li> </ul> <p>Andrew Ireland asked Sophie Baker whether the privately fostered children are identified as privately fostered. This is something Sophie Baker confirmed she would be able to find out and if not, she will request that it be put in place.</p> <p>Florence Kroll raised an issue from schools, questioning how a blood-related aunt could be distinguished between what a child may only call an 'aunt'. Sophie Baker explained the process, which would include DBS checks and retrieving birth certificates. If a school had a concern with this they would be expected to report it. There is need for schools to be made more aware of private fostering.</p> <p>The Chair thanked Sophie Baker for an excellent report</p> <p><b>CDOP</b></p> <p>Andrew Scott-Clark presented the draft CDOP Annual Report to Board members.</p> <p>The report sets out the importance of understanding the causes of each death and the learning that comes with it. He reported that the majority of child deaths are neo-natal.</p> <p>The latter part of the report sets out specific learning outcomes to bring about enhanced understanding and practice improvements. KSCB are currently working on a "Safer Sleeping" campaign which has been developed as a result of the circumstances of a number of sudden unexpected deaths of infants. Support seminars have been set up for families who are bereaved and grieving. These have received positive feedback. The reason for these seminars is to produce learning on how to treat families through the difficult time as there are cases where families are being questioned about a sudden death of a child rather than being given time to grieve.</p> <p>Andrew Scott-Clark confirmed that the rate of child deaths in Kent is much lower than the national rate; however, the death by suicide in teenagers has gone up.</p> <p>Andrew Ireland explained how KSCB cannot be the only Board who have campaigned "Safer Sleeping" and it would be most effective if it could be escalated nationally. Gill Rigg would like this to be put on the Public Health, England, radar.</p> <p>Andrew Scott-Clark confirmed that the CDOP Annual Report will be circulated within the next 2 – 3 weeks and that he will raise this nationally.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Andrew Scott-Clark to raise 'Safe Sleeping' with Public Health England.</b></li> <li>• <b>Andrew Scott-Clark to circulate the final version of the CDOP Annual Report.</b></li> </ul>
<p><b>5. Other Board/Strategic Group Updates:</b></p> <p><b>Health and Wellbeing Board</b></p>

Andrew Ireland confirmed that the Emotional and Health Wellbeing Strategy has been agreed and has been published. Specific areas are being worked on prior to going out to tender, this includes CAMHS.

Work on the development of the Local Children's Partnership Groups is at an advanced stage. Thom Wilson has attended current local meetings to explain the new approach and has received positive feedback on the proposal.

Mark Janaway stated that he was working closely with Alison Broom in identifying the District Council safeguarding leads as the Safeguarding Leads for the LCPGs. They could then feedback the safeguarding issues to the existing group of District Council leads chaired by Alison Broom.

### **Adult Safeguarding Board**

Andrew Ireland provided an update on:

The crisis care concordat;  
The high level of Section 136 Mental Health Act cases;  
Prevent;  
The Syrian Refugee Programme and  
The recruiting of an Independent Chair for the Adult Safeguarding Board.

Andrew stated how the Independent Chair needs to link in with the KSCB.

### **Prevent**

Florence Kroll confirmed that the Kent Prevent Duty Delivery Board will be meeting on the 19th November.

Nick Wilkinson is going to chair the County Channel Panel Meeting held at Kent Police HQ on 22<sup>nd</sup> October.

Florence stated that there is an ongoing training programme for School Governors, Head Teachers and Teachers which is receiving positive feedback.

The Channel pathways are to be aligned with the Thresholds.

Prevent is now part of the KCC mandatory training for all staff.

The Board asked Florence to pass on its thanks to Nick Wilkinson for the work he has done to raise the Prevent profile in Kent.

### **Domestic Abuse Strategy**

Andy Pritchard explained the aim of the group and the plans to reconfigure the model for 2016-9. He explained there are significant funding shortfalls that need addressing. He stated there has been a £300,000 spending cut, which is critical in sustaining the Strategy. Greater joined up work was required to ensure that funding was pooled to avoid duplication of commissioning.

Andy Pritchard explained that one crucial area was the Independent Domestic Violence Advisors (IDVAs). He stated that these were critical in maintaining a service to victims. A review of all agencies contributions is taking place to ensure a continuation of the service. It was recognised that with an insecure future of the posts, some existing IDVAs might leave before future funding is agreed.

Andrew Ireland stated that the issue of funding through the County Community Safety Partnership (CSP) had not been escalated to him. He said that it was the role of the KSCB to ensure that challenge happens regarding the ongoing funding.

	<p>It was agreed that Andy Pritchard would draft a letter for Gill Rigg to send to the Chair of the County CSP, Mike Hill, raising the concerns.</p> <p>Nadeem Aziz stated that some District Councils had already extended their contributions until a funding plan had been developed.</p> <p>Cynthia Allen referred to the ongoing domestic abuse perpetrator programmes that are being offered by the KSS CRC. Seven programme facilitators have been appointed to continue work with the perpetrators.</p> <p>Andy Pritchard stated that there was a need to strengthen the link between the KSCB and the CSP.</p>
6.	<p><b>Multi-Agency Sexual Exploitation Group (MASE)</b></p> <p>Andy Pritchard drew Board members attention to the papers attached to this agenda item. The document titled ‘Tackling Child Sexual Exploitation’ reports what the Government are doing to address the issues; the information sharing letter outlines understanding of CSE and important information and the final document puts CSE into a Kent context.</p> <p>Andy Pritchard confirmed that a letter was sent this week regarding staffing for the co-located Multi-Agency CSE Team.</p> <p>The MASE Group is in its infancy and is still forming. As yet, there is no analytical product in place to profile CSE in Kent, although there is a great deal of work happening in the development of the County’s response to CSE. Andy stated that there needed to be a greater link with local Community Safety Partnerships and their networks, including licensing and housing.</p> <p>Agency CSE Champions have started to be identified and this will be explained further in the Business Group report to this meeting.</p> <p>Andy Pritchard explained that with the development of MASE, both in Kent and Medway, he feels that the strategic oversight of CSE should now sit with MASE and not the current Trafficking and CSE Group. Following a discussion, members agreed that this should be the case. The Kent and Medway MASE Groups, although separate, must have strong links.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Mark Janaway to meet with Patricia Denney to discuss the removal of CSE from the Trafficking and CSE Group agenda and the consequences for the Group, including membership.</b></li> </ul>
7.	<p><b>Business Group Report</b></p> <p>Mark Janaway presented this report to Board members. In addition to the reporting from each of the Groups who had met, the following items were discussed at the Business Group:</p> <p>CSE Champions: Terms of Reference and a Job Description for the CSE Champions have been produced for discussion at the Board, (attached in the ‘For Information’ papers to this meeting). Business Group members agreed to recommend to the Board that the introduction of the role of CSE Champions within their agency be adopted.</p> <p>Board members agreed to this. The oversight of the CSE Champions is to be through the MASE.</p> <p>Local Children’s Partnership Group’s (LCPG): A process has been agreed for the connection with practitioners. The implementation of these Groups is being overseen by the Health and Wellbeing Board. Discussions on the reporting to the KSCB are taking place, but it is yet</p>

	<p>to be formally agreed. Progress on this will be reported back to the Business Group and Board.</p> <p>Partnership meeting. Pauline Grieve wanted to inform members that their 'Health' Champions are being identified.</p> <p>Future Business Group meetings: It was agreed that future Business Group meetings would continue to be held every other month.</p>
8.	<p><b>Learning and Development Group Chair</b></p> <p>Following Sean Kearns stepping down as the Chair of the Learning and Development Group, a request for a new chair was put to Board members.</p> <p>Following a request, Ann Furminger volunteered to chair the group. All Board members were in agreement and thanked Ann</p>
9.	<p><b>Future Meetings, Dates and Locations</b></p> <p>Gill Rigg informed Board members that she would like views on location of future Board meetings as she understands there is a lot of travelling involved for some members. Dates have been set for 2016 Board meetings, however, there is one date in April where there is no room availability at Sessions House. Ann Furminger confirmed that CXK in Ashford could be considered as an alternative venue, if required.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Niamh Wightman to liaise with Ann Furminger regarding a room for the April 2016 Board meeting.</b></li> </ul>
10.	<p><b>Business Plan Update 2015/18</b></p> <p>Mark Janaway has started to collate the activity of the groups within the Business Plan. Regular updates to the Board will be provided through the Business Group.</p> <p>Mark Janaway welcomed feedback on the presentation of the updated Business Plan. It was agreed that each update be version controlled. It was also agreed that there is a need for an 'open' and 'completed' version of the Plan.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Mark Janaway to version control future Business Plan updates ('open' and 'completed').</b></li> </ul>
11.	<p><b>KSCB Challenge Log</b></p> <p>Mark Janaway presented the challenge log to the group.</p> <p>Gill Rigg felt that adding the date of the challenge to the log would be useful.</p> <p>Andrew Ireland expressed his concerns regarding the first two challenges, both relating to the challenge from the Chair of the QE Group. He felt that they are very old and needed to be closed off.</p> <p>Florence Kroll felt that the second challenge needs to be split in two. She feels that the first part of the challenge can be closed off and the second part, relating to August 2015, should be open as a new challenge.</p> <p>The first challenge on the 'open' challenge log needs clarification.</p> <p>Members discussed the issue of accurate collation of the Missing Children data up until August 2015. Mark Janaway confirmed that the Missing Children Working Group has resolved these issues and future reporting of data will be up to date and accurate.</p>

	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Mark Janaway to add the date of the challenge to each challenge.</b></li> <li>• <b>Mark Janaway and Florence Kroll to review and amend the first challenge for clarity.</b></li> </ul>
12.	<p><b>AOB</b></p> <p>Gill Rigg asked Board members for their views on observers attending the Board meeting. Members were happy with members bringing observers but felt that it should be limited to one observer per meeting from the key LSCB member agencies. It was agreed that the same should apply to the KSCB Groups. All observer requests should be made through the KSCB Business Unit.</p>

Future Board Meetings:		
2 <sup>nd</sup> December 2015	2pm – 5pm	Medway Room, Sessions House, Maidstone